

ACCRA METROPOLITAN ASSEMBLY
Profession, Business and Trade (SELF-EMPLOYED) Bye-Laws, 2017

An exercise of the powers conferred upon the ACCRA METROPOLITAN ASSEMBLY by section 181 of the Local Governance Act, 2016 (ACT 936), this Bye-law is hereby made.

1. License

- (a) A person shall not carry on any profession, occupation, trade or business in or upon any premises or land in the Metropolis unless the Assembly has issued a license in respect of such premises.
- (b) A license granted under this Bye-law shall expire on the 31st December of the year it was issued.
- (c) A person who starts business, profession or trade later than January in a year shall pay a commensurate rate (Pro rata).
- (d) A license granted under this Bye-law shall be displayed in a conspicuous part of the premises or land and is not transferable.

2. Fee

There shall be charged for every license a fee to be prescribed by the Assembly by resolution and approved by the Greater Accra Regional Coordinating Council on behalf of the Ministry of Local Government and Rural Development.

3. Liability to pay Property Rate

Any license granted shall be without prejudice to the payment of property rate the owner of a rateable property of a permanent or temporary nature is required to pay under any Bye-law for the time being in force .

4. Powers of Entry

- (a) An Officer or other person duly authorized by the Assembly may at all reasonable times enter any building, premises or land in the Metropolis for the purpose of carrying out any inspection, enquiry or any other duties authorized by the Assembly.
- (b) A person shall not obstruct or otherwise interfere with any officer or other person authorized by the Assembly in the performance of any duties assigned to him under this bye-law

5. Revocation of License

The Assembly may close down any business or suspend its activities until the permit fee is paid for the operation of the business.

6. Winding up

- (a) If for any reason a company winds up its business activity or suspends its operations, the company shall inform the Assembly immediately about such a closure or suspension of business activities.
- (b) A company that fails to comply with paragraph 6(1) of this Bye-law shall continue to receive bills from the Assembly for its fees for business permit.

7. Failure to Business Permit Fee

A person who fails to pay the Business Permit Fee at the prescribed time shall pay the outstanding fees with interest at the current bank rate with effect from the day of default up to and including the day of the final payment of the fees.

8. Withdrawal of Permit

- (a) The Assembly may withdraw or revoke any Business permit granted under this Bye-law if any alterations are effected on premises or building for which the permit was granted without a written authority of the Assembly or if the person granted the business permit contravenes any provision of this Bye-Law.
- (b) The Assembly may close down any business or suspend its activities until the permit fee is paid for the operation of the business.

9. Offence

- (a) A person who contravenes any provision of this Bye-law commits an offence and is liable on summary conviction to a fine of not less than one hundred penalty units and not more than two hundred and fifty penalty units, or a term of imprisonment of not less than thirty days and not more than six months or to both, and in case of a continuing offence, he or she is liable to a fine of not more than one penalty unit for each day that the offence continues.

10. Interpretation

In this Bye-law unless the context otherwise requires

"Assembly" means Accra Metropolitan Assembly.

"Business" means an economic system in which goods and services are exchanged for one another or money, on the basis of their perceived worth

"Trade" means commercial transaction involving the sale and purchase of goods, services or information.

"Profession" means occupation, practice or vocation requiring mastery of a complex set of knowledge and skills through formal education and or practical experience.

"Self-employed" means any skilled person working in an industry or trade and who is not an employee in any Government Department or any state corporation or a registered company.

11. Revocation

Any Bye-law on Profession, Business and Trade immediately before the coming into force of this Bye-law is hereby revoked.

SCHEDULE (BYE-LAW '2) ARTISANS INCLUDE BUT NOT LIMITED TO THE FOLLOWING

Mechanics	Vulcanizers	Photographers
Welders	Bicycle Repairers	Raffia Workers
Straighteners	Masons	Glass Workers
Sprayers	Carpenters	Leather Workers
Electricians	Plumber	Tailors
Upholsters	Radio/TV Repairers	Seamstress
Washmen	Steel Benders	Hairdressers
Barbers	Painters	Blacksmith
Manufacturers of Block	Canopy/Chairs Hirers	Undertakers
Motorbike Mechanics	Event Organizers	Hawkers & others in the fee fixing resolution