

REGISTRATION OF BUSINESS NAMES REGULATIONS, 1974 (LI 982).

IN exercise of the powers conferred on the Commissioner responsible for Justice by section 16 of the Registration of Business Names Act, 1962 (Act 151), these Regulations are made this 2nd day of October, 1974

Regulation 1—Registrar.

The Registrar-General shall be the Registrar of Business Names and his office in Accra shall be the registry office.

Regulation 2—Schedule 1 forms A & B.

Forms A and B of the First Schedule to these Regulations shall be the prescribed forms for the purpose of section 2 of the Act, and shall be furnished to the Registrar in duplicate.

Regulation 3—Certificate of Registration Form C.

(1) The certificate of registration to be delivered by the Registrar under section 9 of the Act shall be in Form C in the First Schedule to these Regulations.

(2) Every such certificate shall be prepared and signed in the original and duplicate and the duplicate shall be retained by the Registrar and filed by him.

Regulation 4—Notification of Change of Particulars.

Forms D and E in the First Schedule shall be used for the purpose of notifying changes of registered particulars under the provisions of section 6 of the Act.

Regulation 5—Annual Renewal of Registration.

Form F in the First Schedule shall be used for the purpose of annual renewal of registration under the provisions of section 5A of the Act.

Regulation 6—Fees.

The fees set out in the Second Schedule to these Regulations shall be payable to the Registrar in respect of the matters specified in the said Schedule in relation thereto.

Regulation 7—Revocation.

The following enactments are hereby revoked:—

(a) The Registration of Business Names Regulations, 1957 (LN 109).

(b) The Registration of Business (Amendment) Regulations, 1964 (LI 345).

SCHEDULES

FIRST SCHEDULE

FORM A

(For Use by Individuals)

(Act 151 section 2)

(a) Business name

(b) General nature of the business

(c) Principal place of business

(d) All other places (if any) at which the business is carried on
.....

(e) (i) Present christian name and surname

(ii) Any former christian name or surname.....

(iii) Nationality.....

(iv) Nationality of origin (if other than above).....

(v) The usual residence and other business occupation (if any) of the person registering
.....
.....

(vi) Date of birth

(f) Date of commencement of the business

Dated this day of, 19

.....

Signature of person registering

FORM B

(For Use by Companies)

REGISTRATION OF A BUSINESS NAME

(Act 151 section 2)

(a) Business name

(b) General nature of the business

(c) Principal place of business

(d) All other places (if any) at which the business is carried on.....

.....

.....

(e) Corporate name.....

(f) Registered office.....

(g) Date of commencement of the business.....

Dated this day of, 19

.....

Signature of person registering

FORM C

CERTIFICATE OF REGISTRATION

(Act 151 section 9)

I hereby certify that the following business name has been registered under the Act
No. viz:—

Dated this day of,19

.....

Registrar of Business Names

FORM D

NOTIFICATION OF CHANGE IN PARTICULARS REGISTERED BY AN INDIVIDUAL

(Act 151 section 6)

REGISTRATION

FEE: 50p

CERTIFICATE No.....

The following is a statement of a change (and of the date of such change) which has been made or has occurred in the particulars registered in respect of:—

- 1. Business name of individual
- 2. Nature and date of change

Dated the day of,19

.....

Signature

FORM E

NOTIFICATION OF CHANGE IN PARTICULARS REGISTERED BY A COMPANY

(Act 151 section 6)

REGISTRATION FEE: 50p

CERTIFICATE No.....

The following is a statement of a change (and of the date of such change) which has been made or has occurred in the particulars registered in respect of:—

1. Business name of company

2. Nature and date of change

Dated the day of,19

.....

Signature

FORM F

ANNUAL RENEWAL NOTICE OF REGISTRATION

(Act 151 section 5A)

REGISTRATION FEE:

¢6.00

CERTIFICATE

No.....

IN pursuance to section 5A of the Registration of Business Names Act, 1962 (Act 151), I/We hereby apply for the renewal of..... being the business name registered under the above-mentioned Act, for the year one thousand nine hundred and

Dated this day of 19

.....

Signature

SECOND SCHEDULE

TABLE OF FEE

	¢
Upon registration of a business name	10.00
For each annual renewal under section 5A of the Act	6.00
Upon notification of any change under section 6 of the Act	50
For every search in any register book, register or file.	50
For a certified copy of any entry in any Register book or register of any filed document	20

E. N. MOORE

Commissioner Responsible for Justice

Date of Gazette Notification: 11th October, 1974.