

# **MINERALS AND MINING (LICENSING) REGULATIONS, 2012 (L.I. 2176)**

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### **MINERALS AND MINING (LICENSING) REGULATIONS, 2012 (L.I. 2176)**

IN exercise of the power conferred on the Minister responsible for Mines by section 110 (1) of the Minerals and Mining Act, 2006 (Act 703), these Regulations are made this 20th day of March 2012

#### General Provisions

##### Regulation 1—Cadastral system

For the purpose of establishing mineral rights or mining cadastre under these Regulations, the surface of the Republic of Ghana is divided into cadastral units consistent with the grid defined by the Gauss geographic co-ordinates

(a) the cadastral map shall be on a scale of 1:50,000 based on the topographic map of the Republic of Ghana produced by the Survey and Mapping Division of the Lands Commission, as well as on the Gauss projection and the British War Office spheroid; and

(b) the location of cadastral co-ordinates on the ground by GPS shall be made using the official geodetic transformation parameters provided by the Survey and Mapping Division of the Lands Commission, and where there is a conflict between the field topographic data and the cadastral map co-ordinates, the cadastral map co-ordinates shall prevail.

## Regulation 2—Requirements for application for mineral right

(1) Subject to the provisions of these Regulations, an applicant for a mineral right shall submit to the Director of the Commission responsible for Mineral Titles, the co-ordinates of all the angles of the polygon being applied for as adjusted to the cadastral grid established under these Regulations.

(2) The co-ordinates to be submitted by an applicant shall be exact multiples of fifteen seconds, except in the case of a designated area where the co-ordinates shall be in exact multiples of three seconds.

(3) A polygon that is subject to

(a) a mineral right application, or

(b) an application for an environmental permit or an operating permit or any other permit, shall be contiguous on at least one side.

(4) An application for a mineral right, an environmental permit, an operating permit or any other permit shall not include two or more isolated polygons and this includes polygons in contact by only one vertex, or polygons containing empty spaces.

(5) In accordance with section 8 (2) of the Act, where a cadastral unit which is the subject matter of a mineral right application overlaps the national borders or the boundaries of a reserved area, the shape and dimensions of the affected cadastral unit shall not be modified.

## Regulation 3—Administration of the cadastre

(1) The Director of the Commission responsible for Mineral Titles is responsible for the administration of mineral rights as well as the maintenance of the cadastre registers.

(2) The Director of the Commission responsible for Mineral Titles shall

(a) receive and consider applications for extension, reduction, merger, transfer, surrender or other dealings concerning mineral rights;

(b) initiate the procedures for termination of a mineral right in accordance with the provisions of the Act and these Regulations;

(c) maintain and update the cadastral map to ensure that the map shows existing mineral rights, pending applications, designated areas and restricted or protected areas; and

(d) record chronologically

(i) in the Priority Register, only applications for mineral rights in respect of vacant areas; and

(ii) in the General Register, all other applications, grants and other decisions concerning mineral rights as specified in these Regulations.

(3) The grant of a mineral right in respect of an application for a vacant area shall be based on the order of priority of applications as recorded in the Priority Register.

(4) The public may access, inspect and make copies of the cadastral map and cadastre registers.  
shall

(5) The Director of the Commission responsible for Mineral Titles

(a) act as a technical referee in the event of dispute between holders concerning the delimitation of the areas granted,

(b) resolve any disputes resulting from the definition and demarcation of markers and boundary lines of areas subject to mineral rights, and

(c) notify the mineral right holders in writing of the decision.

(6) For the purpose of administration of the cadastral system, the headquarters of all cadastral activities is the Mineral Titles Department of the Commission in Accra, but cadastral activities may be initiated in the existing District Offices of the Commission or other offices that may be opened, in accordance with these Regulations.

(7) The Commission has exclusive authority and jurisdiction over the whole of the country in respect of mineral cadastral matters, and is responsible for:

(a) co-ordinating cadastral activities, including the assignment of codes for new applications;

(b) receiving and recording applications for mineral rights and permits;

(c) reviewing applications;

(d) making recommendations to the Minister on the grant or rejection of applications made under these Regulations;

(e) notifying applicants on behalf of the Minister regarding applications made under these Regulations;

(f) making recommendations to the Chief Executive Officer of the Commission on the grant or otherwise of small scale mining licences; and

(g) issuing of certificates related to the mineral rights and the certificates shall be acceptable in proceedings before any court as evidence of any matter related to a mineral right.

(8) The District Office of the Commission is responsible for

(a) receiving and recording applications for small scale mining licences within the district; and

(b) transferring applications to the headquarters for vetting.

(9) An application or notification to the Commission under these

Regulations shall be copied to the Minister.

(10) An applicant is not entitled to a refund of fees paid on rejection of an application under these Regulations.

(11) Where an applicant or a holder of a mineral right makes a statement to the Commission which the applicant or holder knows is false or misleading in any material particular, and the application is rejected or the mineral right is terminated, the applicant or holder shall not be eligible to apply for a mineral right for at least one hundred and eighty days after the rejection or termination.

#### Regulation 4—Fees, minimum expenditure and late applications

(1) Application fees and fees that relate to mineral rights and other matters are payable as specified in the Second Schedule.

(2) For the purpose of these Regulations, the minimum expenditure required to be incurred by a holder in an operation under a reconnaissance or prospecting licence for each cadastral unit or twenty-one hectares, is ten times the value of the annual mineral right fees as specified in the Second Schedule.

(3) An annual mineral right fee payable under these Regulations shall be paid not later than ninety days before the expiration of each anniversary of the mineral right.

(4) A fee, expenditure or other payment required to be paid or made under these Regulations and which is not yet paid or made within the period specified in sub regulation (3) shall be a debt owed to the Republic and recoverable by the Commission from the holder in Court.

(5) Where a fee, expenditure or other payment required to be paid or made under these Regulations is not paid or not made within the stipulated period, the mineral right shall be terminated.

(6) Despite the provision in these Regulations for rejection of an application in relation to a mineral right made later than the specified period, the Commission may, subject to reasonable explanation provided by the applicant, accept an application made after the specified period but not later than ten days before the expiration of the mineral right.

(7) An application accepted under sub regulation (6) is subject to the payment of fees as specified in the Second Schedule.

#### Grant of reconnaissance licences and restricted reconnaissance licences

##### Regulation 5—Application for reconnaissance licence

(1) An application for a reconnaissance licence or a restricted reconnaissance licence shall be made by the applicant or a representative of the applicant to the Commission as set out in Form One of the First Schedule and shall

(a) contain particulars of the applicant, or the applicant's representative specifying the

(i) registered name;

(ii) residential and postal addresses;

(iii) official telephone and facsimile numbers; and

- (iv) official email address;
  - (b) have attached, certified copies of documents of incorporation that show the applicant is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnerships Act, 1962 (Act 152) or registered under any other enactment in force;
  - (c) have attached a certified copy of the company's regulations and details of shareholding and Directors;
  - (d) specify the number of blocks and the cadastral co-ordinates delineating the area being applied for;
  - (e) specify the mineral to be reconnoitred;
  - (f) contain particulars of the qualifications and experience of the manager and other members of the technical team in charge of the reconnaissance operations;
  - (g) contain a work programme describing the type and scope of the work to be conducted, including the expenditure on reconnaissance;
  - (h) contain particulars of the financial resources available to the applicant for the proposed reconnaissance operations;
- and
- (i) provide evidence of payment of the applicable fees.
- (2) An applicant shall, before submitting an application, conduct a search in the cadastral map and cadastre register to determine the availability of the area.

#### Regulation 6—Recording and processing of applications

- (1) An application shall not be recorded in the Priority Register unless the following information is provided by the applicant:
- (a) evidence of payment of the applicable fees;
  - (b) particulars of the applicant or of the applicant's representative;
  - (c) the number of blocks and the cadastral co-ordinates delineating the area being applied for;
- and
- (d) the mineral to be reconnoitred.
- (2) Any information required under sub regulation (1) shall be submitted within fifteen days after the submission of the application.
- (3) Where an applicant provides all the information required in sub regulation (1), the Mineral Titles Department of the Commission shall assign a unique code to the application, and record the details of the application in the Priority Register, including the date, hour and minute the application was submitted.



(4) After recording the application in the Priority Register, the Mineral Titles Department of the Commission shall transfer the information submitted by the applicant onto an Application Certificate as set out in Form Two of the First Schedule which shall be

(a) signed by the applicant and the Director of the Commission responsible for Mineral Titles or his representative, and

(b) issued to the applicant.

(5) The Mineral Titles Department of the Commission shall plot the area applied for as a provisional polygon on the cadastral map, and the application shall be considered as a pending application until a final decision is made to grant or reject the application.

(6) Subsequent applications relating to part of or all of the entire provisional polygon shall be recorded in the Priority Register chronologically and shall be considered after the preceding application has been rejected.

#### Regulation 7—Review of application for reconnaissance licence

(1) The Commission shall within five days after recording an application in the Priority Register, review the application to ensure that

(a) the area applied for is correctly identified and the co-ordinates supplied are consistent with the geographic and geometric rules prescribed in these Regulations;

(b) the documentation required is complete and valid;

(c) the applicant is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnerships Act, 1962 (Act 152) or registered under any other enactment in force;

(d) the area applied for does not conflict with other mineral rights, pending applications, reserved areas, restricted areas, protected areas or designated areas;

(e) the area applied for does not exceed five thousand cadastral units or one thousand and fifty square kilometres;

(f) the expenditure proposed in the work programme is in accordance with the minimum expenditure specified in regulation 4(2);

(g) the area applied for does not fall within part of or all of the area over which the applicant's previous application has been revoked in accordance with regulation 14, unless one hundred and eighty days have passed since the date of revocation;

(h) the applicant is not applying for an area that has previously been relinquished by the applicant, unless one hundred and eighty days have passed since the date of relinquishment; and

(i) in the case of an application for a restricted reconnaissance licence, the applicant is a citizen, or where the applicant is not a citizen the proposed investment is at least ten million United States dollars.

(2) Where an application does not comply with the provisions in sub regulation (1), the Commission shall give notice accordingly to the applicant within five days after the review as set out in Form Three of the First Schedule, and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 8—Rejection of application for reconnaissance licence

(1) Where an applicant knowingly makes a statement which is false or misleading in a material particular or does not correct the errors or provide the information required under regulation 7(2) within ten days from the date of the notice, the application shall be rejected.

(2) Where an application is rejected the Commission shall on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 9—Processing of application that conflicts with existing mineral rights

(1) In accordance with section 15(5) of the Act, where an application for a mineral right conflicts with an existing mineral right for a different mineral in the same area, the Commission shall give notice to the holder of the existing mineral right within fifteen days of the application, as set out in Form Five of the First Schedule and the holder of the existing mineral right shall be given the first option to add that mineral to the existing mineral right.

(2) A notice under sub regulation (1) shall contain particulars of the mineral and the area applied for, and shall require the holder of the existing mineral right to exercise the option by giving notice to the Commission in writing within fifteen days of the notice.

(3) Where the holder of the existing mineral right exercises the option to add the new mineral within the stipulated time, the new application shall be rejected without refund of the fees paid by the applicant.

(4) Where the holder of the existing mineral right chooses not to exercise the option or does not exercise the option within the time specified in sub regulation (2), the new application shall be accepted and processed in accordance with these Regulations.

#### Regulation 10—Notice of application for reconnaissance licence

(1) Where an application is determined to satisfy the requirements of regulation 7, the Commission shall within fifteen days after recording the application in the Priority Register, prepare a notice of the pending application as set out in Form Six of the First Schedule and

(a) publish the notice in the Gazette;

(b) give a copy of the notice to the relevant chief, traditional authority or land owner and the relevant District Assembly;

(c) publish the notice in

(i) a newspaper circulating in the area concerned, and

- (ii) in a manner customarily acceptable to the area that is the subject matter of the application;
  - (d) post a copy of the notice on the
    - (i) notice board of the relevant office of the Commission; and
    - (ii) on the land which is the subject matter of the application; and
  - (e) submit a copy of the notice to the Office of the Administrator of Stool Lands, the Lands Commission office in the area, and any other person designated by the Commission.
- (2) The notice given under sub regulation (1) shall include a map showing the proposed boundaries of the land which is the subject matter of the application.
- (3) An owner or lawful occupier of land who is likely to be affected by the grant of the reconnaissance licence shall submit a written statement of that owner's or occupier's interest to the Commission through the respective District Assembly within twenty-one days from the date of publication of the notice in the Gazette.

#### Regulation 11—Consideration of application for reconnaissance licence

The Commission shall, within thirty days after the publication consider the application, including any statements of interest submitted by affected persons and shall make the appropriate recommendation to the Minister.

#### Regulation 12—Notice of rejection of application for reconnaissance licence

The Commission shall, within twenty-one days after the Minister has approved the recommendation for the rejection of an application, on behalf of the Minister, notify the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 13—Notice of grant of reconnaissance licence

- (1) The Commission shall, within twenty-one days after the Minister has approved the recommendation for the grant of a licence to the applicant, on behalf of the Minister give notice to the applicant of the grant and of the fees payable in respect of the grant, as set out in Form Eight of the First Schedule.
- (2) The applicant shall within sixty days after the date of the notice in sub regulation (1), pay the applicable fees and give notice to the Minister and the Commission in writing of the acceptance of the grant.
- (3) The Minister shall, on proof of payment of the applicable fees, issue the licence to the applicant Within thirty days after the date of acceptance of the grant.
- (4) The grant of the licence shall be by an agreement in triplicate between the Minister and the applicant, and the agreement shall be signed by both parties.

#### Regulation 14—Revocation of reconnaissance licence

(1) A grant shall be revoked if the applicant fails to give notice of the applicant's acceptance to the Minister and the Commission in accordance with regulation 13 (2).

(2) On revocation of a grant, the corresponding provisional polygon shall be deleted from the cadastral map and the details of the revocation shall be recorded in the General Register.

Regulation 15—Record of rejection and modification of cadastral map in respect of reconnaissance licence

(1) Where an application is rejected, the Commission shall delete the provisional polygon relating to the application from the cadastral map and enter the details of the rejection in the General Register, and the area shall be considered vacant for new applications.

(2) An applicant is not entitled to a refund of fees paid where an application is rejected.

Regulation 16—Terms and conditions of the reconnaissance licence

A licence issued by the Minister shall state,

- (a) the registered name and address of the holder;
- (b) the date of issuance of the licence;
- (c) the term of the licence, which shall not exceed twelve months;
- (d) the minerals to be reconnoitred;
- (e) the period of limitation for submission of an application for renewal;
- (f) the cadastral co-ordinates of the area and the number of blocks;
- (g) the annual mineral right fee and the ground rent payable;
- (h) the obligations of the holder in relation to reporting requirements;
- (i) the rights of the holder and third parties; and
- (j) other terms and conditions that the Minister may determine.

Regulation 17—Record of grant of reconnaissance licence

The Commission shall on the grant of a licence record the details of the grant in the General Register and replace the provisional polygon with a polygon corresponding to the grant on the cadastral map.

Regulation 18—Stamping and registration of reconnaissance licence

The holder of a licence shall within twenty-one days after being granted the licence but before the commencement of an activity in the field

- (a) stamp and register the licence in accordance with the relevant enactments in force; and

(b) return an original copy of the duly stamped and registered licence together with nine copies of the licence to the Mineral Titles Department of the Commission.

#### Regulation 19—Distribution of reconnaissance licence

The Commission shall within seven days of receipt of the duly stamped and registered licence forward a copy of the licence to the

- (a) Ministry responsible for mines;
- (b) Geological Survey Department;
- (c) Inspectorate Division of the Commission;
- (d) Environmental Protection Agency;
- (e) Lands Commission;
- (f) Office of the Administrator of Stool Lands;
- (g) relevant District Assembly;
- (h) relevant Regional House of Chiefs;
- (i) relevant Traditional Council;
- (j) relevant District Office of the Commission; and
- (k) Forestry Commission where the area falls within a forest reserve.

#### Extension of the term of reconnaissance licences and restricted reconnaissance licences

#### Regulation 20—Application for extension of reconnaissance licence

(1) A holder of a reconnaissance licence may not later than ninety days before the expiration of the initial term of the licence, apply to the Commission, as set out in Form Nine of the First Schedule, for extension of the term of the licence in respect of all or part of the area subject to the licence.

(2) An application under sub regulation (1) shall be submitted in person to the Commission and shall include

- (a) a certified copy of the reconnaissance licence;
- (b) the cadastral co-ordinates delineating the area subject to the application for extension in the case of a reduction in the perimeter of the original polygon;
- (c) evidence in the form of certified audited accounts indicating that the expenditure incurred wholly and exclusively for reconnaissance operations is in accordance with the minimum expenditure requirement specified in regulation 4(2);
- (d) particulars of the qualifications and experience of the manager and other members of the technical team in charge of the reconnaissance operations, in case of a change in the team;

- (e) a terminal report indicating the details of work carried out during the initial term of the licence;
- (j) a new or revised work programme describing the type and scope of the work to be conducted, and the expenditure on reconnaissance; and
- (g) evidence of payment of the applicable fees.

#### Regulation 21—Record of extension of reconnaissance licence

- (1) The Mineral Titles Department of the Commission shall record in the General Register, the details of the application, including the date, hour and minute the application was submitted, where an applicant provides all the information required in regulation 20(2).
- (2) The Mineral Titles Department of the Commission shall after recording the application in the General Register, transfer the information submitted by the applicant onto an Application Certificate as set out in Form Two of the First Schedule which shall be
  - (a) signed by the applicant and the Director of the Commission responsible for Mineral Titles, and
  - (b) issued to the applicant.
- (3) Where the holder applies for extension in respect of a reduction in the original polygon, the Mineral Titles Department of the Commission shall plot a provisional polygon corresponding to the reduced area on the cadastral map, and the application shall be considered as a pending application until a final decision is made to grant or reject the application.

#### Regulation 22—Review of application for extension of reconnaissance licence

- (1) The Commission shall within five days after recording an application in the General Register, review the application to ensure that
  - (a) the area applied for is correctly identified and the co-ordinates supplied are consistent with the geographic and geometric rules prescribed in these Regulations;
  - (b) the application was submitted at least ninety days before the expiration of the licence;
  - (c) the expenditure proposed in the work programme is in accordance with the minimum expenditure requirement specified in regulation 4(2);
  - (d) the documentation required is complete and valid;
  - (e) an extension has not been granted previously; and
  - (f) the applicable fees have been duly paid by the applicant.
- (2) Where an application does not comply with any of the requirements other than paragraph (b) of sub regulation (1), the Commission shall give notice to the applicant, as set out in Form Three of the First Schedule, within five days after the review, and the applicant shall correct the errors or provide the information required within ten days from the date of notice.

Regulation 23—Rejection of application for extension of reconnaissance licence

(1) Where an applicant submits an application for extension later than ninety days before the expiration of the licence, or knowingly makes a statement which is false or misleading in any material particular, or does not correct the errors or provide the information required under regulation 22 within ten days from the date of notification, the application shall be rejected.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection, stating the reasons for the rejection, as set out in Form Four of the First Schedule.

Regulation 24—Consideration of application for extension of reconnaissance licence

The Commission shall within forty days after recording an application for extension in the General Register, consider the application and make the appropriate recommendation to the Minister.

Regulation 25—Notice of rejection of application for extension of reconnaissance licence

The Commission shall, within twenty-one days after the Minister has approved the recommendation for the rejection of an application, give notice to the applicant of the rejection, and the reasons for the rejection, as set out in Form Seven of the First Schedule.

Regulation 26—Notice of grant of extension of reconnaissance licence

(1) The Commission shall, within twenty-one days after the Minister has approved the recommendation for the grant of an extension to the applicant, on behalf of the Minister give notice to the applicant of the grant and the fees payable in respect of the grant, as set out in Form Ten of the First Schedule.

(2) The applicant shall within fifteen days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall grant the extension to the applicant within fifteen days after the date of payment.

(4) The grant of the extension shall be by a letter signed by the Minister and addressed to the applicant.

(5) The extension shall be for a term not exceeding twelve months, subject to the terms and conditions of the original licence and to other terms and conditions determined by the Minister.

(6) The letter issued by the Minister shall form part of the terms of the original licence, and where a provision of the licence conflicts with a provision of the latter, the provisions of the latter shall prevail.

Regulation 27—Record of grant of extension of reconnaissance licence

(1) The Mineral Titles Department of the Commission shall on the grant of an extension of a licence, record the details of the grant in the General Register and shall if applicable, replace the provisional polygon with a polygon corresponding to the extension on the cadastral map.

(2) On the grant of extension of a licence in respect of a reduced area, the relinquished area shall be considered vacant for new applications.

(3) On the grant of extension of a licence in respect of the reduced area, the holder shall not be eligible to apply for the relinquished area unless one hundred and eighty days have passed since the relinquishment.

#### Regulation 28—Distribution of the notice of extension of reconnaissance licence

The extension granted by the Minister shall be copied to the persons and institutions listed in regulation 19.

#### Amendment of reconnaissance licence to add or exclude minerals

#### Regulation 29—Notice of discovery of new mineral

(1) A holder of a reconnaissance licence or a restricted reconnaissance licence shall within thirty days of the discovery of a mineral not included in the right, notify the Commission and the Geological Survey Department of the discovery.

(2) A notice given under sub regulation (1) shall contain

(a) particulars of the discovery; and

(b) a geological description of the site and circumstances of the discovery.

#### Regulation 30—Application for amendment of reconnaissance licence

(1) A holder of a reconnaissance licence or a restricted reconnaissance licence may, at any time during the term of the licence, apply to the Commission, as set out in Form Eleven of the First Schedule, for an amendment of the licence to include an additional mineral or to exclude a mineral already subject to the licence.

(2) Where a holder of a restricted reconnaissance licence discovers a mineral which is not an industrial mineral and which is not the subject matter of the licence, the holder shall apply for the grant of a reconnaissance licence under these Regulations.

(3) Where a holder of a reconnaissance licence discovers an industrial mineral which is not the subject matter of the licence, the holder shall apply for the grant of a restricted reconnaissance licence, a restricted prospecting licence or a restricted mining lease to explore or exploit the mineral under these Regulations.

(4) An application under this regulation shall include,

(a) particulars of the mineral to be included or excluded;

(b) proposed amendments to the work programme; and

(c) evidence of payment of the applicable fees.



(5) Where an applicant provides all the information required in sub regulation (4), the Commission shall record in the General Register, the details of the application, including the date, hour and minute the application was submitted.

(6) The Mineral Titles Department of the Commission shall on recording the application in the General Register, transfer the information contained in the General Register onto an Application Certificate, as set out in Form Two of the First Schedule.

(7) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles.

#### Regulation 31—Review of application for amendment of reconnaissance licence

(1) Within five days of recording an application in the General Register, the Commission shall review the application to ensure that the particulars required are complete and valid, and that the application does not conflict with an existing mineral right.

(2) Where the application does not comply with the requirements of sub regulation (1), the Commission shall give notice accordingly to the applicant within five days after the review as set out in Form Three of the First Schedule, and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 32—Rejection of application for amendment of reconnaissance licence

(1) Where an applicant knowingly makes a statement which is false or misleading in a material particular, or does not correct the errors or provide the information required in regulation 31(2) within ten days from the date of notification, the application shall be rejected.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 33—Consideration of application for amendment of reconnaissance licence

The Commission shall within forty days after recording the application in the General Register, consider the application and make the appropriate recommendation to the Minister.

#### Regulation 34—Notice of rejection of application for amendment of reconnaissance licence

The Commission shall, within twenty-one days after the Minister has approved the recommendation for the rejection of an application, on behalf of the Minister, notify the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 35—Notice of grant of the amendment of reconnaissance licence

(1) The Commission shall, within twenty-one days after the Minister has approved the recommendation to grant the amendment, give notice to the applicant of the grant and of the fees payable in respect of the grant, as set out in Form Twelve of the First Schedule.

(2) The applicant shall, within fifteen days after the date of the notice in sub-regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall issue the amendment to the applicant within fifteen days after the date of payment of the applicable fees.

(4) The grant of the amendment shall be by a letter signed by the Minister and addressed to the applicant.

(5) The amendment shall take effect from the date of the Minister's letter and is valid for the remainder of the term of the licence, and subject to the terms and conditions determined by the Minister.

#### Regulation 36—Distribution of the notice of amendment of reconnaissance licence

The amendment granted by the Minister shall be copied to the persons and institutions listed in regulation.

#### Regulation 37—Record of amendment in General Register

Where an amendment is granted, the Commission shall record the details of the amendment in the General Register.

#### Division of reconnaissance licence

#### Regulation 38—Application for division of reconnaissance licence

(1) A holder of a reconnaissance licence may, not later than ninety days before the expiration of the licence, apply to the Commission, as set out in Form Thirteen of the First Schedule for the division of the area which is the subject matter of the licence into several sub-areas.

(2) The application shall include

(a) a certified copy of the reconnaissance licence;

(b) the number of blocks and the cadastral co-ordinates delineating the area to be divided, and the divisions being sought;

(c) particulars of the qualifications and experience of the managers and other members of the technical teams in respect of each of the divisions being sought;

(d) work programmes in respect of each of the divisions being sought, describing the type and scope of the work to be conducted, including the minerals to be reconnoitred and the expenditure on reconnaissance;

(e) particulars of the financial resources available to the applicant for the proposed reconnaissance operations in respect of each of the divisions being sought; and

(f) evidence of payment of the applicable fees.

#### Regulation 39—Record and process of application for division of reconnaissance licence

- (1) Where the applicant provides the information required under regulation 38, the Mineral Titles Department of the Commission shall record in the General Register, the details of the application, including the date, hour and minute the application was submitted.
- (2) An application shall not be recorded in the General Register unless all the information required under regulation 38 is provided by the applicant.
- (3) The Mineral Titles Department of the Commission shall record the application in the General Register and transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule.
- (4) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles and issued to the applicant.
- (5) The Mineral Titles Department of the Commission shall on recording the application in the General Register, plot the areas corresponding to the divisions being sought as provisional polygons on the cadastral map.
- (6) The original polygon corresponding to the reconnaissance licence which has not been divided is valid until the application for the division is granted.

#### Regulation 40—Review of application for division of reconnaissance licence

- (1) The Commission shall within five days after recording an application in the General Register, review the application to ensure that
  - (a) the reconnaissance licence which is the subject matter of the application is valid;
  - (b) the geometry and dimensions of the provisional polygons and the cadastral coordinates delineating the divisions being sought are consistent with the geographic and geometric rules prescribed in these Regulations;
  - (c) the qualifications and experience of the manager and other members of the technical teams are adequate for the proposed reconnaissance activities;
  - (d) the work programmes in respect of each of the divisions being sought comply with the guidelines set by the Commission;
  - (e) the applicable fees have been paid; and
  - (f) the financial resources available to the applicant for the proposed reconnaissance operations in respect of each of the divisions being sought are adequate and the resources are at least equivalent to the minimum expenditure requirement specified in regulation 4(2).

(2) Where the application does not comply with the requirements of sub regulation (1), the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule, and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 41—Rejection of application for division of reconnaissance licence

- (1) An application shall be rejected where an applicant
  - (a) submits the application later than ninety days before the expiration of the licence;
  - (b) knowingly makes a statement which is false or misleading in a material particular; or
  - (c) does not correct the errors, or provide the information required under regulation 40(2) within ten days from the date of notification.
- (2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 42—Consideration of application for division of reconnaissance licence

The Mineral Titles Department of the Commission shall within forty days after recording the application in the General Register, consider the application and make the appropriate recommendation to the Minister.

#### Regulation 43—Notice of rejection of application for division of reconnaissance licence

Where an application is rejected, the Commission shall within twenty-one days after the Minister has approved the recommendation for the rejection of an application, on behalf of the Minister, give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 44—Grant of division of reconnaissance licence

- (1) The Commission shall, within twenty-one days after the Minister has approved the recommendation to grant the division of the licence, on behalf of the Minister, give notice of the grant to the applicant, stating the fees payable in respect of the grant, as set out in Form Fourteen of the First Schedule.
- (2) The applicant shall within fifteen days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.
- (3) The Minister shall grant new licences to the applicant within fifteen days after the date of payment of the applicable fees.
- (4) The grant of the licences shall be by an agreement in triplicate between the Minister and the applicant, and the agreement shall be signed by both parties.

#### Regulation 45—Modification of cadastral map after rejection

- (1) Where an application is rejected, the Mineral Titles Department of the Commission shall delete the provisional polygons from the cadastral map and enter the details of the rejection in the General Register, and the original polygon shall be maintained,
- (2) The applicant is not entitled to a refund of fees paid where an application is rejected.

#### Regulation 46—Content of divided reconnaissance licence

The licence shall state

- (a) the registered name and address of the holder;
- (b) the date of the grant of the licence;
- (c) the term of the licence, which shall not exceed the residual term of the original licence;
- (d) the minerals to be reconnoitred;
- (e) the period of limitation for submission of an application for renewal;
- (f) the cadastral co-ordinates of the area and the number of blocks;
- (g) the ground rent payable;
- (h) the obligations of the holder in relation to reporting requirements;
- (i) the rights of the holder and third parties;
- (j) the annual mineral rights fees to be paid, which shall be at the same rate as the original licence; and
- (k) other terms and conditions determined by the Minister,

Regulation 47—Record of grant of division and modification of cadastral map

The Commission shall on the grant of a licence, record the details of the grant in the General Register and amend the cadastral map by replacing the provisional polygons with polygons corresponding to the new licence and the polygons in the new licence shall be assigned with new codes.

Regulation 48—Stamping and registration of divided reconnaissance licence

The holder of a divided reconnaissance licence shall within twenty-one days of the grant of the licence

- (a) stamp and register the licence in accordance with the relevant enactments in force; and
- (b) return an original copy of the duly stamped and registered licence together with nine copies of that licence to the Commission.

Regulation 49—Distribution of licence

The Commission shall, within seven days after receipt of the licence, forward copies of the licences to the persons and institutions listed in regulation 19.

Merger of reconnaissance licences

Regulation 50—Application for merger of reconnaissance licences

- (1) A holder of reconnaissance licences which cover contiguous blocks may, for efficient and economic management of the holder's operations, apply to the Commission as set out in Form

Fifteen of the First Schedule for a merger of all or part of the reconnaissance licences, if the entire merged area does not exceed five thousand blocks.

(2) The application for merger shall be made not less than one hundred and fifty days before the expiration of the licences to be merged.

(3) The application shall

(a) include certified copies of the reconnaissance licences to be merged;

(b) specify the number of blocks and the cadastral co-ordinates delineating the area proposed to be merged;

(c) state the particulars of the qualifications and experience of the manager and other members of the technical team in respect of work to be carried out on the area proposed to be merged;

(d) contain detailed information on the work programme in respect of the proposed merged area, describing the type and scope of the work to be conducted, including the minerals to be reconnoitred and the expenditure on reconnaissance;

(e) provide the particulars of the financial resources available to the applicant for the proposed reconnaissance operations in respect of the proposed merged area; and

(f) provide evidence of payment of the applicable fees.

Regulation 51—Record of application for merger of reconnaissance licences

(1) The Mineral Titles Department of the Commission shall where the applicant has provided all the information required under regulation 50, record in the General Register, the details of the application, including the date, hour and minute the application was submitted.

(2) An application shall not be recorded in the General Register unless all the information required under regulation 50 is provided by the applicant.

(3) The Mineral Titles Department of the Commission shall record the application in the General Register and transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule.

(4) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles.

(5) The Mineral Titles Department of the Commission shall record the application in the General Register, and plot the area corresponding to the proposed merger as a provisional polygon on the cadastral map

(6) The original polygons corresponding to the reconnaissance licences which have not been merged are valid until the application for the merger is granted.

Regulation 52—Review of application for merger of reconnaissance licences

(1) The Commission shall within five days of recording an application in the General Register, review the application to ensure that

- (a) the reconnaissance licences which are the subject matter of the application are valid;
- (b) the geometry and dimensions of the provisional polygon and the cadastral coordinates delineating the area proposed to be merged are consistent with the geographic and geometric rules prescribed in these Regulations;
- (c) the qualifications and experience of the manager and other members of the technical team are adequate for the proposed reconnaissance activities;
- (d) the work programme in respect of the work to be carried out on the area proposed to be merged complies with the guidelines set by the Commission;
- (e) the applicable fees have been paid; and
- (f) the financial resources available to the applicant for the reconnaissance operations in respect of the area proposed to be merged are adequate and the financial resources are at least equivalent to the minimum expenditure requirement specified in regulation 4(2).

(2) Where the application does not comply with the provisions in sub regulation (1), the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule, and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 53—Rejection of application for merger of reconnaissance licences

(1) An application shall be rejected where the applicant

- (a) submits the application later than one hundred and fifty days before the expiration of the licence;
- (b) knowingly makes a statement which is false or misleading in a material particular; or
- (c) does not correct the errors or provide the information required under regulation 52(2) within ten days from the date of notification.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 54—Consideration of application for merger of reconnaissance licences

The Commission shall within forty days after recording the application in the General Register, consider the application and make the appropriate recommendation to the Minister.

#### Regulation 55—Notice of rejection of application for merger of reconnaissance licences

The Commission shall, within twenty-one days after the Minister has approved the recommendation to reject an application, on behalf of the Minister, notify the applicant of the rejection and the reasons, as set out in Form Seven of the First Schedule.

#### Regulation 56—Notice of grant of merger of reconnaissance licences

(1) The Commission shall, within twenty-one days after the Minister has approved a recommendation to grant the merger of the licences, on behalf of the Minister give notice to the applicant of the grant and the fees payable in respect of the grant, as set out in Form Sixteen of the First Schedule.

(2) The applicant shall within fifteen days after notice has been given under sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall, within fifteen days after the payment of the applicable fees, issue a new licence in respect of the merged area to the applicant.

(4) The grant of the licence shall be by an agreement in triplicate between the Minister and the applicant and the agreement shall be signed by both parties.

#### Regulation 57—Record of rejection and modification of cadastral map after rejection of application for merger

(1) Where an application is rejected, the Mineral Titles Department of the Commission shall delete the provisional polygon from the cadastral map and enter the details of the rejection in the General Register, and the original polygons shall be maintained.

(2) Where an application is rejected under these Regulations the applicant is not entitled to a refund of any fees paid.

#### Regulation 58—Terms and conditions of merged reconnaissance licence

The licence issued by the Minister shall state

- (a) the registered name and address of the holder;
- (b) the date the licence was issued;
- (c) the term of the licence, which shall not exceed the longer of the residual term of the individual merged licences;
- (d) the minerals to be reconnoitred;
- (e) the period of limitation for submission of an application for renewal;
- (f) the cadastral co-ordinates of the area and the number of blocks;
- (g) the ground rent payable;
- (h) the obligations of the holder in relation to reporting requirements;
- (i) the rights of the holder and third parties;



(j) the annual mineral rights fees to be paid which shall be at the same rate as the oldest of the individual merged licences; and

(k) other terms and conditions determined by the Minister.

Regulation 59—Record of licences in General Register and modification of cadastral map after grant of merger

The Mineral Titles Department of the Commission shall on the grant of a licence, record the details of the grant of the merger in the General Register and amend the cadastral map by replacing the provisional polygon with a polygon corresponding to the new licence and the polygon corresponding to the new licence shall be assigned a new code.

Regulation 60—Stamping and registration of merged reconnaissance licence

The holder shall within twenty-one days after the grant of a licence in relation to the merger.

(a) stamp and register the licence in accordance with the relevant enactments in force; and

(b) return an original copy of the duly stamped and registered licence together with nine copies of that licence to the Commission.

Regulation 61—Distribution of licence

The Commission shall within seven days after receipt of the duly stamped and registered licence, forward the copies of that licence to the persons and institutions listed in regulation 19.

Transfer or assignment of reconnaissance licence

Regulation 62—Application for transfer or assignment of reconnaissance licence

(1) A holder of a reconnaissance licence or a restricted reconnaissance licence may not later than sixty days before the expiration of the licence, apply to the Commission as set out in Form Seventeen of the First Schedule, to transfer or assign the licence.

(2) A transaction which purports to transfer or assign a licence and which does not comply with these Regulations is void.

(3) The application shall include

(a) a certified copy of the reconnaissance licence to be transferred or assigned;

(b) certified copies of documents of incorporation of the transferee or assignee;

(c) copies of reports on reconnaissance work done to be passed on to the transferee or assignee;

(d) information on the qualifications and experience of the manager and other members of the technical team of the transferee or assignee;

(e) a deed of transfer or assignment including a provision that the transferee or assignee shall take over the rights and obligations of the holder under the licence;

- (j) a certified revised work programme of the transferee or assignee, if applicable;
  - (g) evidence of payment of applicable fees;
  - (h) evidence of financial resources available to the transferee or assignee;
  - (i) certified annual reports of the transferee, or assignee including audited financial statements;
  - (j) in the case of an application for transfer or assignment of a restricted reconnaissance licence, proof that the transferee or assignee is a citizen or where the transferee or assignee is not a citizen, the proposed investment is at least ten million United States dollars;
  - (k) in the case of a transfer or assignment of an undivided proportionate part of a licence, the polygon that defines the number of blocks to be transferred or assigned; and
  - (l) details of any transaction between the holder and the transferee or assignee in respect of the licence.
- (4) Where it is required by the Commission, the applicant shall submit particulars of the transferee's or assignee's principals or share-holders in respect of sub regulations (3)(b) and (3)(i).

#### Regulation 63—Record of transfer or assignment of reconnaissance licence

- (1) Where the applicant provides all the information required under regulation 62, the Mineral Titles Department of the Commission shall record in the General Register the details of the application, including the date, hour and minute the application was submitted.
- (2) An application shall not be recorded in the General Register unless all the information required under regulation 62 is provided by the applicant.
- (3) The Mineral Titles Department of the Commission shall on recording the application in the General Register, transfer the information contained in the General Register onto an Application Certificate, as set out in Form Two of the First Schedule.
- (4) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles, and issued to the applicant.
- (5) Where an undivided proportionate part of a licence is transferred or assigned, the Commission shall plot the area corresponding to the transfer or assignment as a provisional polygon on the cadastral map, and the original polygon corresponding to the licence is valid until the application for transfer or assignment is granted.

#### Regulation 64—Review of application for transfer or assignment of reconnaissance licence

- (1) The Mineral Titles Department of the Commission shall, within five days after recording an application in the General Register, review the application to ensure that
  - (a) the documentation required is complete, or the submitted documents are valid;

(b) the transferee or assignee is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnerships Act, 1962 (Act 152) or registered under any other enactment in force;

(c) the application was made at least sixty days before the expiration of the licence;

(d) in the case of an application in respect of a restricted reconnaissance licence, the transferee or assignee is a citizen, or where the transferee or assignee is a non-citizen the proposed investment is at least ten million United States dollars;

(e) in the case of a transfer or assignment of an undivided proportionate part of the licence, the number of blocks is defined by the polygon to be assigned; and

(f) if a revised work programme is submitted, the expenditure proposed in the revised work programme is in accordance with the minimum expenditure requirement specified in regulation 4(2).

(2) Where an application does not comply with the provisions in sub regulation (1) other than paragraph (c), the Commission shall notify the applicant within five days after the review as set out in Form Three of the First Schedule, and the applicant shall correct the errors or provide the information required within ten days from the date of notification.

#### Regulation 65—Rejection of application for transfer or assignment of reconnaissance licence

(1) An application shall be rejected, where an application

(a) is submitted later than sixty days before the expiration of a licence;

(b) the application contains a statement which the applicant knows to be false, or misleading in any material particular;

or

(c) the applicant does not correct the errors, or provide the information required under regulation 64(2) within ten days from the date of notification.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 66—Consideration of application for transfer or assignment of reconnaissance licence

Subject to the period stated in regulation 64(2), the Commission shall within twenty-one days of recording an application in the General Register consider the application and make the appropriate recommendation to the Minister.

#### Regulation 67—Notice of rejection of application for transfer or assignment of reconnaissance licence

The Commission shall, within five days after the Minister has approved the recommendation for the rejection of an application, on behalf of the Minister, notify the applicant of the rejection, and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 68—Approval of transfer or assignment of reconnaissance licence

(1) The Commission shall within five days after the Minister has approved the recommendation for the transfer or assignment of a licence, give notice to the applicant of the approval, and the fees payable in respect of the approval, as set out in Form Eighteen of the First Schedule.

(2) The applicant shall within ten days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The transfer or assignment shall subject to sub regulation (4) take effect within fifteen days after the date of payment of the applicable fees.

(4) The approval shall be effected by the issue of a letter signed by the Minister and addressed to the applicant and the transferee or assignee.

#### Regulation 69—Record and modification of cadastral map after rejection of transfer or assignment of reconnaissance licence

(1) The Mineral Titles Department of the Commission shall enter the details of the rejected application in the General Register, and where applicable delete the provisional polygon from the cadastral map.

(2) The applicant shall not be entitled to a refund of fees paid where an application is rejected.

#### Regulation 70—Record of approval of transfer or assignment of reconnaissance licence

Where a transfer or assignment is approved, the Mineral Titles Department of the Commission shall record the details of the approval, including the particulars of the transferee or assignee, in the General Register and if applicable, shall replace the provisional polygon on the cadastral map with a polygon corresponding to the area transferred or assigned and assign appropriate codes.

#### Regulation 71—Stamping and registration of deed

The transferee or assignee shall within twenty-one days of the grant of the approval

(a) stamp and register the deed of transfer or assignment in accordance with the relevant enactments in force; and

(b) return an original copy of the duly stamped and registered deed to the Commission.

#### Regulation 72—Distribution of notice of transfer or assignment

The approval granted by the Minister shall be copied to the persons and institutions listed in regulation 19.

#### Mortgage of reconnaissance licence

#### Regulation 73—Application for approval to mortgage reconnaissance licence

- (1) A holder of a reconnaissance licence or a restricted reconnaissance licence may not later than sixty days before the expiration of the licence, apply to the Commission as set out in Form Nineteen of the First Schedule for approval to mortgage the licence.
- (2) A transaction which purports to mortgage a licence and which does not comply with these Regulations is void.
- (3) The application shall include
  - (a) a certified copy of the licence to be mortgaged;
  - (b) a certified copy of the documents of incorporation of the mortgagee;
  - (c) annual reports of the mortgagee for the past two years, if applicable;
  - (d) the mortgage deed, or any loan, debenture, and other financing documents;
  - (e) evidence of payment of applicable fees;
  - (f) in the case of a mortgage of an undivided proportionate part of the licence, the polygon that defines the number of blocks to be mortgaged; and
  - (g) any other transaction between the holder and the mortgagee in respect of the licence.
- (4) Where it is required by the Mineral Titles Department of the Commission, the applicant shall submit particulars of the mortgagee's principals or shareholders in respect of sub regulations (3)(b) and (3)(c).

#### Regulation 74—Record of approval to mortgage reconnaissance licence

- (1) Where the applicant provides the information required under regulation 73, the Mineral Titles Department of the Commission shall record in the General Register the details of the application, including the date, hour and minute the application was submitted.
- (2) An application shall not be recorded in the General Register unless all the information required under regulation 73 is provided by the applicant.
- (3) The Mineral Titles Department of the Commission shall record the application in the General Register, and transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule
- (4) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles, and issued to the applicant.
- (5) In the case of a mortgage of an undivided proportionate part of a licence, the Mineral Titles Department of the Commission shall plot the area corresponding to the mortgage as a provisional polygon on the cadastral map, and the original polygon corresponding to the licence remains valid until the application for mortgage is granted.

Regulation 75—Review of application for approval to mortgage reconnaissance licence

(1) The Commission shall within five days after recording an application in the General Register, review the application to ensure that

- (a) the documentation required is complete and the documents submitted are valid;
- (b) the application was made at least sixty days before the expiration
- (c) in the case of a mortgage of an undivided proportionate part of the licence, the number of blocks is defined by the polygon to be mortgaged; and
- (d) if a revised work programme is submitted, the expenditure proposed in the revised work programme is in accordance with the minimum expenditure requirement specified in regulation 4(2).

(2) Where the application does not comply with the provisions in sub regulation (1) other than paragraph (b), the Commission shall accordingly notify the applicant within five days after the review, as set out in Form Three of the First Schedule, and the applicant shall correct the errors or provide the information required within ten days from the date of notification.

Regulation 76—Rejection of application for approval to mortgage reconnaissance licence

(1) An application for approval to mortgage a reconnaissance licence shall be rejected where the application

- (a) is submitted later than sixty days before the expiration of the licence;
- (b) contains a statement which the applicant knows or ought to know to be false or misleading in any material particular; or
- (c) the applicant does not correct the errors or provide the information required under regulation 75(2) within ten days from the date of the notice.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

Regulation 77—Consideration of application for approval to mortgage reconnaissance licence

Subject to the period stated in regulation 75(2), the Commission shall within twenty-one days of recording an application in the General Register consider the application and make the appropriate recommendation to the Minister.

Regulation 78—Notice of rejection of application for approval to mortgage reconnaissance licence

The Commission shall within five days after the Minister has approved the recommendation for the rejection of an application, on behalf of the Minister, notify the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

Regulation 79—Notice of approval of application to mortgage reconnaissance licence

(1) The Commission shall within five days after the Minister has approved a recommendation for the mortgage of a licence, give notice to the applicant of the approval and the fees payable in respect of the approval, as set out in Form Twenty of the First Schedule.

(2) The applicant shall within ten days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister's approval of the mortgage shall take effect within fifteen days after payment of the applicable fees.

(4) The approval shall be effected by the issue of a letter signed by the Minister and addressed to the applicant and the mortgagee.

Regulation 80—Record of rejection of application for approval to mortgage reconnaissance licence

(1) Where an application is rejected, the Mineral Titles Department of the Commission shall enter the details of the rejection in the General Register, and where applicable delete the provisional polygon from the cadastral map.

(2) Where an application for approval of a mortgage of reconnaissance licence is rejected, the applicant is not entitled to a refund of any fees paid.

Regulation 81—Record of approval to mortgage reconnaissance licence

Where a mortgage is approved, the Mineral Titles Department of the Commission shall record the details of the approval in the General Register, including the particulars of the mortgagee.

Regulation 82—Stamping and registration of mortgage of reconnaissance licence

The holder of a licence shall within twenty-one days after the grant of the licence

(a) stamp and register the mortgage deed in accordance with the relevant enactments in force; and

(b) return an original copy of the duly stamped and registered deed to the Commission.

Regulation 83—Notice of redemption of mortgage of reconnaissance licence

(1) Where a mortgage is redeemed, the holder and the mortgagee shall give notice to the Commission by submitting proof of the redemption, and the Commission shall record the details of the redemption in the General Register, and where applicable, amend the cadastral map accordingly.

(2) The notice shall include a statement signed by the mortgagee that the holder or mortgagor has fulfilled its obligations under the mortgage and is discharged from the mortgage.

(3) On receipt of the notification, the Commission shall record the details of the redemption in the General Register.

Regulation 84—Notice of transfer or assignment of reconnaissance licence to mortgagee

(1) Where a holder fails to redeem the mortgage within the stipulated period, and the mortgagee intends to take over the licence, the mortgagee shall give notice to the Mineral Titles Department of the Commission and the mortgagor, and the notice shall be treated as an application for transfer or assignment under these Regulations.

(2) A notice submitted under this regulation shall be considered by the Mineral Titles Department of the Commission even where it is submitted later than sixty days before the expiration of the licence.

Suspension or termination of reconnaissance licence

Regulation 85—Suspension or termination of reconnaissance licence

(1) The Minister may, on the recommendation of the Commission suspend or terminate a reconnaissance licence at any time during the term of the licence if

(a) the holder fails to pay the fees specified in the Second Schedule on the due date;

(b) the holder's actual expenditure on reconnaissance is not in accordance with the proposed expenditure in the work programme and the minimum expenditure requirement specified in regulation 4(2);

(c) the holder is insolvent or bankrupt, enters into an agreement or scheme of composition with the holder's creditors, or takes advantage of an enactment for the benefit of debtors or goes into liquidation, except as part of a scheme for an arrangement or amalgamation;

(d) the holder makes a statement or gives information in connection with the mineral right which the holder knows or ought to know to be materially false;

(e) the holder fails to conduct reconnaissance operations according to the approved work programme;

(f) the holder fails to submit reports on the reconnaissance operations for more than ninety days; or

(g) the holder becomes ineligible to apply for a mineral right under these Regulations.

(2) Before a licence is suspended or terminated under this regulation, the Commission shall, on behalf of the Minister give notice to the holder in writing as set out in Form Twenty-One of the First Schedule, stating the breach which provides the grounds for the suspension or termination, and the holder shall remedy the breach within sixty days.

(3) Where the holder cannot remedy the breach or show cause to the reasonable satisfaction of the Minister why the licence should not be suspended or terminated, the Minister shall suspend or terminate the licence.

(4) Within thirty days after receipt of a response from the holder under sub regulation (2), the Commission shall consider the response and make the appropriate recommendation on the suspension or termination of the licence to the Minister.



- (5) The Commission shall recommend the suspension or termination of the licence where
- (a) the response provided by the holder under sub regulation (2) is considered invalid;
  - (b) the holder fails to remedy the breach to the satisfaction of the Commission; or
  - (c) the holder fails to respond to the notice within sixty days.

#### Regulation 86—Requirements on suspension of reconnaissance licence

Where a reconnaissance licence is suspended,

- (a) the Commission shall on behalf of the Minister give notice to the holder of the licence of the period of suspension of the licence and the reasons for the suspension, as set out in Form Twenty-Two of the First Schedule;
- (b) the Minister shall terminate the licence within the stipulated period, unless the holder remedies the breach and pays the applicable fees to the Commission; and
- (c) the Commission shall record the details of the suspension in the General Register and update the cadastral map.

#### Regulation 87—Requirements on termination of reconnaissance licence

(1) Where a reconnaissance licence is terminated,

- (a) the rights of the holder shall cease but without prejudice to the liabilities or obligations incurred by the holder or the holder's representative in relation to the licence before the date of termination;
- (b) the Commission shall record the details of the termination in the General Register and delete the polygon corresponding to the licence from the cadastral map; and
- (c) the former holder shall be required by notice as set out in Form Twenty-Three of the First Schedule, to deliver in hard copy and in electronic form to the Commission within twenty-one days,
  - (i) the records and samples which the holder is required to maintain under the Act or these Regulations;
  - (ii) plans and maps of the area subject to the licence prepared by the holder or on the holder's instructions; and
  - (iii) any other documents relating to the licence.

(2) A person who fails to deliver a document or sample under sub regulation (1)(c), within thirty days from the date of being given notice by the Commission is liable to pay to the Commission a penalty of not more than ten thousand United States dollars in the first instance and a further penalty of one thousand United States dollars for each day that the document or sample remains undelivered.

Expiration of the term of a reconnaissance licence

Regulation 88—Requirements on expiration of reconnaissance licence

On the expiration of the term of a reconnaissance licence,

(a) the Commission shall, on behalf of the Minister give notice to the holder of the expiration, as set out in Form Twenty-four of the First Schedule;

(b) the rights of the holder shall cease but without prejudice to the liabilities or obligations incurred by the holder or the holder's representative in relation to the licence prior to the date of the expiration;

(c) the former holder shall deliver, both in hard copy and in electronic format, to the Commission within twenty-one days,

(i) the records and samples which the holder is obliged to maintain under the Act or these Regulations;

(ii) plans and maps of the area which is subject matter of the licence prepared by the holder or on the holder's instructions;

(iii) any other documents relating to the licence; and

(d) the Commission shall record the details of the expiration in the General Register and delete the polygon corresponding to the licence from the cadastral map.

Grant of prospecting licences and restricted prospecting licences

Regulation 89—Application for prospecting licence

(1) An application for a prospecting licence or a restricted prospecting licence shall be made in person by the applicant or a representative of the applicant to the Commission as set out in Form Twenty-Five of the First Schedule and shall include

(a) particulars of the applicant and the applicant's representative if any, comprising the

(i) registered name;

(ii) registered residential and postal addresses;

(iii) official telephone and facsimile numbers; and

(iv) official email address;

(b) certified copies of documents of incorporation that show that the applicant is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnerships Act, 1962 (Act 152) or registered under any other enactment in force;

(c) a certified copy of the Company's regulations and details of shareholding and Directors;

(d) the number of blocks and the cadastral co-ordinates delineating the area being applied for;

- (e) the mineral to be prospected for;
  - (f) particulars of the qualifications and experience of the manager and other members of the technical team in charge of the prospecting operations;
  - (g) the work programme describing the type and scope of the work to be conducted, including the expenditure on prospecting;
  - (h) particulars of the financial resources available to the applicant for the proposed prospecting operations;
  - (i) evidence of payment of the applicable fees; and
  - (j) in the case of a conversion from a reconnaissance licence, a certified copy of the licence.
- (2) An applicant shall, before submitting an application, conduct a search in the cadastral map and cadastre registers to determine the availability of the area.

#### Regulation 90—Record of application for prospecting licence

- (1) An application shall not be recorded in the Priority Register unless the applicant provides
- (a) evidence of payment of the applicable fees;
  - (b) particulars of the applicant and the applicant's representative;
  - (c) information on the number of blocks and the cadastral co-ordinates delineating the area being applied for;
  - (d) information on the mineral to be prospected for; and
  - (e) the information required in regulation 89.
- (2) Where an applicant provides all the information required in sub regulation (1) and regulation 89, the Mineral Titles Department of the Commission shall assign a unique code to the application, and record in the Priority Register the details of the application, including the date, hour and minute the application was submitted.
- (3) After an application is recorded in the Priority Register, the Mineral Titles Department of the Commission shall transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule.
- (4) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles, and issued to the applicant.
- (5) After recording the application in the Priority Register, the Mineral Titles Department of the Commission shall plot the area applied for as a provisional polygon on the cadastral map, and the application shall be considered as a pending application until a final decision is made to grant or reject the application.

(6) Subsequent applications relating to part of or the entire provisional polygon shall be recorded in the Priority Register chronologically, and shall be regarded as partially or fully overlapping respectively until they are considered after the preceding application has been rejected.

#### Regulation 91—Review of application for prospecting licence

(1) Within five days after recording an application in the Priority Register, the Commission shall review the application to ensure that

(a) the area applied for is correctly identified and the co-ordinates supplied are consistent with the geographic and geometric rules prescribed in these Regulations;

(b) the documentation required is complete and valid;

(c) the applicant is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnerships Act, 1962 (Act 152) or registered under any other enactment in force;

(d) the area applied for does not conflict with other mineral rights, pending applications, reserved areas, restricted areas, protected areas or designated areas;

(e) the area applied for does not exceed seven hundred and fifty cadastral units or one hundred and fifty-seven and a half square kilometres;

(f) the expenditure proposed in the work programme is in accordance with the minimum expenditure requirement specified in regulation 4(2);

(g) the area applied for does not fall within part of or all of the area over which the applicant's previous application has been revoked in accordance with regulation 98, unless one hundred and eighty days have passed since the revocation;

(h) the applicant is not applying for an area that has been relinquished by the applicant, unless one hundred and eighty days have passed since the relinquishment; and

(i) in the case of an application for a restricted prospecting licence, the applicant is a citizen, or where the applicant is not a citizen, the proposed investment is at least ten million United States dollars.

(2) Where an application does not comply with the provisions in sub regulation (1), the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule, and the applicant shall correct the errors or provide the information required within ten days from the date of notice.

#### Regulation 92—Rejection of application for prospecting licence

(1) An application for a prospecting licence shall be rejected, where the applicant

(a) makes a statement which the applicant knows or ought to know is false or misleading in any material particular; or

(b) does not correct the errors or provide the information required under regulation 91(2) within ten days from the date of notice.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection, stating the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 93—Application for prospecting licence conflicting with existing mineral rights

(1) In accordance with section 15(5) of the Act, where an application for a prospecting licence conflicts with an existing mineral right for a different mineral in the same area, the Commission shall give notice to the existing holder within fifteen days of the application as set out in Form Five of the First Schedule, and the holder shall be given the first option to add the mineral to the existing mineral right.

(2) A notice under sub regulation (1) shall contain particulars of the mineral and the area applied for, and shall require the holder to exercise the option by giving notice to the Commission in writing of the option within fifteen days of the notice.

(3) Where the existing mineral right holder exercises the option to add the new mineral within the prescribed time, the application shall be rejected without refund of the fees paid by the applicant.

(4) Where the existing mineral right holder chooses not to exercise the option or does not exercise the option within the stipulated time, the new application shall be accepted and processed in accordance with these Regulations.

#### Regulation 94—Notice of pending application for prospecting licence

(1) Where an application complies with regulation 91, the Mineral Titles Department of the Commission shall within fifteen days after recording the application in the Priority Register, publish a notice of the pending application as set out in Form Six of the First Schedule, in the Gazette and,

(a) give a copy of the notice to the relevant chief, traditional authority or land owner and the relevant District Assembly;

(b) publish the notice in a newspaper circulating in the area concerned or in a manner customarily acceptable to the area that is the subject of the application;

(c) post the notice on the notice board of the relevant district office of the Commission;

(d) post a copy of the notice on the land subject to the application;

and

(e) give a copy of the notice to the Office of the Administrator of Stool Lands, the Lands Commission office in the area and any other person designated by the Commission.

(2) The notice given under sub regulation (1) shall include a map showing the proposed boundaries of the land which is the subject matter of the application.

(3) An owner or lawful occupier of land who may be affected by the grant of the prospecting licence shall submit a written statement of their interests to the Commission through the District Assembly within twenty-one days from the date of publication of the notice in the Gazette.

#### Regulation 95—Consideration of application for prospecting licence

Within thirty days after the publication period lapses, the Commission shall consider the application, including any concerns submitted by affected persons and make the appropriate recommendation to the Minister.

#### Regulation 96—Notice of rejection of application for prospecting licence

Within twenty-one days after the Minister has approved the recommendation to reject an application for a prospecting licence, the Commission shall, on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 97—Notice of grant of prospecting licence

(1) Within twenty-one days after the Minister has approved the recommendation to grant the licence to the applicant, the Commission shall, on behalf of the Minister, give notice to the applicant of the grant of the prospecting licence, stating the fees payable in respect of the grant, as set out in Form Twenty-Six of the First Schedule.

(2) The applicant shall within sixty days after the date of the notice in sub regulation (1), pay the applicable fees and give notice to the Minister and the Commission in writing of acceptance of the grant.

(3) The Minister shall on proof of payment of the applicable fees, issue the licence to the applicant within thirty days after the date of acceptance of the grant.

(4) The grant of the licence shall be effected by an agreement in triplicate between the Minister and the applicant, and the agreement shall be signed by both parties.

#### Regulation 98—Revocation of grant of prospecting licence

(1) A grant shall be revoked if the applicant fails to give notice to the Minister and the Commission of acceptance.

(2) Where a grant is revoked, the corresponding provisional polygon shall be deleted from the cadastral map and the details of the revocation of the grant shall be recorded in the General Register.

#### Regulation 99—Record of rejection of application for prospecting licence and amendment of cadastral map

(1) Where an application is rejected, the Mineral Titles Department of the Commission shall delete the provisional polygon relating to the application from the cadastral map and enter the details of the rejection in the General Register, and the area shall be considered vacant for new applications.

(2) An applicant is not entitled to a refund of any fees paid where an application is rejected.

#### Regulation 100—Terms and conditions of prospecting licence

A licence issued by the Minister shall include

- (a) the registered name and address of the holder;
- (b) the date of issue of the licence;
- (c) the term of the licence, which shall not exceed three years;
- (d) the minerals to be prospected for;
- (e) the period of limitation for submission of an application for renewal;
- (f) the cadastral co-ordinates of the area and the number of blocks;
- (g) the annual mineral right fee and the ground rent payable;
- (h) the obligations of the holder in relation to reporting requirements;
- (i) the rights of the holder and third parties; and
- (j) other terms and conditions as the Minister may determine.

#### Regulation 101—Record of grant of prospecting licence and modification of cadastral map

The Mineral Titles Department of the Commission shall on the grant of a licence, record the details of the grant in the General Register and replace the provisional polygon with a polygon corresponding to the grant on the cadastral map.

#### Regulation 102—Stamping and registration of prospecting licence

The holder of a prospecting licence shall within twenty-one days after the grant of a licence

- (a) stamp and register the licences in accordance with the relevant enactments in force; and
- (b) return an original copy of the duly stamped and registered licence together with nine copies of that licence to the Commission.

#### Regulation 103—Distribution of prospecting licence

Within seven days after receipt of the duly stamped and registered licences, the Commission shall distribute copies of the licence in accordance with regulation 19.

#### Extension or renewal of the term of prospecting licence

#### Regulation 104—Application for extension of prospecting licence

(1) A holder of a prospecting licence may not later than ninety days before the expiration of the initial term of the licence, apply to the Commission as set out in Form Twenty-Seven of the First Schedule for extension of the term of the licence in respect of all or part of the area which is the subject matter of the licence.

(2) The applicant shall, before the application for extension of the licence and except where the licence consists of not more than one hundred and twenty-five blocks, surrender at least half the number of blocks subject to the prospecting licence.

(3) The application shall include

(a) a certified copy of the prospecting licence;

(b) the cadastral co-ordinates delineating the area subject to the application for extension in the case of a reduction in the perimeter of the original polygon;

(c) evidence in the form of certified audited accounts indicating that the expenditure incurred wholly and exclusively for the prospecting operations is in accordance with the minimum expenditure requirement specified in regulation 4(2);

(d) particulars of the qualifications and experience of the manager and other members of the technical team in charge of the prospecting operations, in case of a change in the team;

(e) a terminal report indicating the details of work carried out during the initial term of the licence;

(f) a new or revised work programme describing the type and scope of work to be conducted, and the expenditure on prospecting; and

(g) evidence of payment of the applicable fees.

#### Regulation 105—Record of application for extension of prospecting licence

(1) Where an applicant provides all the information required in regulation 104(3), the Mineral Titles Department of the Commission shall record the details of the application in the General Register, including the date, hour and minute the application was submitted.

(2) The Mineral Titles Department of the Commission shall record the application in the General Register and transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule, which shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles, and issued to the applicant.

(3) Where the holder applies for an extension in respect of a reduction in the original polygon, the Mineral Titles Department of the Commission shall plot a provisional polygon corresponding to the reduced area on the cadastral map, and the application shall be considered as a pending application until a final decision is made to grant or reject the application

#### Regulation 106—Review of application for extension of prospecting licence

(1) The Mineral Titles Department of the Commission shall within five days after recording an application in the General Register review the application to ensure that

(a) the area applied for is correctly identified and the co-ordinates supplied are consistent with the geographic and geometric rules prescribed in these Regulations;



- (b) the application was submitted at least ninety days before the expiration of the licence;
- (c) the expenditure proposed in the work programme is in accordance with the minimum expenditure requirement specified in regulation 4(2);
- (d) the documentation required is complete and valid;
- (e) the area applied for does not exceed half of the existing number of blocks except where the number of blocks is not more than one hundred and twenty five;
- (f) the applicant has complied with the activities and expenditure in the work programme approved under the current licence; and
- (g) the applicable fees have been duly paid by the applicant.

(2) Where an application does not comply with the provisions in sub regulation (1), the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of notification.

#### Regulation 107—Rejection of application for extension of prospecting licence

(1) An application for extension of prospecting licence shall be rejected where the application

- (a) is submitted later than ninety days before the expiration of the licence;
- (b) contains a statement which the applicant knows or ought to know to be false or misleading in any material particular; or
- (c) the applicant does not correct the errors or provide the information required under regulation 106(2) within ten days from the date of the notice.

(2) Where an application is rejected, the Commission shall on behalf of the Minister, give notice to the applicant of the rejection, stating the reasons for the rejection set out in Form Four of the First Schedule.

#### Regulation 108—Consideration of application for extension of prospecting licence

The Commission shall within forty days after recording an application for extension in the General Register, consider the application and make the appropriate recommendation to the Minister.

#### Regulation 109—Notice of rejection of application for extension of prospecting licence

Within twenty-one days after the Minister has approved a recommendation to reject an application for extension of a prospecting licence, the Commission shall, on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection as set out in Form Seven of the First Schedule.

#### Regulation 110—Notice of grant of application for extension of prospecting licence

(1) Within twenty-one days after the Minister has approved a recommendation to grant an extension of a prospecting licence to the applicant, the Commission shall, on behalf of the Minister give notice to the applicant of the grant, stating the fees payable in respect of the grant, as set out in Form Twenty-Eight of the First Schedule.

(2) The applicant shall within fifteen days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall issue the extension to the applicant within fifteen days of the date of payment of the applicable fees.

(4) The grant of the extension shall be by a letter signed by the Minister and addressed to the applicant.

(5) The extension shall be for a term of not more than three years, subject to the terms and conditions of the original licence and to other terms and conditions determined by the Minister.

(6) The letter issued by the Minister shall form part of the terms of the original licence, and where a provision of the licence conflicts with a provision of the letter, the provisions of the letter shall prevail.

Regulation 111—Record of grant of extension of prospecting licence and amendment of cadastral map

(1) The Mineral Titles Department of the Commission shall record the details of the grant in the General Register and shall on the grant of extension of the licence if applicable, replace the provisional polygon with a polygon corresponding to the extension on the cadastral map.

(2) On the grant of extension of a prospecting licence in respect of a reduced area, the relinquished area shall be considered vacant for a new application.

(3) On the grant of extension of a prospecting licence in respect of a reduced area, the holder shall not be eligible to apply for the relinquished area unless one hundred and eighty days have passed since the relinquishment.

Regulation 112—Distribution of the notice of extension of prospecting licence

The extension granted by the Minister shall be copied to the persons and institutions listed in regulation 19.

Amendment of a prospecting licence to add or to exclude minerals

Regulation 113—Notice of discovery of new mineral in respect of prospecting licence

(1) Where in the course of operations, a holder of a prospecting licence or a restricted prospecting licence discovers a mineral not included in the mineral right, the holder shall within thirty days of the discovery give notice to the Commission and the Geological Survey Department of the discovery.

(2) A notice given under sub regulation (1) shall contain

(a) particulars of the discovery; and

(b) a geological description of the site and circumstances of the discovery including maps and laboratory assay results.

Regulation 114—Application for amendment of prospecting licence to include or exclude mineral

(1) The holder of a prospecting licence or a restricted prospecting licence may, at anytime during the term of the licence, apply to the Commission as set out in Form Twenty-Nine of the First Schedule for an amendment of the licence to include an additional mineral or to exclude a mineral already subject to the licence.

(2) Where a holder of a restricted prospecting licence discovers a mineral other than an industrial mineral not already subject to the licence, the holder shall apply for the grant of a reconnaissance or prospecting licence under these Regulations to search or prospect for the mineral.

(3) Where a holder of a prospecting licence discovers an industrial mineral that is not the subject of the licence, the holder shall apply for the grant of a restricted reconnaissance licence, a restricted prospecting licence or a restricted mining lease to explore or exploit the mineral under these Regulations.

(4) The application shall include the

(a) particulars of the mineral to be included or excluded;

(b) proposed amendments to the work programme; and

(c) evidence of payment of applicable fees.

(5) Where an applicant provides the information required in sub regulation (4), the Mineral Titles Department of the Commission shall record in the General Register the details of the application, including the date, hour and minute the application was submitted.

(6) The Mineral Titles Department of the Commission shall on recording the application in the General Register, transfer the information in that Register onto an Application Certificate, as set out in Form Two of the First Schedule.

(7) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles, and issued to the applicant.

Regulation 115—Review of application for amendment of prospecting licence to include or exclude mineral

(1) The Mineral Titles Department of the Commission shall within five days after recording an application in the General Register, review the application to ensure that the particulars required are complete and valid.

(2) Where an application does not comply with sub regulation (1), the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of

the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

Regulation 116—Rejection of application for amendment of prospecting licence to include or exclude mineral

(1) Where an applicant makes a statement which the applicant knows or ought to know is false or misleading in any material particular, or does not correct the errors or provide the information required under regulation 115(2) within ten days from the date of notification, the application shall be rejected.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection, and the reasons for the rejection, as set out in Form Four of the First Schedule.

Regulation 117—Consideration of application for amendment of prospecting licence to include or exclude mineral

The Commission shall within forty days after recording the application in the General Register, consider the application and make the appropriate recommendation to the Minister.

Regulation 118—Notice of rejection of application for amendment of prospecting licence to include or exclude mineral

Within twenty-one days after the Minister has approved the recommendation to reject the application for amendment of prospecting licence to include or exclude a mineral, the Commission shall, on behalf of the Minister, give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

Regulation 119—Notice of grant for amendment of prospecting licence to include or exclude mineral

(1) Within twenty-one days after the Minister has approved a recommendation for the grant of an amendment, the Commission shall, on behalf of the Minister give notice to the applicant of the grant and the fees payable in respect of the grant, as set out in Form Thirty of the First Schedule.

(2) The applicant shall within fifteen days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall issue the amendment to the applicant within fifteen days after payment of the applicable fees.

(4) The grant of the amendment shall be effected by a letter signed by the Minister and addressed to the applicant.

(5) The amendment shall take effect from the date of the Minister's letter and is valid for the remainder of the term of the licence, and subject to the terms and conditions determined by the Minister.

(6) The letter issued by the Minister shall form part of the terms of the original licence, and where a provision of the licence conflicts with a provision of the letter, the provisions of the letter shall prevail.

Regulation 120—Distribution of notice of amendment of prospecting licence to include or exclude mineral

The amendment granted by the Minister shall be copied to the persons and institutions listed in regulation 19.

Regulation 121—Record of amendment of prospecting licence to include or exclude mineral

Where an amendment is granted, the Mineral Titles Department of the Commission shall record the details of the amendment in the General Register.

Division of a prospecting licence or a restricted prospecting licence

Regulation 122—Application for division of prospecting licence

(1) The requirements and procedure for division of a prospecting licence are subject to the appropriate modifications, the same as provided in regulations 38 to 49.

(2) The application for division of a prospecting licence shall be as set out in Form Thirty-One of the First Schedule.

(3) The notice of the grant of division of a prospecting licence shall be as set out in Form Thirty-Two of the First Schedule.

Merger of prospecting licences

Regulation 123—Application for merger of prospecting licences

(1) A holder of prospecting licences which cover contiguous blocks may, for efficient economic management of its operations, apply to the Commission as set out in Form Thirty-Three of the First Schedule, for a merger of all or part of its prospecting licences, where the merged area does not exceed seven hundred and fifty blocks.

(2) The application for merger shall be made at least one hundred and fifty days before the expiration of the licences.

(3) The application shall include

(a) certified copies of the prospecting licences to be merged;

(b) the number of blocks and the cadastral co-ordinates delineating the proposed merged area;

(c) particulars of the qualifications and experience of the manager and other members of the technical team in respect of work to be carried out on the proposed merged area;

- (d) work programme in respect of the proposed merged area, describing the type and scope of the work to be conducted, including the minerals to be prospected for and the expenditure on prospecting;
- (e) particulars of the financial resources available to the applicant for the proposed prospecting operations in respect of the proposed merged area; and
- (f) evidence of payment of the applicable fees.

#### Regulation 124—Record of application for merger of prospecting licences

- (1) Where the applicant provides all the information required under regulation 123, the Mineral Titles Department of the Commission shall record in the General Register, the details of the application, including the date, hour and minute the application was submitted.
- (2) An application shall not be recorded in the General Register unless all the information required under regulation 123 is provided by the applicant.
- (3) The Mineral Titles Department of the Commission shall transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule.
- (4) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles and issued to the applicant.
- (5) The Commission shall plot the area that corresponds to the proposed merger as a provisional polygon on the cadastral map.
- (6) The original polygons corresponding to the prospecting licences yet to be merged are valid until the application for the merger is granted.

#### Regulation 125—Review of application for merger of prospecting licences

- (1) The Mineral Titles Department of the Commission shall within five days of recording an application in the General Register review the application to ensure that
  - (a) the prospecting licences subject to the application are valid;
  - (b) the geometry and dimensions of the provisional polygon and the cadastral coordinates delineating the proposed merged area being sought are consistent with the geographic and geometric rules prescribed in these Regulations;
  - (c) the qualifications and experience of the manager and other members of the technical team are adequate for the proposed prospecting activities;
  - (d) the work programme in respect of the work to be carried out on the proposed merged area complies with the guidelines set by the Commission;
  - (e) the applicable fees have been paid; and

(f) the financial resources available to the applicant for the prospecting operations in respect of the proposed merged area are adequate and are at least equivalent to the minimum expenditure requirement specified in regulation 4(2).

(2) Where the application does not comply with the provisions in sub regulation (1), the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of notice.

#### Regulation 126—Rejection of application for merger of prospecting licences

(1) An application for merger of prospecting licence shall be rejected where

(a) an applicant submits the application later than one hundred and fifty days before the expiration of the licences;

(b) makes a statement which the applicant knows or ought to know is false or misleading in any material particular; or

(c) does not correct the errors or provide the information required under regulation 125 within ten days from the date of notice.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 127—Consideration of application for merger of prospecting licences

The Mineral Titles Department of the Commission shall within forty days after recording the application for a merger of prospecting licence in the General Register, consider the application and make the appropriate recommendation to the Minister.

#### Regulation 128—Notice of rejection of application for merger of prospecting licences

The Commission shall, within twenty-one days after the Minister has approved the recommendation for the rejection of an application, on behalf of the Minister notify the applicant of the rejection, and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 129—Notice of grant of application for merger of prospecting licences

(1) The Commission shall within twenty-one days after the Minister has approved the recommendation for the grant of a merger of prospecting licences, on behalf of the Minister give notice to the applicant of the grant and the fees payable in respect of the grant as set out in Form Thirty-four of the First Schedule.

(2) The applicant shall within fifteen days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall grant a new licence in respect of the merged area to the applicant within fifteen days after the date of payment of the applicable fees.

(4) The grant of the licence shall be effected by an agreement in triplicate and signed by both parties.

#### Regulation 130—Modification of cadastral map and General Register after rejection of merger

(1) Where an application is rejected, the Mineral Titles, Department of Commission shall delete the provisional polygon from the cadastral map and enter the details of the rejection in the General Register, and the original polygons shall be maintained.

(2) The applicant is not entitled to a refund of any fees paid where the application is rejected.

#### Regulation 131—Terms and conditions of merged prospecting licence

The licence issued by the Minister shall state

- (a) the registered name and address of the holder;
- (b) the date of issuance of the licence;
- (c) the term of the licence, which shall not exceed the longer of the residual term of the individual merged licences;
- (d) the minerals to be prospected for;
- (e) the period of limitation for submission of an application for renewal;
- (f) the cadastral co-ordinates of the area and the number of blocks;
- (g) the ground rent payable;
- (h) the obligations of the holder in relation to reporting requirements;
- (i) the rights of the holder and third parties;
- (j) the annual mineral rights fees to be paid which shall be at the same rate as the oldest of the individual merged licences; and
- (k) other terms and conditions determined by the Minister.

#### Regulation 132—Record of merger of prospecting licences in General Register and modification of cadastral map

Where a licence is granted, the Mineral Titles Department of the Commission shall record the details of the grant in the General Register and amend the cadastral map by replacing the provisional polygon with a polygon corresponding to the licence, and which shall be assigned with an appropriate code.

#### Regulation 133—Stamping and registration of prospecting merged licence

The holder of a licence shall within twenty-one days after the grant of the licence

- (a) stamp and register the licence in accordance with the relevant enactments in force; and



(b) return an original copy of the duly stamped and registered licence together with nine copies of that licence to the Commission.

#### Regulation 134—Distribution of merged prospecting licence

The Mineral Titles Department of the Commission shall within seven days after receipt of the duly stamped and registered licence forward a copy of the licence to the persons and institutions listed in regulation 19.

#### Transfer or assignment of prospecting licence

#### Regulation 135—Application for transfer or assignment of prospecting licence

(1) A holder of a prospecting licence or a restricted prospecting licence may not later than sixty days before the expiration of the licence apply to the Commission as set out in Form Thirty-Five of the First Schedule to transfer or assign the licence.

(2) The application for the transfer or the assignment shall be made to the Mineral Titles Department of the Commission.

(3) A transaction which purports to transfer or assign a licence and which does not comply with these Regulations is void.

(4) The application shall include

(a) a certified copy of the prospecting licence to be transferred or assigned;

(b) certified copies of documents of incorporation of the transferee or assignee;

(c) copies of reports on prospecting work done to be passed on to the transferee or assignee;

(d) information on the qualifications and experience of the manager and other members of the technical team of the transferee or assignee;

(e) a deed of transfer or assignment including a provision that the transferee or assignee shall take over the rights and obligations of the holder under the licence;

(f) a certified revised work programme of the transferee or assignee if applicable;

(g) evidence of payment of applicable fees;

(h) evidence of financial resources available to the transferee or assignee;

(i) certified annual reports of the transferee or assignee including audited financial statements;

(j) in the case of an application for transfer or assignment of a restricted prospecting licence, proof that the transferee or assignee is a citizen or where the transferee or assignee is not a citizen, the proposed investment is at least ten million United States dollars;

(k) in the case of a transfer or assignment of an undivided proportionate part of a licence, the polygon that defines the number of blocks to be transferred or assigned; and

(1) any transaction between the holder and the transferee or assignee in respect of the licence.

(5) The applicant shall submit particulars of the transferee's or assignee's principals or shareholders in respect of sub regulations (4)(b) and 4(i) where it is required by the Mineral Titles Department of the Commission.

#### Regulation 136—Record of transfer or assignment of prospecting licence

(1) Where the applicant provides all the information required under regulation 135, the Commission shall record in the General Register, the details of the application including the date, hour and minute the application was submitted.

(2) An application shall not be recorded in the General Register unless the information required under regulation 135 is provided by the applicant.

(3) The Mineral Titles Department of the Commission shall on recording the application in the General Register, transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule.

(4) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles and issued to the applicant.

(5) The Commission shall in the case of a transfer or assignment of an undivided proportionate part of a licence, plot the area corresponding to the transfer or assignment as a provisional polygon on the cadastral map and the original polygon corresponding to the licence is valid until the application for transfer or assignment is granted.

#### Regulation 137—Review of application for transfer or assignment of prospecting licence

(1) The Mineral Titles Department of the Commission shall within five days after recording an application in the General Register review the application for transfer or assignment of prospecting licence to ensure that

(a) the documentation required is complete and the submitted documents are valid;

(b) the transferee or assignee is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnerships Act, 1962 (Act 152) or registered under any other enactment in force;

(c) the application was made at least sixty days before the expiration of the licence;

(d) in the case of an application in respect of a restricted prospecting licence, the transferee or assignee is a citizen, or where the transferee or assignee is not a citizen the proposed investment is at least ten million United States dollars;

(e) in the case of a transfer or assignment of an undivided proportionate part of the licence, the number of blocks is defined by the polygon to be assigned; and

(f) where a revised work programme is submitted, the expenditure proposed in the revised work programme is in accordance with the minimum expenditure requirement specified in regulation 4(2).

(2) Where the application does not comply with the provisions in sub regulation (1), the Mineral Titles Department of the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 138—Rejection of application for transfer or assignment of prospecting licence

(1) An application shall be rejected where,

(a) an application is submitted later than sixty days before the expiration of the licence;

(b) the application contains a statement which the applicant knows or ought to know to be false or misleading in any material particular; or

(c) the applicant does not correct the errors or provide the information required under regulation 137 within ten days from the date of notification.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection, and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 139—Consideration of application for transfer or assignment of prospecting licence

Subject to the period stated in regulation 137(2), the Commission shall within twenty-one days after recording the application in the General Register consider the application and make the appropriate recommendation to the Minister.

#### Regulation 140—Notice of rejection of application for transfer or assignment of prospecting licence

The Commission shall within five days after the Minister has approved the recommendation for the rejection of an application for transfer or assignment of prospecting licence, on behalf of the Minister notify the applicant of the rejection, and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 141—Approval of transfer or assignment of prospecting licence

(1) Within five days after the Minister has approved the recommendation for the transfer or assignment of a prospecting licence, the Commission shall, on behalf of the Minister give notice to the applicant of the approval and the fees payable in respect of the approval, as set out in Form Thirty-Six of the First Schedule,

(2) The applicant shall within ten days after the date of the notice under sub regulation (1), pay the applicable fees to the Commission,

(3) The Minister shall approve the transfer or assignment within fifteen days after the date of payment of the applicable fees,

(4) The approval shall be effected by a letter signed by the Minister and addressed to the applicant and the transferee or assignee.

Regulation 142—Record of rejection and modification of cadastral map on transfer or assignment of prospecting licence

(1) Where an application for the transfer or assignment of a prospecting licence is rejected, the Mineral Titles Department shall enter the details of the rejection in the General Register, and if applicable delete the provisional polygon from the cadastral map.

(2) The applicant is not entitled to a refund of any fees paid under these Regulations where an application is rejected.

Regulation 143—Record of approved application for transfer or assignment of prospecting licence

The Mineral Titles Department of the Commission shall record the details of the approval in the General Register, including the particulars of the transferee or assignee, and if applicable, replace the provisional polygon on the cadastral map with a polygon corresponding to the area transferred or assigned, and assign appropriate codes.

Regulation 144—Stamping and registration of deed

The transferee or assignee shall within twenty-one days of the grant of a licence

(a) stamp and register the deed of transfer or assignment in accordance with the relevant enactments in force; and

(b) return an original copy of the duly stamped and registered deed to the Commission.

Regulation 145—Distribution of notice of transfer or assignment

The approval granted by the Minister shall be copied to the persons and institutions listed in regulation 19.

Mortgage of prospecting licence

Regulation 146—Application for approval to mortgage prospecting licence

(1) A holder of a prospecting licence or a restricted prospecting licence may, at least sixty days before the expiration of the licence apply to the Commission as set out in Form Thirty-Seven of the First Schedule to mortgage the licence.

(2) A transaction that purports to mortgage a prospecting licence and which does not comply with these Regulations is void.

(3) The application shall include

- (a) a certified copy of the licence to be mortgaged;
  - (b) certified copies of documents of incorporation of the mortgagee;
  - (c) annual reports of the mortgagee for the previous two years, if applicable;
  - (d) the mortgage deed, or any loan, debenture, and other financing documents;
  - (e) evidence of payment of applicable fees;
  - (f) in the case of a mortgage of an undivided proportionate part of the licence, the polygon that defines the number of blocks to be mortgaged; and
  - (g) any other transaction between the holder and the mortgagee in respect of the licence.
- (4) The applicant shall submit particulars of the mortgagee's principals or shareholders in respect of paragraphs (b) and (c) of sub regulation (3) where it is required by the Mineral Titles Department of the Commission.

#### Regulation 147—Record of application for approval to mortgage prospecting licence

- (1) Where the applicant provides the information required in regulation 146, the Mineral Titles Department of the Commission shall record in the General Register the details of the application including the date, hour and minute the application was submitted.
- (2) An application shall not be recorded in the General Register unless all the information required under regulation 146 is provided by the applicant.
- (3) The Mineral Titles Department of the Commission shall on recording the application in the General Register, transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule.
- (4) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles and issued to the applicant.
- (5) In the case of a mortgage of an undivided proportionate part of a licence, the Commission shall plot the area corresponding to the mortgage as a provisional polygon on the cadastral map, and the original polygon corresponding to the licence is valid until the application for mortgage is granted.

#### Regulation 148—Review of application for approval to mortgage prospecting licence

- (1) The Mineral Titles Department of the Commission shall within five days after recording an application in the General Register review the application to ensure that
  - (a) the documentation required is complete and the submitted documents are valid;
  - (b) the application was made at least sixty days before the expiration of the licence;
  - (c) in the case of a mortgage of an undivided proportionate part of the licence, the number of blocks is defined by the polygon to be mortgaged; and

(d) if a revised work programme is submitted, the expenditure proposed in the revised work programme is in accordance with the minimum expenditure requirement specified in regulation 4(2).

(2) Where the application does not comply with the provisions in sub regulation (1), the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 149—Rejection of application for approval to mortgage prospecting licence

(1) An application for the mortgage of a prospecting licence shall be rejected where

(a) the application is submitted later than sixty days before the expiration of the licence;

(b) the application contains a statement which the applicant knows or ought to know to be false or misleading in any material particular; or

(c) the applicant does not correct the errors or provide the information required under regulation 146 within ten days from the date of notification.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection, stating the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 150—Consideration of application for approval to mortgage prospecting licence

Subject to the period stated in regulation 148(2), the Commission shall within twenty-one days after recording an application in the General Register consider the application and make the appropriate recommendation to the Minister.

#### Regulation 151—Notice of rejection of application for approval to mortgage prospecting licence

Within five days after the Minister has approved the recommendation to reject an application for the mortgage of a prospecting licence, the Commission shall, on behalf of the Minister, notify the applicant of the rejection and the reasons, as set out in Form Seven of the First Schedule.

#### Regulation 152—Notice of approval of application to mortgage prospecting licence

(1) Within five days after the Minister has approved a recommendation for the mortgage of a prospecting licence, the Commission shall, on behalf of the Minister give notice to the applicant of the approval and the fees payable in respect of the approval, as set out in Form Thirty-Eight of the First Schedule.

(2) The applicant shall within ten days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall approve the mortgage within fifteen days after the date of payment of the applicable fees.

(4) The approval shall be by a letter signed by the Minister and addressed to the applicant and the mortgagee.

Regulation 153—Record of rejection of application for approval to mortgage prospecting licence

(1) Where an application is rejected, the Mineral Titles Department of the Commission shall enter the details of the rejection in the General Register, and if applicable delete the provisional polygon from the cadastral map.

(2) The applicant is not entitled to a refund of any fees paid where an application is rejected.

Regulation 154—Record of approval to mortgage prospecting licence

The Mineral Titles Department of the Commission shall where a mortgage is approved, record the details of the approval in the General Register, including the particulars of the mortgagee.

Regulation 155—Stamping and registration of mortgage of prospecting licence

A holder of a licence shall within twenty-one days after the grant of the licence

(a) stamp and register the mortgage deed in accordance with the relevant enactments in force; and

(b) return an original copy of the duly stamped and registered deed to the Commission.

Regulation 156—Notice of redemption of mortgage of prospecting licence

(1) A mortgagor and a mortgagee shall give notice to the Mineral Titles Department of the Commission on redemption of a mortgage by submitting proof of the redemption to the Commission.

(2) The Mineral Titles Department of the Commission shall record the details of the redemption in the General Register, and if applicable, amend the cadastral map accordingly.

(3) The notice shall include a statement signed by the mortgagee that the mortgagor has fulfilled its obligations under the mortgage, and is discharged from the mortgage.

(4) The Mineral Titles Department of the Commission shall on being given notice of a redemption, record the details of the redemption in the General Register.

Regulation 157—Notice of transfer or assignment of prospecting licence to mortgagee

(1) Where a holder fails to redeem a mortgage within the stipulated period, and the mortgagee intends to take over the licence, the mortgagee shall give notice to the Mineral Titles Department of the Commission, and the mortgagor, and the notice shall be treated as an application for transfer or assignment under these Regulations.

(2) A notice given under this regulation shall be considered by the Mineral Titles Department of the Commission even though it is given later than sixty days before the expiration of the licence.

## Surrender of prospecting licence

### Regulation 158—Surrender of prospecting licence

- (1) The holder of a prospecting licence who wishes to surrender all or part of the land which is the subject matter of the licence shall apply to the Commission for a Certificate of Surrender as set out in Form Thirty-Nine of the First Schedule not later than sixty days before the date on which the holder wishes the surrender to take effect.
- (2) The application for surrender shall include
  - (a) the cadastral coordinates or code in respect of the area to be surrendered;
  - (b) reasons for the surrender;
  - (c) a list of all the reports submitted to the Commission since the grant of the licence;
  - (d) an up-to-date report on the activities conducted on the area to be surrendered since the submission of the last report; and
  - (e) evidence of payment of the applicable fees.

### Regulation 159—Record of application for surrender of prospecting licence

- (1) Where the applicant provides all the information required under regulation 158, the Mineral Titles Department of the Commission shall record in the General Register, the details of the application including the date, hour and minute the application was submitted.
- (2) An application shall not be recorded in the General Register unless the information required under regulation 158 is provided by the applicant.
- (3) The Commission shall on recording the application in the General Register, transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule.
- (4) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles and issued to the applicant.
- (5) In the case of surrender of an undivided proportionate part of a prospecting licence, the Mineral Titles Department of the Commission shall plot the corresponding area as a provisional polygon on the cadastral map, and the original polygon corresponding to the licence shall remain valid until the application for surrender is granted.

### Regulation 160—Review of application for surrender of prospecting licence

- (1) The Mineral Titles Department of the Commission shall, within five days of recording an application in the General Register review the application to ensure that
  - (a) the documentation required is complete and the submitted documents are valid;
  - (b) the applicant is not in default;



- (c) the applicant has submitted an up-to-date report on the activities conducted on the area to be surrendered;
- (d) the proposed surrender of the land is safe and accords with good mining practices;
- (e) the cadastral coordinates or code in respect of the area to be surrendered are accurate and the area to be surrendered is not less than one block;
- (f) the reasons for the surrender are valid;
- (g) the application was made at least sixty days before the expiration of the licence; and
- (h) the applicable fees have been paid.

(2) Where the application does not comply with the provisions in sub regulation (1), the Mineral Titles Department of the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 161—Rejection of application for surrender of prospecting licence

(1) An application for surrender of a prospecting licence shall be rejected where

- (a) the application is submitted later than sixty days before the expiration of the licence;
- (b) the application contains a statement which the applicant knows or ought to know to be false or misleading in any material particular; or
- (c) the applicant does not correct the errors or provide the information required under regulation 160 within ten days from the date of the notice.

(2) Where an application is rejected the Commission shall on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 162—Consideration of application for surrender of prospecting licence

Subject to the period stated in regulation 160(2), the Mineral Titles Department of the Commission shall within twenty-one days after recording an application in the General Register consider the application and make the appropriate recommendation to the Minister.

#### Regulation 163—Notice of rejection of application for surrender of prospecting licence

Within five days after the Minister has approved the recommendation for the rejection of an application for the surrender of a prospecting licence, the Commission shall, on behalf of the Minister, notify the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 164—Approval of surrender of prospecting licence

(1) Within five days after the Minister has approved the recommendation for the surrender of a prospecting licence, the Commission shall, on behalf of the Minister give notice to the applicant of the approval and the fees payable in respect of the approval, as set out in Form Forty of the First Schedule

(2) The applicant shall within ten days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall approve the surrender within fifteen days after the date of payment

(4) The approval shall be effected by the issue to the applicant of a certificate by the Minister as set out in Form Forty-One of the First Schedule.

#### Regulation 165—Record of rejection of application for surrender of prospecting licence

(1) Where an application is rejected, the Mineral Titles Department of the Commission shall enter the details of the rejection in the General Register, and where applicable delete the provisional polygon from the cadastral map.

(2) The applicant is not entitled to a refund of any fees paid where an application is rejected.

#### Regulation 166—Record of approval of surrender of prospecting licence

(1) Where an application for surrender is approved, the Mineral Titles Department of the Commission shall record the details of the approval in the General Register, and if applicable replace the provisional polygon on the cadastral map with a polygon corresponding to the area surrendered, and assign appropriate codes.

(2) Where an application for surrender is approved, the rights of the holder shall cease without affecting the liabilities or obligations incurred by the holder or the holder's agent in relation to the licence prior to the date of the surrender, and the title holder is not entitled to a refund of any fees paid.

(3) Where the surrender is in respect of the whole area covered by the licence, the licence shall be terminated.

#### Regulation 167—Distribution of notice of approval for surrender of prospecting licence

The approval granted by the Minister shall be copied to the persons and institutions listed in regulation 19.

#### Suspension or termination of prospecting licence

#### Regulation 168—Suspension or termination of prospecting licence

(1) The Minister on the recommendation of the Commission may suspend or terminate a prospecting licence at any time during the term of the licence if

(a) the holder fails to pay the fees specified in the Second Schedule on the due date;

(b) the holder's actual expenditure on prospecting is not in accordance with the proposed expenditure in the work programme, and the minimum expenditure requirement specified in regulation 4(2);

(c) the holder is insolvent or bankrupt, enters into an agreement or scheme of composition with the holder's creditors, or takes advantage of an enactment for the benefit of its debtors or goes into liquidation, except as part of a scheme for an arrangement or amalgamation;

(d) the holder makes a statement or gives information in connection with the mineral right which the holder knows or ought to know to be materially false;

(e) the holder fails to conduct prospecting operations in accordance with the approved work programme;

(f) the holder fails to submit reports on the prospecting operations for more than ninety days; or

(g) the holder becomes ineligible to apply for a mineral right under these Regulations.

(2) Before the suspension or termination of a prospecting licence under this regulation, the Commission shall, on behalf of the Minister give notice to the holder in writing, as set out in Form Forty- Two of the First Schedule stating the breach which is the ground for the suspension or termination, and the holder shall remedy the breach within sixty days.

(3) Where the holder cannot remedy the breach or show cause to the reasonable satisfaction of the Minister why the licence should not be suspended or terminated, the Minister shall suspend or terminate the licence.

(4) Within thirty days after receipt of a response from the holder under sub regulation (2), the Commission shall consider the response and make the appropriate recommendation on the suspension or termination of the licence to the Minister.

(5) The Commission shall recommend the suspension or termination of the licence where:

(a) the response provided by the holder under sub regulation (2) is considered invalid;

(b) the holder fails to remedy the breach to the satisfaction of the Commission; or

(c) the holder fails to respond to the notice within sixty days.

#### Regulation 169—Requirements on suspension of prospecting licence

Where a prospecting licence is suspended,

(a) the Commission shall give notice of the period of the suspension of the licence and the reasons for the suspension to the holder, as set out in Form Forty-Three of the First Schedule;

(b) the Minister shall terminate the licence within the specified period, unless the holder remedies the breach and pays the applicable fees to the Commission; and

(c) the Commission shall record the details of the suspension in the General Register and update the cadastral map.

#### Regulation 170—Requirements on termination of a prospecting licence

(1) Where a prospecting licence is terminated,

(a) the rights of the holder shall cease without affecting the liabilities or obligations incurred by the holder or the holder's representative in relation to the licence before the date of termination;

(b) the Commission shall record the details of the termination in the General Register and delete the polygon corresponding to the licence from the cadastral map;

(c) the former holder shall be required by notice as set out in Form Forty-Four of the First Schedule, to deliver in hard copy and in electronic form to the Commission within twenty-one days

(i) the records and samples which the holder is required to maintain under the Act or these Regulations;

(ii) the plans and maps of the area subject to the prospecting licence prepared by the holder or on the holder's instructions; and

(iii) any other documents relating to the prospecting licence.

(2) A person who fails to deliver a document or sample under sub regulation(1) (c), within thirty days from the date of being given notice by the Commission is liable to pay to the Commission a penalty of not more than ten thousand United States dollars in the first instance and a further penalty of one thousand United States dollars for each day that the document or sample remains undelivered.

#### Expiration of the term of a prospecting licence

#### Regulation 171—Requirements on expiration of a prospecting licence

On the expiration of the term of a prospecting licence,

(a) the Commission shall give notice to the holder of the expiration, as set out in Form Twenty-Four of the First Schedule;

(b) the rights of the holder shall cease without affecting the liabilities or obligations incurred by the holder or the holder's representative in relation to the licence before the date of the expiration;

(c) the former holder shall deliver in hard copy and in electronic format to the Commission within twenty-one days,

(i) the records and samples which the holder is obliged to maintain under the Act or these Regulations;

- (ii) the plans and maps of the area subject to the prospecting licence prepared by the holder or on the holder's instructions; and
- (iii) any other documents relating to the prospecting licence; and
- (d) the Commission shall record the details of the expiration in the General Register and delete the polygon corresponding to the licence from the cadastral map.

#### Grant of mining lease

#### Regulation 172—Application for mining lease

An application for a mining lease or a restricted mining lease shall be made in person by the applicant or by a representative of the applicant to the Commission, as set out in Form Forty-Five of the First Schedule, and shall include the

- (a) particulars of the applicant, stating the applicant's
  - (i) registered name;
  - (ii) registered residential and postal addresses;
  - (iii) official telephone and facsimile numbers; and
  - (iv) official email address;
- (b) certified copies of the documents of incorporation showing that the applicant is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnerships Act, 1962 (Act 152) or registered under any other enactment in force,
- (c) a certified copy of the company's regulations and details of shareholding and Directors;
- (d) the number of blocks and the cadastral co-ordinates delineating the area being applied for;
- (e) the mineral to be mined;
- (f) particulars of the qualifications and experience of the manager and other members of the technical team in charge of the mining operations;
- (g) a feasibility report to be prepared according to the Commission's guidelines;
- (h) particulars of the financial resources available to the applicant for the proposed mining operations;
- (i) evidence of payment of the applicable fees;
- (j) particulars of the applicant's proposals with respect to the employment and training in the mining industry of Ghanaians, and
- (k) in the case of conversion from a previous reconnaissance licence or prospecting licence, a certified copy of the licence.

#### Regulation 173—Record of application of mining lease

- (1) Where an applicant provides the information required in regulation 172, the Mineral Titles Department of the Commission shall assign a unique code to the application, and record in the Priority Register, the details of the application including the date, hour and minute the application was submitted.
- (2) An application shall not be recorded in the Priority Register unless the information required in regulation 172 is provided by the applicant.
- (3) The Mineral Titles Department of the Commission shall on recording the application in the Priority Register, transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule.
- (4) The Application Certificate shall be, signed by the applicant and the Director of the Commission responsible for Mineral Titles and issued to the applicant.
- (5) The Mineral Titles Department of the Commission shall record the application in the Priority Register and plot the area applied for as a provisional polygon on the cadastral map, and the application shall be considered as a pending application until a final decision is made to grant or reject the application.
- (6) Subsequent applications relating to part of or the entire provisional polygon shall be recorded in the Priority Register chronologically, and shall be regarded as partially or fully overlapping respectively until they are considered after the preceding application has been rejected.

#### Regulation 174—Review of application for mining lease

- (1) The Commission shall within five days of recording an application in the Priority Register review the application to ensure that
  - (a) the area applied for is correctly identified and the co-ordinates supplied are consistent with the geographic and geometric rules prescribed in these Regulations;
  - (b) the documentation required is complete and valid;
  - (c) the applicant is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnerships Act, 1962 (Act 152) or registered under any other enactment in force;
  - (d) the area applied for does not conflict with other mineral rights, pending applications, reserved areas, restricted areas, protected areas or designated areas;
  - (e) the area applied for does not exceed three hundred cadastral units or sixty-three square kilometres;
  - (f) the feasibility report is in accordance with the Commission's guidelines;
  - (g) the area applied for does not fall within part of or all of the area over which the applicant's previous application has been revoked in accordance with regulation 181, unless one hundred and eighty days have passed since the date of revocation;

(h) the applicant is not applying for an area that has been relinquished unless one hundred and eighty days have passed since the date of relinquishment; and

(i) in the case of an application for a restricted mining lease, the applicant is a citizen or where the applicant is not a citizen the proposed investment is at least ten million United States dollars.

(2) Where the application does not comply with the provisions in sub regulation (1), the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 175—Rejection of application for mining lease

(1) An application shall be rejected where the applicant

(a) makes a statement which the applicant knows or ought to know is false or misleading in a material particular; or

(b) does not correct the errors or provide the information required under regulation 174 (2) within ten days from the date of notification.

(2) Where an application is rejected, the Commission shall give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 176—Applications which conflict with existing mineral rights

(1) In accordance with section 15(5) of the Act, where an application for a mining lease conflicts with an existing mineral right for a different mineral in the same area, the Commission shall give notice to the existing holder within fifteen days of the application, and the holder shall be given the first option to add the mineral to the existing mineral right.

(2) The notice under sub regulation (1) shall contain particulars of the mineral and the area applied for, and shall require the holder to exercise the option by giving notice to the Commission in writing of the option within fifteen days of the notice.

(3) Where the existing mineral right holder exercises the option to add the new mineral within the prescribed time, the application shall be rejected without a refund of the fees paid by the applicant.

(4) Where the existing mineral right holder chooses not to exercise the option or does not exercise the option within the prescribed time, the new application shall be accepted and processed in accordance with these Regulations.

#### Regulation 177—Notice of pending applications for mining lease

(1) Where an application complies with regulation 174, the Mineral Titles Department of the Commission shall within fifteen days after recording the application in the Priority Register, publish a notice of the pending application as set out in Form Six of the First Schedule in the Gazette and

- (a) give a copy of the notice to the relevant chief, traditional authority or land owner and the relevant District Assembly;
  - (b) publish the notice in a newspaper circulating in the area concerned and in a manner customarily acceptable to the area that is the subject of the application;
  - (c) post the notice on the notice board of the relevant office of the Commission;
  - (d) post a copy of the notice on the land that is the subject matter of the application; and
  - (e) give a copy of the notice to the Office of the Administrator of Stool Lands, the Lands Commission office in the area, and any other person designated by the Commission.
- (2) The notice given under sub regulation (1) shall include a map showing the proposed boundaries of the land that is the subject of the a application.
- (3) An owner or lawful occupier of land who may be affected by the grant of a mining lease shall submit a written statement of that owner's or occupier's interests to the Mineral Titles Department of the Commission within twenty-one days from the date of publication of the notice in the Gazette.

#### Regulation 178—Consideration of application for mining lease

The Mineral Titles Department of the Commission shall, within thirty days after the publication period lapses, consider the application including any concerns submitted by affected persons, and shall make the appropriate recommendation to the Minister.

#### Regulation 179—Notice of rejection of application for mining lease

Within twenty one days after the Minister has approved the recommendation to reject an application for a mining lease, the Commission shall, on behalf of the Minister, give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 180—Grant of mining lease

- (1) Within twenty-one days after the Minister has approved the recommendation to grant the lease to the applicant, the Commission shall, on behalf of the Minister give notice to the applicant of the grant and the fees payable in respect of the grant, as set out in Form Forty-Six of the First Schedule.
- (2) The applicant shall within sixty days after the date of the notice in sub regulation (1), pay the applicable fees and give notice to the Minister and the Commission in writing of the acceptance of the grant.
- (3) The Minister shall issue the lease to the applicant within thirty days after the date of the acceptance of the grant and on payment of the applicable fees.
- (4) The grant of the lease shall be by an agreement in triplicate between the Minister and the applicant and signed by both parties.



#### Regulation 181—Revocation of mining lease

(1) A grant shall be revoked if the applicant fails to give notice to the Minister and the Commission of acceptance in accordance with regulation 180(2).

(2) Where the grant is revoked, the corresponding provisional polygon shall be deleted from the cadastral map and the details of the revocation shall be recorded in the General Register.

#### Regulation 182—Record of rejected application for mining lease and modification of cadastral map

(1) Where an application is rejected, the Commission shall delete the provisional polygon relating to the application from the cadastral map and enter the details of the rejection in the General Register, and the area shall be considered vacant for new applications.

(2) Where an application is rejected under these Regulations, the applicant is not entitled to a refund of any fees paid.

#### Regulation 183—Terms and conditions of a mining lease.

A lease granted by the Minister shall contain particulars of

- (a) the registered name and address of the holder;
- (b) the date of issue of the lease;
- (c) the term of the lease, which shall not exceed thirty years;
- (d) the minerals to be mined;
- (e) the period of limitation for submission of an application for renewal;
- (j) the cadastral co-ordinates of the area and the number of blocks;
- (g) the annual mineral right fee and the ground rent payable;
- (h) the obligations of the holder in relation to reporting requirements;
- (i) the rights of the holder and third parties; and
- (j) other terms and conditions determined by the Minister.

#### Regulation 184—Stamping and registration of mining lease

Within twenty-one days after the grant of the lease, the holder shall

- (a) stamp and register the lease in accordance with the relevant enactments in force; and
- (b) return an original copy of the duly stamped and registered lease together with nine copies of that lease to the Commission.

#### Regulation 185—Distribution of mining lease

The Mineral Titles Department of the Commission shall within seven days after the receipt of the duly stamped and registered leases forward copies of the lease in accordance with regulation 19.

#### Regulation 186—Record of grant of mining lease and modification of cadastral map

Where a lease is granted, the Mineral Titles Department of the Commission shall record the details of the grant in the General Register and replace the provisional polygon with a polygon corresponding to the grant on the cadastral map.

#### Regulation 187—Record of application which corresponds to previous licence

Where an application involves the transformation from a previous reconnaissance or prospecting licence, the original licence code shall be maintained, and if the applicable area does not exceed the original area, the application shall be recorded in the General Register.

#### Regulation 188—Ratification of leases by Parliament

The Minister shall submit all leases to Parliament for ratification, except where the lease forms part of a particular class of transactions, contract or undertakings exempted by Parliament in accordance with section 5(5) of the Act.

#### Extension or renewal of the term of mining lease

#### Regulation 189—Application for extension of mining lease

(1) A holder of a mining lease may not later than ninety days before the expiration of the term of the lease, apply to the Commission as set out in Form Forty-Seven of the First Schedule for extension of the term of the lease in respect of all or part of the area which is the subject matter of the lease.

(2) The application shall include

(a) a certified copy of the mining lease;

(b) the cadastral co-ordinates delineating the area that is the subject matter of the application for extension in the case of reduction in the perimeter of the original polygon;

(c) a comprehensive technical and financial report in respect of the expired term and a programme of mining operations for the proposed extension, including financial particulars, prepared according to the Commission's guidelines;

(d) annual reports of the applicant for the previous two years, including audited accounts;

(e) particulars of the qualifications and experience of the manager and other members of the technical team in charge of the mining operations, in case of a change in the team;

(f) particulars of the applicant's proposals with respect to the employment and training in the mining industry of Ghanaians;

and

(g) evidence of payment of the applicable fees.

#### Regulation 190—Record of application for extension of mining lease

(1) Where an applicant provides the information required in regulation 189(2), the Mineral Titles Department of the Commission shall record in the General Register, the details of the application including the date, hour and minute the application was submitted.

(2) Where an application is recorded in the General Register, the Commission shall transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule.

(3) The Application Certificate shall be signed by the applicant and the Director of the Commission responsible for Mineral Titles and issued to the applicant.

(4) Where the holder applies for an extension in respect of a reduction in the original polygon, the Commission shall plot a provisional polygon corresponding to the reduced area on the cadastral map, and the application shall be considered as a pending application until a final decision is made to grant or reject the application.

#### Regulation 191—Review of application for extension of mining lease

(1) Within five days after recording an application in the General Register, the Mineral Titles Department of Commission shall review the application to ensure that

(a) the area applied for is correctly identified and the co-ordinates supplied are consistent with the geographic and geometric rules prescribed in these Regulations;

(b) the application was submitted at least ninety days before the expiration of the lease;

(c) the documentation required is complete and valid;

(d) the holder's activities under the previous programme of mining operations were conducted satisfactorily; and

(e) the applicable fees have been duly paid by the applicant.

(2) Where an application does not comply with sub regulation (1), the Mineral Titles Department of the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 192—Rejection of application for extension of mining lease

(1) An application shall be rejected if the applicant

(a) submits an application for extension later than ninety days before the expiration of the licence,

(b) makes a statement which the applicant knows or ought to know is false or misleading in any material particular, or

(c) does not correct the errors or provide the information required under regulation 191(2) within ten days from the date of notice.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 193—Consideration of application for extension of mining lease

The Mineral Titles Department of the Commission shall within forty days after recording an application for extension in the General Register, consider the application and make the appropriate recommendation to the Minister.

#### Regulation 194—Notice of rejection of application for extension of mining lease

Within twenty-one days after the Minister has approved the recommendation to reject an application for the extension of a mining lease, the Commission shall, on behalf of the Minister, give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 195—Notice of grant of extension of mining lease

(1) Within twenty-one days after the Minister has approved the recommendation to grant an extension of the mining lease to the applicant, the Commission shall, on behalf of the Minister give notice to the applicant of the grant and the fees payable in respect of the grant, as set out in Form Forty-Eight of the First Schedule.

(2) The applicant shall within fifteen days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall grant the extension to the applicant within fifteen days of the date of payment of the applicable fees.

(4) The grant of the extension shall be by a letter signed by the Minister and addressed to the applicant.

(5) The extension shall be for a term of not more than thirty years, subject to the terms and conditions of the original lease and other terms and conditions determined by the Minister.

#### Regulation 196—Record of grant of extension of mining lease and modification of cadastral map

(1) Where an extension of a lease is granted, the Mineral Titles Department of the Commission shall record the details of the grant in the General Register and shall if applicable, replace the provisional polygon with a polygon corresponding to the extension on the cadastral map.

(2) Where an extension of a lease is granted in respect of a reduced area, the relinquished area shall be considered available for new applications.

#### Regulation 197—Distribution of the notice of extension of mining lease

The extension granted by the Minister shall be copied to the persons and institutions listed in regulation 19.

#### Reduction or enlargement of mining lease

##### Regulation 198—Application for reduction or enlargement of mining lease

(1) A holder of a mining lease may, not later than ninety days before the expiration of the lease, apply to the Commission as set out in Form Forty-Nine of the First Schedule for a reduction or enlargement of the area which is the subject matter of the lease.

(2) The procedures and deadlines for the reduction of a lease shall be in accordance with regulation 38 to 49 with the exception of the expiration date of the lease, which shall not be modified.

(3) Where the reduction affects the whole lease area, the reduction shall be considered as a surrender and the provisions of regulation 158 to 167 shall apply.

(4) In the case of an enlargement, the procedures prescribed in regulation 177 shall be followed strictly.

(5) The validity period and the annual mineral rights fees payable by the holder shall be the same as provided under the original lease before enlargement.

(6) The partial relinquishment of the lease does not entitle the lease holder to a refund or discount of the annual mineral right fees already paid.

(7) The notice of a grant of a reduction or enlargement of a mining lease shall be as set out in Form Fifty of the First Schedule.

#### Amendment, division, merger, transfer, mortgage, or surrender of a mining lease.

##### Regulation 199—Applications and procedures for amendment, transfer or surrender of mining lease

(1) The requirements and procedures for amendment, division, merger, transfer or assignment, mortgage, and surrender of a mining lease are, subject to the appropriate modifications, the same as the requirements and procedures for amendment, division, merger, transfer or assignment, mortgage and surrender of a prospecting licence under these Regulations.

(2) Subject to sub regulation (1),

(a) an application for amendment of a mining lease shall be as set out in Form Fifty-One of the First Schedule;

(b) a notice of the grant of the amendment shall be as set out in Form Fifty-Two of the First Schedule;

(c) an application for division of a mining lease shall be as set out in Form Fifty-Three of the First Schedule;

- (d) a notice of the grant of the division shall be as set out in Form Fifty-Four of the First Schedule;
- (e) an application for merger of mining leases shall be as set out in Form Fifty-Five of the First Schedule;
- (f) a notice of the grant of the merger shall be as set out in Form Fifty-Six of the First Schedule;
- (g) an application for transfer or assignment of a mining lease shall be as set out in Form Fifty-Seven of the First Schedule;
- (h) a notice of the approval of the transfer or assignment shall be as set out in Form Fifty-Eight of the First Schedule;
- (i) an application for mortgage of a mining lease shall be as set out in Form Fifty-Nine of the First Schedule;
- (j) a notice of the approval of the mortgage shall be as set out in Form Sixty of the First Schedule;
- (k) an application for surrender of a mining lease shall be as set out in Form Sixty-One of the First Schedule;
- (l) a notice of the approval of the surrender shall be as set out in Form Sixty-Two of the First Schedule;
- (m) the certificate of surrender shall be as set out in Form Sixty-three of the First Schedule.

#### Suspension or termination of mining lease

##### Regulation 200—Suspension or termination of mining lease

- (1) The Minister may, on the recommendation of the Commission, suspend or terminate a mining lease at any time during the term of the lease if
  - (a) the holder fails to pay on the due date, the applicable fees in the Second Schedule and any taxes and royalties specified in any enactment in force;
  - (b) the holder fails to conduct operations in accordance with the approved programme of mining operations as specified in the feasibility report;
  - (c) the holder becomes insolvent or bankrupt, enters into an agreement or scheme of composition with the holder's creditors, or takes advantage of an enactment for the benefit of its debtors or goes into liquidation, except as part of a scheme for an arrangement or amalgamation;
  - (d) the holder makes any statement or information in connection with the mining lease which the holder knows or ought to have known to be materially false; or
  - (e) the holder is convicted of any offence relating to smuggling or illegal sale or dealing in minerals.

(2) The requirements and procedures for the termination of a mining lease are, subject to appropriate modifications, the same as the requirements and procedures for termination of a prospecting licence under regulation 168 to 170.

(3) Before the suspension or termination of a mining lease under this regulation, the Commission shall, on behalf of the Minister give notice to the holder in writing, as set out in Form Sixty-Four of the First Schedule, stating the breach which is the grounds for the suspension or termination, and the holder shall remedy the breach in one hundred and twenty days.

(4) Subject to sub regulation (1) to (3),

(a) where a mining lease is suspended, the Commission shall give notice of the period of the suspension of the licence and the reasons for the suspension to the holder, as set out in Form Sixty-Five of the First Schedule; or

(b) where a mining lease is terminated, the former holder shall be required by notice as set out in Form Sixty-Six of the First Schedule, to deliver in hard copy and in electronic form to the Commission within twenty-one days

(i) the records and samples which the holder is required to maintain under the Act or these Regulations;

(ii) the plans and maps of the area subject to the mining lease prepared by the holder or on the holder's instructions; and

(iii) any other documents relating to the mining lease.

(5) A person who fails to deliver a document or sample under sub regulation 4(b), within thirty days from the date of being given notice by the Commission is liable to pay to the Commission a penalty of not more than ten thousand United States dollars in the first instance and a further penalty of one thousand United States dollars for each day that the document or sample remains undelivered

Expiration of mining lease

Regulation 201—Procedure on expiration of mining lease

(1) The procedure to be followed on the expiration of a mining lease is subject to appropriate modifications, the same as the procedure on expiration of a prospecting licence under regulation 171.

(2) On the expiration of the term of a mining lease, the Commission shall give notice to the holder of the expiration, as set out in Form Sixty-Seven of the First Schedule Grant of small scale mining licence

Regulation 202—Application for small scale mining licence

An application for a small scale mining licence shall be made in person by the applicant or a representative of the applicant to the District Offices of the Commission as set out in Form Sixty-Eight of the First Schedule, and shall include

- (a) the particulars of the applicant, stating the applicant's
  - (i) name;
  - (ii) residential and postal addresses;
  - (iii) telephone and facsimile numbers; and
  - (iv) email address;
- (b) a form of national identification including a passport, voter identity card or national identity card;
- (c) certified copies of incorporation documents or documents showing registration as a cooperative society, where the applicant is not an individual;
- (d) the number of blocks and the cadastral co-ordinates delineating the area being applied for in the designated area;
- (e) the mineral to be mined;
- (f) rules governing the conduct and relationship of members of groups, societies, associations or cooperatives as the case may be; and
- (g) evidence of payment of the applicable fees.

#### Regulation 203—Record of application for small scale mining licence

- (1) Where an applicant provides all the information required in regulation 202, the District Office of the Commission shall assign an appropriate code to the application, and record in the Priority Register, the details of the application including the date, hour and minute the application was submitted.
- (2) An application shall not be recorded in the Priority Register unless the information required in regulation 202 is provided by the applicant.
- (3) Where an application is recorded in the Priority Register, the District Office of the Commission shall transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule.
- (4) The Application Certificate shall be signed by the applicant and the District Officer, and issued to the applicant.
- (5) Where an application is recorded in the Priority Register, the District Office of the Commission shall plot the area applied for as a provisional polygon on the cadastral map, and the application shall be considered as a pending application until a final decision is made to grant or reject the application.
- (6) Subsequent applications relating to part of or the entire provisional polygon shall be recorded in the Priority Register chronologically, and shall be regarded as valid applications until they are considered after the preceding application has been rejected.



#### Regulation 204—Review of application for small scale mining licence

(1) The District Office of the Commission shall within five days after recording an application in the Priority Register, review the application to ensure that

- (a) the documents required are complete and valid;
- (b) the area applied for is correctly identified and the co-ordinates supplied are consistent with the geographic and geometric rules prescribed in these Regulations;
- (c) the area applied for does not conflict with other mineral rights, pending applications, reserved areas, or restricted areas;
- (d) the area applied for does not exceed twelve small scale cadastral units or 10.2 hectares or 25.2 acres;
- (e) a form of national identification of the individual such as a passport, voter identity card, or a national identity card has been submitted;
- (f) where the applicant is not an individual, certified copies of documents of incorporation or documents showing registration as a cooperative society under an enactment in force; and
- (g) the applicable fees have been duly paid by the applicant.

(2) Where an application does not comply with sub regulation (1), the District Office of the Commission shall, if applicable, give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of the notice .

(3) Where an application satisfies the criteria specified in sub regulation (1), the District Office of the Commission shall submit within ten days after registration, the information relating to the application to the Mineral Titles Department of the Commission, and that Department shall within ten days review and accept or reject the application.

#### Regulation 205—Rejection of application for small scale mining licence

(1) Where an applicant makes a statement which the applicant knows or ought to know is false or misleading in a material particular or does not correct the error or provide the information required under regulation 204(2) within ten days from the date of the notice, the application shall be rejected.

(2) Where an application is rejected, the Commission shall on behalf of the Minister and through the District Office of the Commission give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 206—Application for small scale mining right which conflicts with existing mineral rights

(1) In accordance with section 15(5) of the Act, where an application for a small scale mining licence conflicts with an existing mineral right for a different mineral in the same area, the

District Office of the Commission shall give notice to the existing holder within fifteen days of the application, as set out in Form Five of the First Schedule and the existing holder shall be given the first option to add the mineral to the existing mineral right.

(2) A notice under sub regulation (1) shall contain particulars of the mineral and the area applied for, and shall require the existing holder to exercise the option by giving notice to the District Office of the Commission in writing of the option within fifteen days after the notice.

(3) Where the existing mineral right holder exercises the option to add the new mineral within the prescribed time, the application shall be rejected without a refund of the fees paid by the applicant.

(4) Where the existing mineral right holder chooses not to exercise the option or does not exercise the option within the prescribed time, the new application shall be accepted and processed in accordance with these Regulations.

#### Regulation 207—Notice of pending applications for small scale mining licence

(1) Where an application complies with regulation 202 and the application has been accepted by the Commission, the Mineral Titles Department of the Commission shall within fifteen days after recording the application in the Priority Register, prepare a notice of the pending application as set out in Form Six of the First Schedule, and

(a) publish the notice in the Gazette;

(b) give a copy of the notice to the relevant chief, traditional authority or land owner and the relevant District Assembly;

(c) publish the notice in

(i) a newspaper circulating in the area concerned, and

(ii) in a manner customarily acceptable to the area that is the subject matter of the application;

(d) post a copy of the notice on the

(i) notice board of the relevant office of the Commission; and

(ii) on the land which is the subject matter of the application; and

(e) submit a copy of the notice to the Office of the Administrator of Stool Lands, the Lands Commission office in the area, and any other person designated by the Commission.

(2) The notice given under sub regulation (1) shall include a map showing the proposed boundaries of the land which is the subject matter of the application.

(3) An owner or lawful occupier of land who is likely to be affected by the grant of the small scale licence shall submit a written statement of that owner's or occupier's interest to the Commission through the respective District Assembly within twenty-one days from the date of publication of the notice in the Gazette.

#### Regulation 208—Consideration of application for small scale mining licence

Within ten days after the publication period lapses, the District Office of the Commission shall submit the application dossier including any interest submitted by affected persons and the appropriate recommendation to the Mineral Titles Department of the Commission to be reviewed and submitted to the Minister.

#### Regulation 209—Notice of rejection of application for small scale mining licence

Within twenty-one days after the Minister has approved a recommendation to reject an application, the Commission shall, on behalf of the Minister and through the District Office of the Commission give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 210—Notice of grant of small scale mining licence

(1) Within twenty-one days after the Minister has approved the recommendation to grant the licence to the applicant, the Commission shall, on behalf of the Minister and through the District Office of the Commission give notice to the applicant of the grant and the fees payable in respect of the grant, as set out in Form Sixty-Nine of the First Schedule.

(2) The applicant shall within sixty days after the date of the notice in sub regulation (1), pay the applicable fees and give notice to the Minister and the Commission in writing of the acceptance of the grant.

(3) The Minister shall issue the licence to the applicant within thirty days after the date of acceptance and payment of the applicable fees.

(4) The grant of the licence shall be by an agreement in triplicate between the Minister and the applicant, and signed by both parties.

#### Regulation 211—Revocation of small scale mining licence

(1) A grant shall be revoked if the applicant fails to give notice to the Minister and the Commission of the acceptance, in accordance with regulation 210(2).

(2) Where a grant is revoked, the corresponding provisional polygon shall be deleted from the cadastral map and the details of the revocation shall be recorded in the General Register.

#### Regulation 212—Record of rejection of application for small scale mining licence

(1) Where an application is rejected, the District Office of the Commission shall enter the details of the rejection in the General Register and delete the provisional polygon relating to the application from the cadastral map and the area shall be considered vacant for new applications.

(2) Where an application is rejected under these Regulations, the applicant is not entitled to a refund of the fees paid.

#### Regulation 213—Terms and conditions of small scale mining licence

The small scale mining licence issued by the Minister shall include particulars of

- (a) the registered name and address of the holder;
- (b) the date of issue of the licence;
- (c) the term of the licence, which shall not exceed five years;
- (d) the minerals to be mined;
- (e) the period of limitation for submission of an application for renewal;
- (f) the cadastral co-ordinates of the area and the number of blocks;
- (g) the annual mineral right fee and the ground rent payable;
- (h) the obligations of the holder in relation to reporting requirements;
- (i) the rights of the holder and third parties; and
- (j) other terms and conditions determined by the Minister.

Regulation 214—Record of grant of small scale mining licence and modification cadastral map

Where a licence is granted, the District Office of the Commission shall enter the details of the grant in the General Register and replace the provisional polygon with a polygon corresponding to the grant on the cadastral map.

Regulation 215—Stamping and registration of small scale mining licence

Within twenty-one days after the grant of the licence and before the commencement of any activity in the field, the holder shall

- (a) stamp and register the licence in accordance with the relevant enactment in force; and
- (b) return an original copy of the duly stamped and registered licence together with nine copies of that licence to the Commission.

Regulation 216—Distribution of small scale mining licence

Within seven days of receipt of the duly stamped and registered licence, the Mineral Titles Department of the Commission shall distribute the copies of that licence in accordance with regulation 19.

Extension or renewal of the term of small scale mining licence

Regulation 217—Application for extension of small scale mining licence

(1) A holder of a small scale mining licence may, not later than ninety days before the expiration of the term of the licence, apply to the District Office of the Commission, as set out in Form Seventy of the First Schedule for an extension of the term of the licence in respect of all or part of the area subject to the licence.

(2) The application shall include

- (a) a certified copy of the mining licence;
- (b) the cadastral co-ordinates delineating the area subject to the application for extension in the case of reduction or enlargement in the perimeter of the original polygon;
- (c) annual reports of the applicant for the last two years, including audited accounts and production statistics, where the applicant is a body corporate;
- (d) production statistics and particulars of sales, including details of buyers; and
- (e) evidence of payment of the applicable fees.

#### Regulation 218—Record of application for small scale mining licence

(1) Where an applicant provides the information required in regulation 217(2), the District Office of the Commission shall record in the General Register, the details of the application including the date, hour and minute the application was submitted.

(2) On recording the application in the General Register, the District Office of the Commission shall transfer the information submitted by the applicant' onto an Application Certificate, as set out in Form Two of the First Schedule.

(3) The Application Certificate shall be signed by the applicant and the District Officer.

(4) Where the holder applies for extension in respect of a reduction in the original polygon, the District Office of the Commission shall plot the provisional polygon corresponding to the reduced area on the cadastral map, and the application shall be considered as a pending application until a final decision is made to grant or reject the application.

#### Regulation 219—Review of application for small scale mining licence

(1) The District Office of the Commission shall within five days after recording an application in the General Register, review the application to ensure that

- (a) the area applied for is correctly identified and the co-ordinates supplied are consistent with the geographic and geometric rules prescribed in these Regulations;
- (b) the application was submitted at least ninety days before the expiration of the licence;
- (c) the documentation required is complete and valid;
- (d) the holder's activities under the previous programme of mining operations were conducted satisfactorily; and
- (e) the applicable fees have been duly paid by the applicant.

(2) Where an application does not comply with the provisions in sub regulation (1), the District Office of the Commission shall give notice to the applicant accordingly within five days after

the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 220—Rejection of application for extension of small scale mining licence

(1) An application for extension of small scale mining licence shall be rejected where the applicant

(a) submits an application for extension later than ninety days before the expiration of the licence;

(b) makes a statement which the applicant knows or ought to know is false or misleading in a material particular; or

(c) does not correct the errors or provide the information required under regulation 219(2) within ten days from the date of the notice.

(2) Where an application is rejected, the Commission shall on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 221—Consideration of application for extension of small scale mining licence

(1) The District Office of the Commission shall within five days after recording an application for extension in the General Register, consider the application.

(2) Where an application satisfies the criteria prescribed in regulation 219, the District Office of the Commission shall submit within ten days after registration, the information relating to the application to the Commission, and the Commission shall within ten days consider the application, and make the appropriate recommendation to the Minister.

#### Regulation 222—Notice of rejection of application for extension of small scale mining licence

(1) Within seven days after the Minister has approved the recommendation to reject an application for extension, the Commission shall, on behalf of the Minister give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

(2) Where an application is rejected, the District Office of the Commission shall enter the details of the rejection in the General Register and delete the polygon relating to the application from the cadastral map and the area shall be considered vacant for new applications.

#### Regulation 223—Notice of grant of extension of small scale mining licence

(1) Within seven days after the Minister has approved the recommendation to grant an extension, the Commission shall, on behalf of the Minister give notice to the applicant of the grant and the fees payable in respect of the grant, as set out in Form Seventy-One of the First Schedule.

(2) The applicant shall within fifteen days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall issue the extension within fifteen days after the date of payment of the applicable fees.

(4) The grant of the extension shall be by a letter signed by the Minister and addressed to the applicant.

(5) The extension shall be for a term not exceeding five years and subject to the terms and conditions of the original licence and other terms and conditions determined by the Minister.

Regulation 224—Record of grant of small scale mining licence and modification of cadastral map

(1) Where there is a grant of extension of a licence, the District Office of the Commission shall enter the details of the grant in the General Register and replace the provisional polygon with a polygon corresponding to the extension on the cadastral map.

(2) Where there is a grant of extension of a licence in respect of a reduced area, the relinquished area shall be considered available for new applications.

Regulation 225—Distribution of the notice of extension of small scale mining licence

The extension granted by the Minister shall be copied to the persons and institutions listed in regulation 19.

Amendment of small scale mining licence to add or to exclude minerals, enlargement or reduction, transfer, mortgage, and surrender of small scale mining licence

Regulation 226—Requirements for amendment, enlargement or reduction, transfer, mortgage, and surrender of small scale mining licence

(1) The requirements and procedures for amendment, enlargement or reduction, transfer or assignment, mortgage and surrender of a small scale mining licence shall be the same as the requirements and procedures for amendment, enlargement or reduction, transfer or assignment, mortgage and surrender of a prospecting licence under these Regulations, subject to the appropriate modifications.

(2) Subject to sub regulation (1),

(a) an application for amendment of a small scale mining licence shall be as set out in Form Seventy-Two of the First Schedule;

(b) a notice of the grant of the amendment shall be as set out in Form Seventy-Three of the First Schedule;

(c) an application for reduction or enlargement of a small scale mining licence shall be as set out in Form Seventy-Four of the First Schedule;

- (d) a notice of the grant of the reduction or enlargement shall be as set out in Form Seventy-Five of the First Schedule;
- (e) an application for transfer or assignment of a small scale mining licence shall be as set out in Form Seventy-Six of the First Schedule;
- (f) a notice of the approval of the transfer or assignment shall be as set out in Form Seventy-Seven of the First Schedule;
- (g) an application for mortgage of a small scale mining licence shall be as set out in Form Seventy-Eight of the First Schedule;
- (h) a notice of the approval of the mortgage shall be as set out in Form Seventy-Nine of the First Schedule;
- (i) an application for surrender of a small scale mining licence shall be as set out in Form Eighty of the First Schedule;
- (j) a notice of the approval of the surrender shall be as set out in Form Eighty-One of the First Schedule;
- (k) the certificate of surrender shall be as set out in Form Eighty-two of the First Schedule.

#### Division of small scale mining licence

##### Regulation 227—Application for division of small scale mining licence

- (1) A holder of a small scale mining licence may within ninety days before the expiration of the licence, apply to the District Office of the Commission, as set out in Form Eighty-Three of the First Schedule for the division of the area subject to the licence into several areas.
- (2) The application shall include
  - (a) a certified copy of the small scale mining licence;
  - (b) the number of small scale cadastral blocks and the cadastral co-ordinates delineating the area to be divided, and the divisions being sought; and
  - (c) evidence of payment of the applicable fees.

##### Regulation 228—Record of division of small scale mining licence

- (1) Where the applicant provides all the information required under regulation 227, the District Office of the Commission shall record in the General Register, the details of the application including the date, hour and minute the application was submitted.
- (2) An application shall not be recorded in the General Register unless the information required under regulation 227 is provided by the applicant.
- (3) Where an application is recorded in the General Register, the District Office of the Commission shall transfer the information submitted by the applicant onto an Application



Certificate as set out in Form Two of the First Schedule, which shall be signed by the applicant and the District Officer.

(4) Where an application is recorded in the General Register, the District Office of the Commission shall plot the areas corresponding to the divisions being sought as provisional polygons on the cadastral map.

(5) The original polygon corresponding to the small scale mining licence yet to be divided shall remain valid until the application for the division is granted.

#### Regulation 229—Review of application for division of small scale mining licence

(1) Within five days after recording an application in the General Register, the District Office of the Commission shall review the application to ensure that

(a) the licence, which is the subject matter of the application is valid;

(b) the geometry and dimensions of the provisional polygons and the cadastral coordinates delineating the divisions being sought are consistent with the geographic and geometric rules prescribed in these Regulations; and

(c) the applicable fees have been duly paid.

(2) Where the application does not comply with the provisions in sub regulation (1), the District Office of the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 230—Rejection of application for division of small scale mining licence

(1) An application for division of small scale mining licence shall be rejected where the applicant

(a) submits the application later than ninety days before the expiration of the licence;

(b) makes a statement which the applicant knows or ought to know is false or misleading in a material particular; or

(c) does not correct the errors or provide the information required under regulation 229(2) within ten days from the date of the notice.

(2) Where an application is rejected, the Commission shall on behalf of the Minister through the District Office of the Commission give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 231—Consideration of application for division of small scale mining licence

(1) The District Office of the Commission shall within five days after recording an application for division in the General Register, consider the application.

(2) Where an application satisfies the criteria prescribed in regulation 229, the District Office of the Commission shall submit within ten days after registration, the information relating to the

application to the Mineral Titles Department of the Commission and the Department shall, within ten days, consider the application, and make the appropriate recommendation to the Minister.

#### Regulation 232—Notice of rejection application for division of small scale mining licence

Within twenty-one days after the Minister has approved the recommendation to reject the application, the Commission shall, on behalf of the Minister through the District Office of the Commission give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 233—Notice of grant of division of small scale mining licence

(1) Within twenty-one days after the Minister has approved the recommendation to grant the division of a licence, the Commission shall, on behalf of the Minister through the District Office of the Commission give notice to the applicant of the grant and the fees payable in respect of the grant, as set out in Form Eighty-Four of the First Schedule.

(2) The applicant shall within fifteen days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall issue new licences to the applicant within fifteen days of the date of payment of the applicable fees.

(4) The grant of the licences shall be by agreements in triplicate between the Minister and the applicant, and signed by both parties

#### Regulation 234—Record of rejection of application for division of small scale mining licence

Where an application is rejected, the District Office of the Commission shall enter the details of the rejection in the General Register and delete the polygon relating to the application from the cadastral map and the original polygon shall be maintained.

#### Regulation 235—Terms and conditions for division of small scale mining licence

(1) The licence issued by the Minister shall include the particulars, terms and conditions of a small scale mining licence as provided in these Regulations, and any other terms and conditions determined by the Minister.

(2) The annual mineral rights fees are at the same rate as provided in the original licence.

#### Regulation 236—Record of grant of division of small scale mining licence and modification of cadastral map

On the grant of the licence for the division of the small scale licence, the District Office of the Commission shall enter the details of the grant in the General Register and replace the provisional polygons with polygons corresponding to the new licences, which shall be assigned with appropriate codes.

#### Regulation 237—Stamping and registration of licence for division of small scale mining licence

Within twenty-one days after the grant of the licence, the holder of the small scale mining licence shall

- (a) stamp and register the licence in accordance with the relevant enactments in force; and
- (b) return an original copy of the duly stamped and registered licence together with nine copies of that licence to the Commission.

#### Regulation 238—Distribution of small scale mining licence after division

Within seven days of receipt of the duly stamped and registered licence, the Mineral Titles Department of the Commission shall forward copies of that licence to the persons and institutions listed in regulation 19.

#### Merger of small scale mining licences

##### Regulation 239—Application for merger of small scale mining licences

(1) A holder of small scale mining licences covering contiguous blocks may apply to the District Office of the Commission as set out in Form Eighty-Five of the First Schedule for merger of all or part of the licences, where the entire merged area does not exceed twelve small scale cadastral units, 10.2 hectares or 25.2 acres.

(2) The application for the merger shall be made not later than one hundred and fifty days before the expiration of the licences to be merged.

(3) The application shall include

- (a) certified copies of the small scale mining licences to be merged;
- (b) the number of small scale cadastral units and the cadastral co-ordinates delineating the proposed merged area; and
- (c) evidence of payment of the applicable fees.

##### Regulation 240—Record of application for merger of small scale mining licences

(1) Where the applicant provides the information required under regulation 239, the District Office of the Commission shall record in the General Register, the details of the application including the date, hour and minute the application was submitted.

(2) An application shall not be recorded in the General Register unless the information required under regulation 239 is provided by the applicant.

(3) Where an application is recorded in the General Register, the District Office of the Commission shall transfer the information submitted by the applicant onto an Application Certificate, as set out in Form Two of the First Schedule which shall be signed by the applicant and the District Officer.

(4) Where an application is recorded in the General Register, the District Office of the Commission shall plot the area corresponding to the proposed merger as a provisional polygon on the cadastral map.

(5) The original polygons corresponding to the licences yet to be merged shall remain valid until the application for the merger is granted.

#### Regulation 241—Review of application for merger of small scale mining licences

(1) Within five days after recording an application in the General Register, the District Office of the Commission shall review the application to ensure that

(a) the small scale mining licence subject to the application is valid;

(b) the geometry and dimensions of the provisional polygon and the cadastral coordinates delineating the proposed merged area being sought are consistent with the geographic and geometric rules prescribed in these Regulations;

(c) the proposed merged area does not exceed twelve small scale cadastral units;

(d) the licences to be merged are small scale mining licences and belong to the same holder; and

(e) the applicable fees have been duly paid by the applicant.

(2) Where the application does not comply with the provisions in sub regulation (1), the District Office of the Commission shall give notice accordingly to the applicant within five days after the review, as set out in Form Three of the First Schedule and the applicant shall correct the errors or provide the information required within ten days from the date of the notice.

#### Regulation 242—Rejection of application for merger of small scale mining licences

(1) An application for merger of small scale mining licences shall be rejected where the applicant

(a) submits an application later than one hundred and fifty days before the expiration of each licence;

(b) makes a statement which the applicant knows or ought to know is false or misleading in a material particular, or

(c) does not correct the errors or provide the information required under regulation 241(2) within ten days from the date of notice.

(2) Where an application is rejected, the Commission shall on behalf of the Minister through the District Office of the Commission give notice to the applicant of the rejection and the reasons for the rejection, as set out in Form Four of the First Schedule.

#### Regulation 243—Consideration of application for merger of small scale mining licences

(1) The District Office of the Commission shall, within five days after recording an application for merger in the General Register, consider the application.

(2) Where the application satisfies the criteria prescribed in regulation 242, the District Office of the Commission shall submit within ten days after registration, the information relating to the application to the Mineral Title Department of the Commission and the Commission shall within ten days consider the application, and make the appropriate recommendation to the Minister.

#### Regulation 244—Notice of rejection of application for merger of small scale mining licences

Within twenty-one days after the Minister has approved the recommendation to reject an application, the Commission shall, on behalf of the Minister through the District Office of the Commission give notice of the rejection to the applicant of the rejection and the reasons for the rejection, as set out in Form Seven of the First Schedule.

#### Regulation 245—Notice of grant of merger of small scale mining licences

(1) Within twenty-one days after the Minister has approved the recommendation to grant the merger of licences, the Commission shall, on behalf of the Minister through the District Office of the Commission give notice to the applicant of the grant and the fees payable in respect of the grant, as set out in Form Eighty-Six of the First Schedule.

(2) The applicant shall within fifteen days after the date of the notice in sub regulation (1), pay the applicable fees to the Commission.

(3) The Minister shall issue a new licence in respect of the merged area to the applicant within fifteen days after the date of payment of the applicable fees.

(4) The grant of the licence shall be by an agreement in triplicate between the Minister and the applicant, and signed by both parties.

#### Regulation 246—Record of rejection of application for merger of small scale mining licences

Where an application is rejected, the District Office of the Commission shall enter the details of the rejection in the General Register and delete the polygon relating to the application from the cadastral map and the original polygons shall be maintained.

#### Regulation 247—Terms and conditions of merged small scale mining licence

(1) The licence issued by the Minister shall include the particulars, terms and conditions of a small scale mining licence as provided under these Regulations, and any other terms and conditions determined by the Minister.

(2) The annual mineral rights fees are at the same rate as the oldest of the individual merged licences.

#### Regulation 248—Record of merged licence and modification of cadastral map

On the grant of the licence, the District Office of the Commission shall enter the details of the grant in the General Register and in addition, the Commission and District Office of the Commission shall replace the provisional polygons with a polygon corresponding to the new licence which shall be assigned with a new code.

#### Regulation 249—Stamping and registration of merged small scale mining licence

Within twenty-one days after the grant of a licence, the holder shall

- (a) stamp and register the licence in accordance with the relevant enactment in force; and
- (b) return the original copy of the duly stamped and registered licence together with nine copies of that licence to the Commission.

#### Regulation 250—Distribution of merged small scale mining licence

Within seven days of receipt of the duly stamped and registered licence, the Commission shall forward a copy of that licence to the persons and institutions listed in regulation 19.

#### Suspension or termination of small scale mining licence

#### Regulation 251—Suspension or termination of small scale mining licence

(1) The Minister may on the recommendation of the Commission, suspend or terminate a small scale mining licence at any time during the term of the licence if the holder

- (a) fails to pay on the due date, the applicable fees in the Second Schedule and any taxes and royalties specified in any enactment in force;
- (b) is insolvent or bankrupt, enters into an agreement or scheme of composition with the holder's creditors, or takes advantage of an enactment for the benefit of its debtors or goes into liquidation, except as part of a scheme for an arrangement or amalgamation;
- (c) makes any statement or information in connection with the small scale mining licence which the holder knows or ought to know is materially false; and
- (d) is convicted of an offence relating to smuggling or illegal sale or dealing in minerals;
- (e) sells the minerals to an unauthorised buyer;
- (f) fails to submit returns on production and sales; or
- (g) loses the Ghanaian citizenship status.

(2) The requirements and procedures for termination of a small "scale mining licence shall, subject to the appropriate modifications, be the same as the requirements and procedures for termination of a prospecting licence under regulation 168 to 170.

(3) Before the suspension or termination of a small scale mining licence under this regulation, the Commission shall, on behalf of the Minister give notice to the holder in writing, as set out in Form Eighty- Seven of the First Schedule, stating the breach which is the grounds for the suspension or termination, and the holder shall remedy the breach in one hundred and twenty days.

(4) Subject to sub regulations (1) to (3),

(a) where a small scale mining licence is suspended, the Commission shall give notice of the period of the suspension of the licence and the reasons for the suspension to the holder, as set out in Form Eighty-Eight of the First Schedule; or

(b) where a small scale mining licence is terminated, the former holder shall be required by notice as set out in Form Eighty-nine of the First Schedule, to deliver in hard copy and in electronic form to the Commission within twenty-one days (i) the records and samples which the holder is required to maintain under the Act or these Regulations;

(ii) the plans and maps of the area subject to the small scale mining licence prepared by the holder or on the holder's instructions; and

(iii) any other documents relating to the small scale mining licence.

(5) A person who fails to deliver a document or sample under sub regulation 4(b), within thirty days from the date of being given notice by the Commission is liable to pay to the Commission a penalty of not more than one thousand United States dollars in the first instance and a further penalty of one hundred United States dollars for each day that the document or sample remains undelivered

Expiration of small scale mining licence

Regulation 252—Procedure on expiration of small scale mining licence

(1) The procedure to be followed on the expiration of a small scale mining licence is subject to appropriate modifications, the same as the procedure on expiration of a prospecting licence under regulation 171.

(2) On the expiration of the term of a small scale mining licence, the Commission shall give notice to the holder of the expiration, as set out in Form Ninety of the First Schedule.

Creation of designated areas for small scale mining

Regulation 253—Designation of small scale mining areas

(1) In accordance with section 89 of the Act, the Commission may, where it considers that it is in the public interest to encourage small scale mining in an area, recommend to the Minister to designate that area for small scale mining operations.

(2) On approval of the recommendation, the Minister shall by notice in the Gazette designate the area for small scale mining operations.

(3) The notice in sub regulation (2) shall specify

(a) the cadastral coordinates of the area;

(b) the number of small scale cadastral units;

(c) the size of the area in hectares and acres;

(d) the mineral to be mined; and

(e) the district where the area is situated.

#### Regulation 254—Conditions precedent to designation of small scale mining areas

Where the Commission makes a recommendation for the designation of an area for small scale mining operations, the Commission shall

- (a) ensure that the area is not the subject of any mineral right;
- (b) ensure that the perimeter of the proposed area is consistent with the geographic and geometric rules specified in these Regulations;
- (c) record the details of the proposed designation in the Priority Register; and
- (c) plot the proposed designated area in the cadastral map as a provisional polygon and record the details in the General Register.

#### Regulation 255—Record of designated small scale mining area and modification of cadastral map

On publication in the Gazette, the Mineral Titles Department of the Commission shall plot the designated area in the cadastral map and record the details of the designation in the General Register.

#### Regulation 256—Application for small scale mining licences in respect of designated area

Where a small scale mining area is designated by the Minister, the District Office of the Commission shall receive and process applications for small scale mining licences in respect of small scale cadastral units within the designated area as specified in these Regulations.

#### Tender procedures for mineral rights

##### Regulation 257—Conduct of tender for mineral right

Where a mineral right is to be granted through tender procedures, the conduct of the tender shall be fair and transparent and in accordance with these Regulations.

##### Regulation 258—Grant of mineral rights by tender

- (1) The grant of a mineral right may be made through tender where
  - (a) the Commission determines that there exists sufficient mineral information in respect of the area concerned;
  - (b) the Republic has carried out prior mineral exploration in respect of the area concerned; or
  - (c) an area becomes available through surrender, revocation or termination and two or more applications are recorded in the Priority Register within seven days of the area becoming vacant.
- (2) In the circumstances specified in paragraph (c) of sub regulation (1), the tender shall be restricted to the overlapped applicants and the overlapped area.



(3) Where any of the conditions stated in sub regulation (1) exist, the Commission shall follow the guidelines for tendering approved and published by the Minister.

(4) A publication made in respect of an application by the tender shall state the

(a) district and place where the area is located;

(b) cadastral coordinates of the area and the number of blocks;

(c) size of the area in hectares and acres;

(d) closing date for receipt of tenders, which shall be the same as the date and time for opening of tenders; and

(e) evaluation criteria.

Regulation 259—Functions of the Mineral Titles Department of the Commission in relation to tenders

The Mineral Titles Department of the Commission shall after making a publication to request for tenders,

(a) receive and record the tenders, including the date and time of receipt in the General Register;

(b) open tenders in accordance with the published rules for the tender;

(c) evaluate the responsiveness of tenders and shortlist qualified tenders; and

(d) respond to questions from tenderers concerning the tender in accordance with established tendering rules.

Regulation 260—Submission and processing of tenders

(1) Tenders, including the documents required and evidence of payment of the applicable fees may be submitted in a sealed envelope by an applicant or an authorised representative of the applicant to the Commission in the form specified in the invitation for tenders.

(2) The sealed envelope containing the tender documents shall be kept in the safe custody of the Commission until the date announced for opening of the tenders.

(3) On receipt and recording of a tender in the General Register, the Commission shall issue to the tenderer, a Tender Certificate as set out in Form Ninety-One of the First Schedule, and signed by the Director of the Commission responsible for Mineral Titles.

(4) The Commission shall open the tenders in the presence of the tenderers on the date announced for the opening of tenders.

(5) During the opening of the tenders, the Commission shall verify the documents in every tender and inform the tenderers about the contents of each tender, and where the tender is incomplete, the Commission shall reject the tender and return the documents to the tenderer.

(6) The Commission shall record the proceedings of the opening of tenders.

(7) On determination of qualified tenders, the Commission shall transfer the tenders to the Tender Committee for evaluation.

#### Regulation 261—Composition of Tender Committee

(1) Where a mineral right is to be granted through tender, the Commission shall establish a Tender Committee consisting of five members as follows:

(a) three representatives from the Commission, two of whom shall be the Chairman and Secretary respectively;

(b) one representative from the Geological Survey Department;

and

(d) one representative from the Environmental Protection Agency.

(2) Where the area in respect of the tender falls within a forest reserve, the Committee shall co-opt a representative from the Forestry Commission.

(3) The Committee may co-opt other members as the Committee deems appropriate for the execution of its functions.

#### Regulation 262—Duties and responsibilities of Tender Committee

(1) The functions of the Tender Committee include

(a) evaluation of tenders in accordance with the criteria published in the notice for request for tender;

(b) determination of successful tender; and

(c) preparation of a report on the outcome of the tender process for submission to the Commission.

(2) The proceedings of the Tender Committee shall be confidential, and a member of the Committee shall not disclose any information relating to the tender to any person.

(3) The Tender Committee shall keep proper minutes and records of the Committee's proceedings.

(4) Each member of the Tender Committee shall have one vote.

(5) The Tender Committee may request a tenderer to provide clarification on any information submitted by a tenderer, in accordance with established tendering rules.

(6) Where only one tender is received, the Tender Committee shall evaluate the tender in accordance with the evaluation criteria, and the tender shall not be successful unless it scores more than the minimum score stated in the evaluation criteria.

(7) Where more than one tender is received, the tender which receives the highest score based on the evaluation criteria shall be considered the successful tender.

(8) The report to be submitted to the Commission by the Tender Committee shall include the details of the successful tender and the reasons for rejecting other tenders.

#### Regulation 263—Transmission of report on tender to the Minister

On receipt of the report of the Tender Committee, the Commission shall recommend to the Minister to grant the mineral right to the successful tenderer.

#### Regulation 264—Procedures on grant of mineral right by tender

Where the grant of a mineral right is recommended, the procedure for the grant of the mineral right as provided under these Regulations shall be followed.

#### Regulation 265—Unsuccessful tender

Where a tender is not received or the tenders received are unsuccessful after three tenders, the Commission shall declare the area to be available for receipt of applications as provided under these Regulations.

#### Regulation 266—Prohibition from applying for mineral rights

(1) Where after the completion of the granting procedures described in these Regulations, the applicant fails to give notice to the Minister of the acceptance of the granted rights before the specified deadlines in accordance with these Regulations, the rights shall automatically lapse and shall be deleted from the cadastral maps and the applicant or holder shall not apply for the same area or a portion of it, for the next one hundred and eighty days.

(2) Where the holder of a reconnaissance or a prospecting licence relinquishes an area either voluntary or as prescribed by these Regulations, the holder shall not apply for the relinquished area during the term of the licence.

#### Demarcation of areas subject to mineral rights

#### Regulation 267—Boundaries of mineral rights

The boundaries of a licence or lease shall extend downwards into the ground as vertical planes from the straight lines connecting the surface perimeter of the cadastral block.

#### Regulation 268—Establishment of beacons

(1) The holder of a mineral right shall demarcate the surface perimeter of the polygon with beacons set on the ground and positioned at the inflection points using the cadastral co-ordinates of the polygon.

(2) The demarcation of the surface perimeter shall be established using the cadastral co-ordinates and the parameters provided by the Survey and Mapping Division of the Lands Commission for transformation between the map co-ordinates and the GPS co-ordinates, as specified in regulation 1(b).

(3) A person shall not erect a beacon or anything purporting to be a beacon between five o'clock in the evening and eight o'clock in the morning

#### Regulation 269—Beacons demarcating mining leases

The holder of a mining lease or small scale mining licence shall at every corner of the surface perimeter, erect a beacon which shall be a square concrete pillar with each side not less than ten centimetres in width, and at least one metre in height from the surface of the ground and sunk at least twenty-five centimetres into the ground, and painted white.

#### Regulation 270—Beacons demarcating prospecting licences or restricted prospecting licences

(1) The holder of a prospecting licence shall at every corner of the surface perimeter, insert a beacon which shall be a round post constructed with timber of not less than ten centimetres in diameter and standing at least one metre above the surface of the ground and sunk not less than twenty-five centimetres in the ground and painted white.

(2) Before any timber is used for a beacon, the bark of the timber shall be removed, and the timber shall be dried and treated with anti-termite insecticide.

#### Regulation 271—Markings on beacons

Each beacon shall have engraved or marked permanently on a board affixed to the beacon the name of the holder and the identification credentials of the mineral right and the board on which the information is engraved shall be composed of wood or metal and shall be not less than 0.5 square metre, and be securely fixed to the upper portion of the post.

#### Regulation 272—Cost of beacons to be borne by holder of mineral right

A holder of a mineral right shall bear all the expenses relating to the erection and maintenance of beacons during the term of the mineral right, and shall remove the beacons on the termination or expiry of the mineral right.

#### Regulation 273—Conflicts of measurements

(1) Where there is a conflict between a field demarcation point established under regulation 268 and the cadastral coordinates defining the point, the cadastral coordinates shall take precedence.

(2) Where a person on reasonable grounds challenges the validity of the location of a beacon, the person may give notice to the Commission in writing to request a survey of the location of the beacon.

(3) Where after a survey is carried out, a beacon is found to be located in the wrong place, the holder may be required by the Commission to relocate the affected beacon appropriately.

(4) Where a holder of a mineral right is found to have located a beacon in the wrong place, the holder shall be debited with the cost of survey.

#### Regulation 274—Surveys to be carried out by qualified persons

For the purpose of these Regulations, the survey of beacons shall be carried out only by a surveyor licensed by the Ghana Institution of Surveyors and authorised by the Commission.

#### Regulation 275—Removal of beacons

(1) On the withdrawal or refusal of an application for grant or renewal of a mineral right, or the surrender, cancellation or expiration of a mineral right, the applicant or former holder shall within thirty days after the date of the withdrawal, refusal, surrender or cancellation remove all beacons erected to demarcate the area concerned.

(2) Where a beacon is to be removed in accordance with sub regulation (1), the applicant or former holder of the mineral right in question or the applicant's or former holder's agent shall personally supervise the removal of the beacons.

(3) Without prejudice to sub regulation (2), where an applicant or the holder of a mineral right fails to comply with sub regulation (1) or

(2) the Commission shall cause the removal of the beacons to be effected by another person at the expense of the applicant or former holder of the mineral right concerned.

(4) A person who contravenes sub regulation (1) or (2) commits an offence for the purposes of section 106 of the Act.

#### Regulation 276—Additional beacons

(1) The Mineral Titles Department of the Commission may require the holder of a mineral right, or an applicant for a mineral right to erect additional beacons, and clear boundary lines, or parts of those lines determined by the Department, of bush, brushwood and long grass for a width of one hundred centimetres along the actual boundary line or may cause the clearing and demarcation of the boundaries at the expense of the holder or the applicant.

(2) Where the Mineral Titles Department of the Commission is satisfied that the area marked out on the ground differs materially in position, shape or area from the area over which the mineral right concerned was applied for or is held, the Department shall, at the expense of the applicant or holder concerned, make adjustments to the beacons and boundaries that are necessary and the adjusted boundaries shall be deemed to be the boundaries of the area applied for or held.

#### Regulation 277—Application of Regulations to restricted mineral rights

Except as specifically provided in these Regulations in respect of industrial minerals, the provisions in these Regulations relating to mineral rights apply to restricted mineral rights subject to the exemptions or modifications in these Regulations.

#### Regulation 278—Interpretation

(1) In these Regulations, unless the context otherwise requires, "agent" means the person who is authorised by the applicant or mineral right holder to act on behalf of the applicant or the mineral right holder in matters that concern the Commission;

"annual mineral right fee" means the fee payable yearly by a mineral right holder to the Commission, as prescribed in regulation 4;

"applicable fees" means fees payable by an applicant in respect of an application as specified in the Second Schedule;

"cadastral co-ordinates" means the geographic co-ordinates used in the delimitation of a mineral right in accordance with section 8 of the Act and regulations 1 and 2 of these Regulations;

"cadastral unit" means a pseudo-quadrilateral formed by the meridian and parallels, with a distance equal to fifteen seconds, and covering approximately a planimetric surface of twenty one hectares, the co-ordinates of the vertices being multiple of fifteen seconds as defined in section 8 of the Act and in regulations 1 and 2;

"cadastre registers" means the Priority Register and the General Register to be maintained by the Mineral Titles Department of the Commission under these Regulations;

"citizen" means,

(a) an individual who is a citizen of Ghana by virtue of a law in force in Ghana;

(b) a partnership or association which is composed exclusively of individuals who are citizens of Ghana;

(c) a body corporate which is incorporated under the Companies Act, 1963 (Act 179), and

(i) which is certified by the Minister to be controlled by the Republic,

(ii) whose membership is composed exclusively of persons who are citizens,

(iii) whose directors are exclusively citizens,

(iv) which is controlled by individuals who are citizens, or

(d) a public corporation that is established by or under an enactment;

"Commission" means the Minerals Commission established under section 1 of the Minerals Commission Act, 1993 (Act 450);

"designated area" means an area designated as a small scale mineral operation area in accordance with the procedures described in regulations 253 to 256;

"feasibility report" means the comprehensive programme of mining operations in respect of an application for mining lease prepared in accordance with the guidelines set by the Commission;

"General Register" means the book in which the Commission records all transactions involving mineral rights, including applications, grants, assignments or transfers, mortgages, surrenders, suspensions, cancellations, terminations and variations and other dealings in mineral rights;

"holder" means the holder of a mineral right;

"invitation to tender" means a publication in a daily newspaper as specified in these Regulations;

"minimum expenditure" means an obligatory minimum expenditure per annum to be spent wholly and exclusively for operations under a reconnaissance or prospecting licence, as provided in these Regulations;

"Minister" means the Minister responsible for mines; "perimeter" means the outline of the demarcation on the ground of contiguous cadastral units which are the subject of a mineral right;

"polygon" means a plane figure that is bounded by a finite sequence of straight line segments. It corresponds to the geometrical configuration of a single or combined contiguous cadastral units which is the subject of a mineral right;

"Priority Register" means the book in which the Commission receives and records new applications for vacant areas in the order in which they are received;

"reduction" means the diminution of the area or number of blocks occupied by a mineral right holder as specified in these Regulations;

"renewal" means the extension of the term of validity of a mineral right before expiration as specified in these Regulations;

"representative" means a person duly authorised by a power of attorney to act on behalf of a company or an individual;

"reserved area" means the area where no reconnaissance, prospecting or mining activities are permitted, as defined in sections 3 and 4 of the Act;

"small scale mining cadastral unit" means pseudo-squares of 3 seconds by 3 seconds equivalent to approximately 0.04 blocks or 0.85 hectares;

"small scale mining" means mining operations undertaken by a Ghanaian Citizen in accordance with the Act and these Regulations over an area or number of blocks as specified in these Regulations;

"surrender" means the voluntary relinquishment of all or part of the land subject to a mineral right by a holder;

"tender" means the documents submitted by the tenderer in a form approved by the Tender Committee;

"Tender Committee" means a committee established by the Commission to prepare invitations to tender for mineral rights, and to receive and evaluate tenders for mineral rights as specified in these Regulations;

"tenderer" means a person who has submitted a tender for a mineral right;

"termination" means the cessation of mineral right by expiry of time, surrender or cancellation; and

"work programme" means the programme of mineral operations in respect of a reconnaissance or prospecting licence prepared according to the guidelines set by the Commission, describing the

type and scope of work to be conducted, the minerals subject to the exploration operations and the proposed expenditure on the operations.

#### Transitional provisions

##### Regulation 279—Procedures to make existing mineral rights compatible

(1) On the commencement of these Regulations, a mineral right holder shall complete a regularisation form as shall be provided by the Commission, which shall require the holder to convert the area subject to the mineral rights and pending applications into blocks consistent with the geometric rules and the cadastral grid prescribed under these Regulations.

(2) The completed regularisation forms shall be submitted to the Mineral Titles Department of the Commission within six months after the coming into force of these Regulations and shall be processed by the Mineral, Titles Department of the Commission.

(3) Where one or more areas subject to existing mineral rights fall within the same cadastral block, and the holders fail to agree on which holder should keep the block, the affected areas shall remain in their current state until the conflict is resolved by the termination of the affected mineral right.

(4) Despite any disagreement under sub regulation (3), the holders' liabilities and obligations under these Regulations shall not cease.

(5) On completion of the conversion, the holder shall become subject to the provisions of these Regulations.

(6) Within three months after the commencement of these Regulations, any areas subject to existing small scale mining licences which are isolated or grouped, or are not contiguous with other mineral rights shall be declared designated areas as specified in these Regulations.

(7) Where an area is designated under these Regulations, the holders shall become subject to the provisions of these Regulations.

(8) Where a designated area falls within the same cadastral block as an existing mineral rights, and the holders fail to agree on which holder should keep the block, the affected areas shall remain in their current state until the conflict is resolved by the termination of the affected mineral right.

(9) An application for a mineral right pending before the commencement of these Regulations shall be re-submitted within ninety days under the provisions of these Regulations.

(10) Where an application is not re-submitted within ninety days as stipulated in sub regulation (9), the application shall lapse, and the area subject to the application shall become available for new applications.

(11) The Mineral Titles Department of the Commission shall within one month of the commencement of these Regulations, cause a publication to be made in the national dailies stating a period not longer than six months within which applications for mineral rights shall



not be received to enable the Mineral Titles Department of the Commission convert the areas subject to existing mineral rights into blocks consistent with the geometric rules and the cadastral grid prescribed under these Regulations.

## FIRST SCHEDULE

### FORM ONE

(Regulation 5(1))

## APPLICATION FOR RECONNAISSANCE LICENCE

### SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

### APPLICANT'S AGENT IDENTIFICATION DATA

Full Name of Applicant's Agent

Registered Office Address

Nationality of Principal      Fixed Phone Line#

Mobile Phone Line#      Facsimile#

Website      Email Address

### Section 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #      Facsimile#

Website      Email Address

### SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal/District Assembly of the Area      Branch

Traditional Council of the Area

Name of Nearest Town

Number of Blocks Applied for  
Mineral (s) to be Reconnoitred

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet (s) Numbers                      CODE

Please provide the coordinates of the perimeter applied for below:

(If required, use additional sheet)

I..... solemnly and sincerely declare that the above information  
(Applicant/Representative)

submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

20 Copies of Site Plan of the area of interest with reference to a topographic sheet and signed by a Licensed Surveyor       Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application and Processing Fee (Receipt #: .....

20 Copies of Completed Application Forms       Cartographic Search Report

20 Annual Report of the Company(ies) which will carry out the Reconnaissance, if the Reconnaissance will not be done by the applicant. In the case of a consultant, provide his/her Curriculum Vitae       Power of Attorney if Company is registered outside the country or if applicant employs an agent to act on his/her behalf.

Certified true copies of incorporation documents and regulations showing object(s) of the company and details of shareholding and Company Directors:



Submission Date ...../...../..... Submission Time .....

Submitted by Name & Signature Certificate issued by:

Name & Title of Officer

The Mineral Titles Department of the Commission certifies that the above referenced application and supporting documents have been received and recorded in the Priority/General Register.

..... Dated .....Day of .....  
20.....

Signature & Stamp

**FORM THREE**

(Regulations 7(2), 22(2), 31(2), 40(2), 52(2), 64(2), 75(2),  
91(2), 106(2), 115(6), 125(2), 137(2), 148(2), 160(2),  
174(2), 191(2), 204(2), 219(2), 229(2) and 241(2)).

**NOTICE TO CORRECT ERRORS OR PROVIDE INFORMATION**

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

Your application for a .....submitted on  
.....day of .....20..... refer.....

The Commission has reviewed your application and:

- A. found the following error(s):
- B. the following information has not been provided:

You are required to correct the error (s) / provide the required information within the ten (10) days from the date of this notice.

Please take note that failure to correct the errors or provide the required information within the time specified in this notice will result in the rejection of your application.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FORM FOUR

(Regulations 8(2), 23(2), 32(2), 41(2), 53(2), 65(2), 76(2), 92(2), 107(2), 116(6), 126(2), 138(2), 149(2), 161(2), 175(2), 192(2), 205(2), 220(2), 230(2) and 242(2))

NOTICE OF REJECTION OF APPLICATION

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for  
.....  
dated

(Type of Mineral Right)

.....day of .....20 .....received at the Commission on .....day of  
.....20.....

Your application has been rejected for the following reason(s):

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM FIVE

(Regulation 9(1), 93(1), 206(1))

NOTICE OF OPTION TO ADD MINERAL

.....  
.....

(Name of Company )

.....  
.....

(Address of Company)

We refer to an application by .....for  
.....

(Name of Applicant)

Type of Mineral

Right)

for....., dated .....day of .....  
20.....and received at the Commission on ..... day of  
.....20.....

The Application in respect of ..... conflicts with the area covered by  
your mineral right, as

(Type of Mineral)

indicated in the attached map.

You are hereby notified of the option to add the mineral applied for to your existing mineral right.  
Notice of your option must reach the Commission not later than fifteen days from the date of this  
Notice.

.....

Signature & Stamp

Date

FORM SIX

(Regulation 10(1), 94(1), 177(1), 207(1))

NOTICE OF PENDING APPLICATION

.....  
.....

(Name of Company)

has applied for a .....to reconnoitre for/prospect for/mine  
.....

(Name of Mineral(s))

in the area shown in the attached map.

Any owner or lawful occupier who is likely to be affected by the grant of the mineral right is hereby required to submit a written statement of that owner's or occupier's interest to the Commission through the respective Metropolitan /Municipal/District Assembly within Twenty-One (21) days from the date of publication of this notice in the Gazette.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FORM SEVEN

(Regulation 12, 25, 34, 43, 55, 67, 78, 96, 109, 118,  
128, 142, 151, 163, 179, 194, 209, 222 and 246))

NOTICE OF REJECTION OF APPLICATION

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for

.....  
.....dated

(Type of Mineral Right)

.....day of..... 20..... received at the Commission on .....day of  
..... 20.....

We regret to inform you that the Hon. Minister responsible for Mines has considered your application but is unable to approve it for the following reason(s):

.....  
.....

.....  
.....

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.....  
.....  
.....  
.....  
.....  
.....  
.....

Signature & Stamp

Date

FORM EIGHT

(Regulation 13 (1))

NOTICE OF GRANT[sic] OF RECONNAISSANCE LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

Notice is hereby given that you have breached the terms of your Prospecting Licence as follows:

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

You are required to remedy the breach(es) within sixty (60) days from the date of this notice.

Please take note that failure to remedy the breach(es) within the time specified in this notice will result in the suspension/termination of your Prospecting Licence.



.....  
.....  
Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM NINE

(Regulation 20 (1))

APPLICATION FOR EXTENSION OF RECONNAISSANCE LICENCE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address      P.O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

APPLICANT'S AGENT IDENTIFICATION DATA

Full Name of Applicant's Agent

Registered Office Address

Nationality of Principal      Fixed Phone Line #

Mobile Phone Line #      Facsimile #

Website      Email Address

SECTION 2: APPLICANTS BANKING DETAILS

Full Name of Bankers      Branch

Fixed Phone Line #                      Email Address

Website                                      Facsimile #

**SECTION 3: MINERAL RIGHT DATA**

Address of Metropolitan/ Municipal/District Assembly of the Area

Traditional Council of the Area                      Name of Nearest Town

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral(s) to be Reconnoitred

Topographical Map Reference

Map Sheet (s) Numbers                      CODE

Please provide the coordinates of the perimeter applied for below:

If required, use additional sheet

I....., solemnly and sincerely declare that the above information  
(Applicant/Representative)                      submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

Certified Audited Accounts indicating that the expenditure incurred wholly and exclusively for reconnaissance work is in accordance with the minimum expenditure specified in regulation 4(2)

Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)



1. Mineral Right Fee of..... (Amount in words) payable to the Minerals Commission;  
and

2. Annual Ground Rent of..... (Amount in words) payable to the Administrator of Stool  
Lands, Accra.

You are hereby required to pay the applicable fees within fifteen (15) days of the date of this  
Notice.

If the payment is not made within the specified period the grant shall be revoked.

.....  
.....

Director Responsible for Mineral Titles                      Signature & Stamp                      Date

FOR: Minister Responsible for Mines

FORM ELEVEN

(Regulation 30 (1))

APPLICATION FOR AMENDMENT OF RECONNAISSANCE LICENCE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/ Country of Incorporation

Postal Address P.O. Box              Registered Residential

Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

APPLICANT'S AGENT IDENTIFICATION DATA

Full Name of Applicant's Agent

Registered Office Address              Fixed Phone

Nationality of Principal              Line #

Mobile Phone Line #                      Facsimile #

Website                                      Email Address

**SECTION 2: APPLICANT'S BANKING DETAILS**

Name and Address of Bankers                                      Branch

Fixed Phone Line #                      Facsimile #

Website                                      Email Address

**SECTION 3: MINERAL RIGHT DATA**

Address of Metropolitan/ Municipal/  
District Assembly of the Area

Traditional Council of the Area                                      Name of Land

Owner and

Lawful Occupier

Number of Blocks Applied for                                      Approximate size of the Area Applied for (sq. km)  
Mineral (s) to be Reconnoitred

Mineral to be Excluded                      Mineral to be Included

Topographical Map Reference

Map Sheet (s) Numbers                                      CODE

Please provide the coordinates of the perimeter applied for below:

(If required, use additional sheet)

I....., solemnly and sincerely declare that the above information

(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

- Certified copy of the licence to be amended
- Receipt of Payment for Application Form
- Evidence of Prescribed Application Processing Fee (Receipt #: .....)
- Proposed Amendments to the work program
- 20 Copies of Completed Application Forms

Submission Date ...../...../.....

Submission Time .....•.....•.....

Submitted Date

FORM TWELVE

(Regulation 35 (1))

NOTICE OF GRANT OF AMENDMENT OF RECONNAISSANCE LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for amendment of your Reconnaissance Licence to include/exclude ..... (State Minerals) in respect of the area located at ..... in the ..... Municipality/District of the Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the amendment of your Reconnaissance Licence.

The amendment is subject to the payment of a fee of ..... (Amount in words)  
within

fifteen (15) days from the date of this Notice.

If the fee is not paid within the specified period the grant of the amendment shall be revoked.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM THIRTEEN

(Regulation 38 (1))

APPLICATION FOR DIVISION OF RECONNAISSANCE LICENCE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/ Country of Incorporation

Postal Address P.O. Box      Registered Residential

Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

APPLICANT'S AGENT IDENTIFICATION DATA

Full Name of Applicant's Agent

Registered Office Address      Fixed Phone

Nationality of Principal      Line #

Mobile Phone Line #      Facsimile #

Website      Email Address

SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers                      Branch

Fixed Phone Line #                      Facsimile #

Website                      Email Address

SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/ Municipal/

District Assembly of the Area

Traditional Council of the Area                      Name of Land

Owner and

lawful occupier

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral (s) to be Reconnoitred

Topographical Map Reference                      CODE

Map Sheet (s) Numbers

Please provide the Coordinates of the Perimeter (Polygon 1):

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral (s) Applied for

Map sheet (s) Numbers



Please provide the Coordinates of the Perimeter (Polygon 2):

Number of Blocks Applied for Mineral (s) Applied for Map sheet (s) Numbers  
Approximate size of the Area Applied for (sq. km)

Please provide the Coordinates of the Perimeter (Polygon 3):

Number of Blocks Applied for Mineral (s) Applied for  
Approximate size of the Area Applied for (sq. km)

....., solemnly and sincerely declare that the above information (Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....  
Signature Date

---

SECTION 4: SUPPORTING DOCUMENTS SUMMITTED APPLICANT (OFFICIAL USE ONLY)

Certified copies of the reconnaissance licence to be divided  Receipt of Payment for Application Form

Document showing that the boundaries of the mineral right are properly demarcated in the field  
 Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....

Particulars of the qualifications and experience of the managers and other members of the technical teams in respect of each of the divisions being sought  Work programs in respect of each of the divisions being sought, describing the type and scope of the work to be conducted, including the minerals to be reconnoitred and the expenditure on the reconnaissance operation,

Indicating expenditure in both local and foreign currency in relation to various stages of the program with an activity chart

[ ] Particulars of the Financial resources available to the applicant for the proposed reconnaissance operations in respect of each of the division being sought [ ] Power of Attorney if Company is registered outside the country or if applicant employs an agent to act on his/her behalf.

Submission Date ...../...../..... Submission Time .....•.....•.....

Submitted by

Name & Signature Application Received by:

Name & Title of Officer

FORM FOURTEEN

(Regulation 44 (1))

NOTICE OF GRANT OF DIVISION OF RECONNAISSANCE LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for amendment of your Reconnaissance Licence to include/exclude ..... (State Minerals) in respect of the area located at ..... in the ..... Municipality/District of the Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the amendment of your Reconnaissance Licence.

The amendment is subject to the payment of a fee of ..... (Amount in words) within fifteen (15) days from the date of this Notice.

If the fee is not paid within the specified period the grant of the amendment shall be revoked.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM FIFTEEN

(Regulation 50 (1))

APPLICATION FOR MERGER OF RECONNAISSANCE LICENCE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/ Country of Incorporation

Postal Address P.O. Box Registered Residential

Address

City/Town/Village Email Address

Region Website

Fixed Phone Line # Facsimile #

APPLICANT'S AGENT IDENTIFICATION DATA

Full Name of Applicant's Agent

Registered Office Address Fixed Phone

Nationality of Principal Line #

Mobile Phone Line # Facsimile #

Website Email Address

SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of

Bankers Branch

Fixed Phone Line # Facsimile #

Website Email Address

SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/ Municipal/

District Assembly of the Area

Traditional Council of the Area

Name of Land

Owner and

lawful occupier

Number of Blocks Applied for  
Mineral (s) to be Reconnoitred

Approximate size of the Area Applied for (sq. km)

Mineral to be Excluded

Mineral to be Excluded

Topographical Map Reference

Map Sheet (s) Numbers

CODE 1

CODE 2

CODE 3

CODE 4

Please provide the coordinates of the perimeter applied for below:

(If required, use additional sheet)

I....., solemnly and sincerely declare that the above information

(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

[ ] Certified copies of the reconnaissance licence to be merged [ ] Receipt of Payment for Application Form

[ ] Evidence of Payment of Prescribed Application

[ ] Document demonstrating that the boundaries of the licence are properly demarcated in the field (e.g. a map) [ ] Particulars of the Financial resources available to the applicant for the proposed reconnaissance operations in respect of the proposed merged area

[ ] Particular, of the qualifications and experience of the Manager and other members of the Technical Teams in respect of work to be conducted, including the mineral to be reconnoitred and the expenditure on reconnaissance operations for the merged licence [ ] Detailed information on the work program in respect of the proposed merged area, describing the type and scope of work to be conducted, including the minerals to be reconnoitred and the expenditure on the reconnaissance operation for the merged areas

Submission Date ...../...../..... Submission Time .....•.....•.....

Submitted by

Name & Signature Application Received by:

Name & Title of Officer

FORM SIXTEEN

(Regulation 35 (1))

NOTICE OF GRANT OF MERGER OF RECONNAISSANCE LICENCE

.....  
.....

(Name of Company)



Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

**SECTION 1B: TRANSFEROR'S/ASSIGNOR'S IDENTIFICATION DATA**

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

**SECTION 1C: TRANSFEROR'S/ASSIGNOR'S IDENTIFICATION DATA**

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

**SECTION 2: TRANSFEREE'S/ASSIGNEE'S BANKING DETAILS**

Name and Address of Bankers      Branch

Fixed Phone Line                      Facsimile #

Website                                  Email Address

**SECTION 3: MINERAL RIGHT DATA**

Address of Metropolitan/Municipal/  
District Assembly of the Area

Traditional Council of the Area                      Name of Land Owner or lawful occupier

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral (s) for which it is intended to Reconnoitred

Topographical Map Reference

Map Sheet (s) Numbers                      CODE 1

Please provide the Coordinates of the Perimeter below:

If required, use additional sheets

I ....., solemnly and sincerely declare that the above information  
(Applicant/Representative)                      submitted is true and correct to the best of my knowledge.

.....

Signature

Date

---

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

Certified copies of the Reconnaissance licence to be transferred or assigned     Receipt of Payment for Application Form



Evidence of Payment of Prescribed Application Processing Fee (Receipt 1k )

20 Copies of Completed Application Forms

Certified copies of documents of incorporation of the Transferee or Assignee

Copies of reports on reconnaissance work done to be passed on to the Transferee or assignee

Information on the qualification and experience of the manager and other members of the technical team of the transferee or Assignee  Document demonstrating that the boundaries of the licence are properly demarcated in the field (e.g. a map)

A deed of transfer or assignment including a provision that the transferee or assignee shall take over the rights and obligations of the holder under the licence  A certified revised work program of the transferee or assignee, if applicable

Evidence of financial resources available to the Transferee or assignee

Certified annual reports of the transferee or assignee including audited financial statements

Any transaction between the holder and the Transferee or assignee in respect of the licence

Submission Date ...../...../..... Submission Time  
.....•.....•.....

Submitted by

Name & Signature Application Received by:

Name & Title of Officer

FORM EIGHTEEN

(Regulation 68 (1))

NOTICE OF APPROVAL OF TRANSFER OR ASSIGNMENT OF RECONNAISSANCE LICENCE

.....  
.....

(Name of Transferor/Assignor)

.....  
.....

(Address of Transferor/Assignor)

We refer to your application to transfer/assign your Reconnaissance Licence in respect of the area covering .....blocks (..... sq. km) located at ..... in the .....Municipality/District of the ..... Region, received by the Commission on the ..... day of 20 .....

We wish to inform you that the Minister has approved the transfer/assignment of your Reconnaissance Licence to

.....  
.....

(Transferee/Assignee)

The approval is subject to the payment of ..... (Amount in words) within ten (10) days from the date of this Notice.

If the fee is not paid within the specified period the approval to transfer/assign the reconnaissance licence shall be revoked.

.....  
.....

Director Responsible for Mineral Titles                      Signature & Stamp                      Date

FOR: Minister Responsible for Mines

Copy To: Transferee/Assignee

FORM NINETEEN

(Regulation 73(1))

APPLICATION FOR APPROVAL OF MORTGAGE OF RECONNAISSANCE LICENCE

SECTION 1: MORTGAGEE'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box                      Registered Residential Address

City/Town/Village                      Email Address

Region                      Website

Fixed Phone Line #                      Facsimile #

## SECTION 1A: MORTGAGEE'S AGENT IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

## SECTION 1B: MORTGAGEE'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

## SECTION 1C: MORTGAGEE'S AGENT IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

## SECTION 2: MORTGAGEE'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #                      Facsimile #

Website                                      Email Address

**SECTION 3: MINERAL RIGHT DATA**

Address of Metropolitan/Municipal/

District Assembly of the Area

Traditional Council of the Area

Name of Land Owner or lawful occupier

Number of Blocks Applied for  
Mineral (s) for which it is intended

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet (s) Numbers

CODE 1

Please provide the coordinates of the Perimeter below:

If required use additional sheets

I ....., solemnly and sincerely declare that the above information  
(Applicant/Representative)                      submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

Certified copy of the licence to be Mortgaged       Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

20 Copies of Completed Application Forms

Certified Annual Reports of the mortgagee for the past two years (if applicable) including audited financial statements;

Qualifications and Experience of the Manager and Technical Team of the mortgagee

Certified copies of incorporation documents of the mortgagee       Document demonstrating that the boundaries of the licence are properly demarcated in the field (e.g. a map)

The Mortgage Deed or any Loan, debenture, or other financing documents       Any transaction between the holder and the Mortgages in respect of the licence

Submission Date      ...../...../.....      Submission Time      .....•.....•.....

Submitted by

Name & Signature      Application Received by:

Name & Title of Officer

## FORM TWENTY

(Regulation 79 (1))

### NOTICE OF APPROVAL OF MORTGAGE OF RECONNAISSANCE LICENCE

.....  
.....

(Name of Mortgage)

.....  
.....

(Address of Mortgage)

We refer to your application to mortgage your Reconnaissance Licence in respect of the covering ..... (.....sq. km) located at ..... in the ..... Municipality/District of the ..... Region, received by the Commission on the ..... day of ..... 20.....



Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM TWENTY-TWO

(Regulation 86 (a))

NOTICE TO SUSPENSION OF RECONNAISSANCE LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

Notice is hereby given that your reconnaissance licence is suspended for ..... days for the following reason (s):

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

You are required to remedy the breach (es) within ..... days from date of this notice.

Please take note that failure to remedy the breach (es) within the time specified in this notice will result in the termination of your reconnaissance licence.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM TWENTY-THREE

(Regulation 87(1))

NOTICE OF TERMINATION OF RECONNAISSANCE LICENCE

.....  
.....  
(Name of Company)

.....  
.....  
(Address at Company)

You are hereby given Notice that your reconnaissance licence is terminated effective .....  
(date) for the following reason(s) :

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

Your right under the reconnaissance licence ceases without prejudice to any liabilities or obligations incurred by you or your representative before the date of termination.

You are required to deliver the following in hard copies and in electronic format to the Commission within twenty-one days,

- (i) the records and samples which you are required to maintain under the Minerals and Mining Act 2006 (Act 703) and the Minerals and Mining (Licensing) Regulation 2012 (L.I. 2176);
- (ii) the plans and maps of the area subject to the licence prepared by you or under your instructions; and
- (iii) any other documents relating to the licence.

Take Notice that failure to submit all relevant documents and samples within the specified time is an offence and you are liable on summary conviction to pay to the Commission a penalty of not more than Ten Thousand United States Dollars (US\$10,000) in the first instance and a further penalty of One Thousand United States Dollars (US\$1,000) for each day that the document or samples remain undelivered.

.....  
.....



Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM TWENTY-FOUR

(Regulation 88 (a), 171(a) )

NOTICE OF EXPIRATION OF A MINERAL RIGHT

(RECONNAISSANCE LICENCE/PROSPECTING LICENCE)

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

You are hereby given notice that your ..... (Type of mineral right) expired on the  
..... day of.....20.....

Further take notice that your rights under the ..... (Type of mineral right)  
have ceased. The cessation of your rights does not affect any liabilities or obligations incurred by  
you or your representative under the licence before the expiration of the licence.

You are required to deliver the following in hard copies and in electronic format to the Commission  
within twenty-one days,

- (i) the records and samples which you are required to maintain under the Minerals and Mining Act 2006 (Act 703) and the Minerals and Mining (Licensing) Regulation 2012 (L.I. 2176);
- (ii) the plans and maps of the area subject to the licence prepared by you or under your instructions; and
- (iii) any other documents relating to the licence.

Take Notice that failure to submit all relevant documents and samples within the specified time is an offence and you are liable on summary conviction to pay to the Commission a penalty of not more than Ten Thousand United States Dollars (US\$10,000) in the first instance and a further penalty of One Thousand United States Dollars (US\$1,000) for each day that the document or sample remains undelivered.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM TWENTY-FIVE

(Regulation 89 (1))

APPLICATION FOR PROSPECTING LICENCE

SECTION 1: APPLICANTS IDENTIFICATION DATA

If applying on your own behalf, Please provide your details below:

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

If applying on behalf of a [ ] Principal / [ ] Prospector, Please provide their details below:

Full Name of Principal/Prospector (if principal/prospector is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/Prospector      Fixed Phone Line #

Mobile Phone Line #      Facsimile #

Website      Email Address

SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #      Facsimile #

Website                      Email Address

**SECTION 3: MINERAL RIGHT DATA**

Address of Metropolitan/Municipal/  
District Assembly of the Area

Traditional Council of the Area                      Name of Nearest Town

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral (s) to be Prospected

**CONVERSION FROM A PREVIOUSLY HELD LICENCE**

Have you previously held a Reconnaissance Licence?    Yes    No    If yes please the following information

License Number                      Date of Grant of License  
Duration                      Name under which License was acquired

Topographical Map Reference  
Map Sheet(s)    CODE

Please provide the Coordinates of the Perimeter below:

If required use additional sheets

I ....., solemnly and sincerely declare that the above information  
(Applicant/Representative)                      submitted is true and correct to the best of my knowledge.

.....    .....

Signature    Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

20 Copies of Site Plan of the area of interest, with reference to a topographic sheet and signed by a Licensed Surveyor.       Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

20 Copies of Completed Application Forms       Cartographic Search Report

Annual Report of the Company(ies) which will carry out the Prospecting, if the prospecting will not be done by the applicant. In the case of a consultant, provide his/her Curriculum Vitae

Power of Attorney if Company is registered outside the country or if applicant employs an agent to act on his/her behalf.

Certified copy of Reconnaissance Licence (in case of a conversion)

Certified copies of document of incorporation including a certified copy of the company's regulation and details of shareholding and Directors which shows that the applicant is a body incorporated under the Companies Act, 1963 (Act 179) or the incorporated Private Partnership Act, 1962 (Act 152) or registered under any other enactment in force       Particulars of the financial resources available to the applicant for the proposed prospecting operations.

Work program describing the type and scope of the work to be conducted, including the expenditure on prospecting operation, indicating expenditure in both local and foreign currency in relation to various stages of the program with an activity chart

Submission Date      ...../...../.....      Submission Time      .....

Submitted by

Name & Signature      Application Received by:

Name & Title of Officer

FORM TWENTY-SIX

(Regulation 97 (1))

NOTICE OF GRANT OF PROSPECTING LICENCE

.....  
.....

(Name of Company)



Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

If applying on behalf of a [ ] Principal / [ ] Prospector, Please provide their details below:

Full Name of Principal/Prospector (if principal/prospector is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/Prospector      Fixed Phone Line #

Mobile Phone Line #      Facsimile #

Website      Email Address

## SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #      Facsimile #

Website      Email Address

## SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal/

District Assembly of the Area

Traditional Council of the Area

Name of Nearest Town

Number of Blocks Applied for  
Mineral (s) to be Prospected

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet (s) Numbers                      CODE

Please provide the Coordinates of the Perimeter below:

If required use additional sheets

I ....., solemnly and sincerely declare that the above information  
(Applicant/Representative)                      submitted is true and correct to the best of my knowledge.

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

In the case of a mining lease, particulars of the applicant's proposals with respect to the employment and training in the mining industry of Ghanaians                       Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....

Certified copy of the prospecting licence

Particulars of qualifications and experience of the manager and other members of the technical team in charge of the prospecting operations (in case of a change in the team)                       A Terminal Report indicating the details of work carried out during the initial term of the license

Document showing that the boundaries of the mineral right are properly demarcated in the field

Evidence in the form of a certified audited accounts indicating that the expenditure incurred wholly and exclusively for the prospecting operations is in accordance with the minimum expenditure specified in regulation 4(2)                       A new or revised work program describing the type and scope of work to be conducted, and the expenditure on prospecting operation, indicating expenditure in both local and foreign currency in relation to various stages of the program with an activity chart

Submission Date                      ...../...../.....

Submission Time                      .....

Submitted by

Name & Signature

Application Received by:

Name & Title of Officer

FORM TWENTY-EIGHT

(Regulation 110 (1))

NOTICE OF GRANT OF EXTENSION OF PROSPECTING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for a prospecting licence in the ..... area of the  
.....Municipality/District of the .....Region dated the ..... day of  
..... 20..... and received by the Commission on the ..... day of .....20.....

We wish to inform you that the Minister has approved the recommendation for the grant of your application.

The term of your prospecting licence will be extended subject to the payment of the following fees:

- 1. Mineral Right Fee of ..... (Amount in words) payable to the Minerals Commission; and
- 2. Annual Ground Rent of ..... (Amount in words) payable to the Administrator of Stool Lands, Accra.

You are hereby required to pay the applicable fees within fifteen (15) days of the date of this Notice.

If the payment is not made within the specified period the grant shall be revoked

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines



(Regulation 114(1))

APPLICATION FOR AMENDMENT OF PROSPECTING LICENCE

SECTION 1: APPLICANTS IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

If applying on behalf of a [ ] Principal / [ ] Prospector, Please provide their details below:

Full Name of Principal/Prospector (if principal/prospector is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/ Prospector      Fixed Phone Line #

Mobile Phone Line #      Facsimile #

Website      Email Address

SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #      Facsimile #

Website      Email Address

SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal/  
District Assembly of the Area

Traditional Council of the Area

Name of Nearest Town

Number of Blocks Applied for  
Mineral (s) which it is intended

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet (s) Numbers

CODE

Please provide the Coordinates of the Licence Perimeter below:

If required use additional sheets

I ....., solemnly and sincerely declare that the above information  
(Applicant/Representative)

submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

Certified copy of the prospecting licence to be amended  Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

Amended Work Program

20 Copies of Completed Application Form

Submission Date ...../...../.....

Submission Time .....

Submitted by

Name & Signature

Application Received by:

Name & Title of Officer

FORM THIRTY

(Regulation 119 (1))

NOTICE OF GRANT OF AMENDMENT OF RECONNAISSANCE LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for amendment of your Prospecting Licence to include/exclude  
..... (State Minerals) in respect of the area located at  
..... in the ..... Municipality/District of the  
.....Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the  
amendment of your Prospecting Licence.

The amendment is subject to the payment of a fee of ..... (Amount in words)  
within fifteen (15) days from the date of this Notice.

If the fee is not paid within the specified period the grant of the amendment shall be revoked.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM THIRTY-ONE

(Regulation 122(2))

APPLICATION FOR DIVISION OF PROSPECTING LICENCE

SECTION 1: APPLICANTS IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

If applying on behalf of a Principal / Prospector, Please provide their details below:

Full Name of Principal/Prospector (if principal/prospector is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/ Prospector      Fixed Phone Line #

Mobile Phone Line #      Facsimile #

Website      Email Address

## SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #      Facsimile #

Website      Email Address

## SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal/

District Assembly of the Area

Traditional Council of the Area

Name of Land Owner and lawful occupier

Number of Blocks Applied for  
Mineral (s) which it is intended

Approximate size of the Area Applied for (sq. km)

Mineral to be Excluded

Mineral to be Included

Topographical Map Reference

Map Sheet (s) Numbers

CODE

Please provide the Coordinates of the Perimeter (Polygon 1):

Number of Blocks Applied for  
Mineral (s) Applied for

Approximate size of the Area Applied for (sq. km)

Map Sheet (s) Numbers

Please provide the Coordinates of the Perimeter (Polygon 2):

Number of Blocks Applied for  
Mineral (s) Applied for

Approximate size of the Area Applied for (sq. km)

Map Sheet (s) Numbers

Please provide the Coordinates of the Perimeter (Polygon 3):

Number of Blocks Applied for  
Mineral (s) Applied for

Size of the Area Applied for (sq. km)

I ....., solemnly and sincerely declare that the above information  
(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....  
Signature Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

Certified copies of the licence or lease to be divided  Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....

20 Copies of Completed Application Forms  Cartographic Search Report

Annual Report of the Company(ies) which will carry out the Prospecting, If the Prospecting will not be done by the applicant. In the case of a consultant, provide his/her Curriculum Vitae

Power of Attorney if Company is registered outside the country or if applicant employs an agent to act on his/her behalf.

Certified true copies of incorporation documents and regulation showing object(s) of the company and details of shareholding and Company:

Annual report of the Company or of its parent company(ies)

Certificate of Incorporation

Certificate to Commence Business

Company Regulations  Evidence of financial capacity to carry out the proposed operations.

Work Program for the proposed mineral Prospecting operation. indicating expenditure in both local and foreign currency for the first and second years in relation to various stages of the program with an activity chart

Submission Date ...../...../..... Submission Time .....

Submitted by

Name & Signature Application Received by:

Name & Title of Officer

FORM THIRTY TWO

(Regulation 122(3))

NOTICE OF GRANT OF DIVISION OF PROSPECTING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for division of your Prospecting Licence in respect of the area located at..... in the.....Municipality/District of the.....Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the division of your Prospecting Licence.

The grant of the division is subject to the payment of a fee of..... (Amount in words) within fifteen (15) days from the date of this Notice.

If the fee is not paid within the specified period the grant of the division shall be revoked.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM THIRTY-THREE

(Regulation 123(1))

APPLICATION FOR MERGER OF PROSPECTING LICENCE

SECTION 1: APPLICANTS IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal AddressP. O. Box

Registered Residential Address

City/Town/Village                      Email Address  
Region                      Website  
Fixed Phone Line #                      Facsimile #

If applying on behalf of a [ ] Principal / [ ] Prospector, Please provide their details below:

Full Name of Principal/Prospector (if principal/prospector is person other than applicant)  
Registered Office Address (if any)

Nationality of Principal/ Prospector                      Fixed Phone Line #  
Mobile Phone Line #                      Facsimile #  
Website                      Email Address

## SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #                      Facsimile #  
Website                      Email Address

## SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal/  
District Assembly of the Area

Traditional Council of the Area                      Name of Land Owner and lawful occupier

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral (s) for which it is intended

Topographical Map Reference



Map Sheet (s) Numbers                      CODE 1

CODE 2

CODE 3

CODE 4

Please provide the Coordinates of the Perimeter below:

If required use additional sheets

I ....., solemnly and sincerely declare that the above information  
(Applicant/Representative)                      submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

Certified copy of the prospecting licence to be merged     Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

20 Copies of Completed Application Forms

Work program in respect of the proposed merged area, describing the type and scope of the work to be conducted, including the minerals to be prospected for and the expenditure prospecting operations for the merged area     Document demonstrating that the boundaries of the licenses are properly demarcated in the field (e.g. a map)

Particulars of the qualifications and experience of the Manager and other members of the Technical Teams in respect of work to be carried out on the proposed merged area  Particulars of Financial resources available to the applicant for the proposed prospecting operations in (respect of the proposed merged area

Submission Date ...../...../..... Submission Time .....

Submitted by

Name & Signature Application Received by:

Name & Title of Officer

FORM THIRTY-FOUR

(Regulation 129(1))

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for merger of your Prospecting Licences in respect of the area located at.....in the ..... Municipality/District of the .....Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the merger of your Prospecting Licences.

The grant of the merger is subject to the payment of a fee of ..... (Amount in words) within fifteen (15) days from the date of this Notice.

If the fee is not paid within the specified period the grant of the merger shall be revoked.

.....  
.....

Director Responsible for Mineral Titles Signature & Stamp Date

FOR: Minister Responsible for Mines

FORM THIRTY-FIVE

(Regulation 135(1))

APPLICATION FOR TRANSFER/ASSIGNMENT OF PROSPECTING LICENCE

SECTION 1: TRANSFEROR'S/ASSIGNOR'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

**SECTION 1A: TRANSFEROR'S/ASSIGNOR'S AGENT IDENTIFICATION DATA**

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

**SECTION 1A: TRANSFEE'S/ASSIGNEE'S IDENTIFICATION DATA**

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

**SECTION 1A: TRANSFEE'S/ASSIGNEE'S AGENT IDENTIFICATION DATA**

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

**SECTION 1A: TRANSFEREE’S/ASSIGNEE'S BANKING DETAILS**

Name and Address of Bankers

Fixed Phone Line #      Facsimile #

Website      Email Address

**SECTION 3: MINERAL RIGHT DATA**

Address of Metropolitan/Municipal/

District Assembly of the Area

Traditional Council of the Area

Name of Land Owner and lawful occupier

Number of Blocks Applied for  
Mineral (s) for which it is intended

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet (s) Numbers

CODE 1

Please provide the Coordinates of the Perimeter below:

If required use additional sheets

I ....., solemnly and sincerely declare that the above information

(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

Certified copy of the licence to be Transferred     Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

20 Copies of Completed Application Forms

Qualifications and Experience of the Manager and Technical Team of the Transferee

Financial resources available to the transferee or Assignee

Certified copies of documents of the transferee     Document demonstrating that the boundaries of the licenses are properly demarcated in the field (e.g. a map)

Proof that the applicant is a citizen

Any transaction between the holder and the Transferee in respect of the licence     Certified copies of reports on work done

Deed of transfer including a provision that the transferee shall take over the rights and obligations of the holder     Certified annual reports of the transferee including audited financial statements;

Submission Date    ...../...../.....    Submission Time    .....

Submitted by

Name & Signature                      Application Received by:

Name & Title of Officer

FORM THIRTY-SIX

(Regulation 141)

NOTICE OF APPROVAL OF TRANSFER/ASSIGNMENT OF PROSPECTING LICENCE

.....  
.....  
(Name of Transfer/Assignor)

.....  
.....  
(Address of Transfer/Assignor)

We refer to your application to transfer/assign) your Prospecting Licence in respect of the area covering ..... blocks (..... sq. km) located at ..... in the .....Municipality/District of the ..... Region, received by the Commission on the ..... day of .....20.....

We wish to inform you that the Minister has approved the transfer/assignment of your Prospecting Licence to

.....  
.....  
(Transferee/Assignee)

The approval is subject to the payment of ..... (Amount in words) within ten (10) days from the date of this Notice.

If the fee is not paid within the specified period the approval to transfer/assign the prospecting licence shall be revoked.

.....  
.....  
Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

Copy To: Transferee/Assignee

FORM THIRTY-SEVEN

(Regulation 146(1))

APPLICATION FOR APPROVAL OF MORTGAGE OF PROSPECTING LICENCE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal AddressP. O. Box      Registered Residential Address  
City/Town/Village              Email Address  
Region              Website  
Fixed Phone Line #              Facsimile #

**SECTION 1A: MORTGAGOR'S AGENT IDENTIFICATION DATA**

Full Name of Applicant  
Nationality/Country of Incorporation

Postal AddressP. O. Box      Registered Residential Address  
City/Town/Village              Email Address  
Region              Website  
Fixed Phone Line #              Facsimile #

**SECTION 1B: MORTGAGEE'S IDENTIFICATION DATA**

Full Name of Applicant  
Nationality/Country of Incorporation

Postal AddressP. O. Box      Registered Residential Address  
City/Town/Village              Email Address  
Region              Website  
Fixed Phone Line #              Facsimile #

**SECTION 1C: MORTGAGEE'S AGENT IDENTIFICATION DATA**

Full Name of Applicant  
Nationality/Country of Incorporation

Postal AddressP. O. Box      Registered Residential Address

City/Town/Village                      Email Address

Region                      Website

Fixed Phone Line #                      Facsimile #

**SECTION 2: MORTGAGEE'S BANKING DETAILS**

Name and Address of Bankers

Fixed Phone Line #                      Facsimile #

Website                      Email Address

**SECTION 3: MINERAL RIGHT DATA**

Address of Metropolitan/Municipal/

District Assembly of the Area

Traditional Council of the Area

Name of Land Owner and lawful occupier

Number of Blocks Applied for  
Mineral (s) which it is intended

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet (s) Numbers

CODE 1

Please provide the Coordinates of the Perimeter below:

If required use additional sheets

I ....., solemnly and sincerely declare that the above information  
(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....



Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

[ ] Certified copy of the licence to be Mortgaged [ ] Receipt of Payment for Application Form

[ ] Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

[ ] 20 Copies of Completed Application Forms

[ ] Annual Reports of the mortgagee for the previous two years (if applicable)

[ ] Qualifications and Experience of the Manager and Technical Team of the Transferee

[ ] Certified copies of documents of incorporation of the mortgagee [ ] Document demonstrating that the boundaries of the licenses are properly demarcated in the field (e.g. a map)

[ ] The Mortgage Deed or any Loan, debenture, or other financing documents [ ] Any transaction between the holder and the Mortgagee in respect of the licence

Submission Date ...../...../..... Submission Time

Submitted by

Name & Signature Application Received by:

Name & Title of Officer

FORM THIRTY-EIGHT

(Regulation 152)

NOTICE OF APPROVAL TO MORTGAGE PROSPECTING LICENCE

.....  
.....

(Name of Mortgagor)

.....  
.....

(Address of Mortgagor)

We refer to your application to mortgage your Prospecting Licence in respect of the area covering ..... blocks (..... sq. km) located at ..... in the .....Municipality/District of the ..... Region, received by the Commission on the ..... day of .....20.....

We wish to inform you that the Minister has approved your application to mortgage the Prospecting Licence to

.....  
.....

(Mortgagee)

The approval is subject to the payment of a fee..... (Amount in words) within ten (10) days from the date of this Notice.

If the fee is not paid within the specified period the approval of the mortgage the prospecting licence shall be revoked.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

Copy To: Mortgagee

FORM THIRTY-NINE

(Regulation 158(1))

APPLICATION FOR APPROVAL TO SURRENDER PROSPECTING LICENCE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box

Registered Residential Address

City/Town/Village

Email Address

Region

Website

Fixed Phone Line #

Facsimile #

IF APPLIED BY APPLICANT'S AGENT

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #      Facsimile #

Website      Email Address

SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal/

District Assembly of the Area

Traditional Council of the Area

Name of Land Owner and lawful occupier

Number of Blocks Applied for  
Mineral (s) which it is intended

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet (s) Numbers

CODE 1

Please provide the Coordinates of the Perimeter below:

If required use additional sheets

I ....., solemnly and sincerely declare that the above information

(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

[ ] Certified copy of the prospecting licence to be surrendered [ ] Receipt of Payment for Application Form

[ ] Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

[ ] 20 Copies of Completed Application Forms

[ ] Reasons for the surrender of the license

[ ] A list of all reports submitted to the Commission since the grant of the license

[ ] An up-to-date report on the activities conducted on the area to be surrendered since the submission of the last report [ ] Document demonstrating that the boundaries of the licenses are properly demarcated in the field (e.g. a map)

Submission Date ...../...../..... Submission Time .....

Submitted by

Name & Signature Application Received by:

Name & Title of Officer

FORM FORTY

(Regulation 164(1))

NOTICE OF APPROVAL TO SURRENDER PROSPECTING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

You are hereby given notice that pursuant to your application for partial/full surrender of your prospecting licence, approval has been granted.

The approval is subject to payment of a fee of ..... (Amount in words) within ten (10) days from the date of this notice.

If the fee is not paid within the specified period the approval of the surrender shall be revoked.

.....  
.....

Director Responsible for Mineral

Titles Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM FORTY-ONE

(Regulation 164(4))

CERTIFICATE OF SURRENDER

(PROSPECTING LICENCE)

This is to certify that

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

has been granted approval for partial/full surrender of the following blocks:

Details of Blocks surrendered:

If required use additional sheets

.....  
.....

Director Responsible for Mineral Titles

Signature & Seal

Date

FOR: Minister Responsible for Mines

FORM FORTY-TWO

(Regulation 168 (2))

NOTICE TO REMEDY BREACH OF PROSPECTING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

Notice is hereby given that you have breached the terms of your Prospecting Licence as follows:

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

You are required to remedy the breach (es) within sixty (60) days from the date of this notice.

Please take note that failure to remedy the breach (es) within the time specified in this notice will result in the suspension/termination of your Prospecting Licence.

.....  
.....

Director Responsible for Mineral

Titles Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM FORTY-THREE

(Regulation 168 (1))

NOTICE OF SUSPENSION OF PROSPECTING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

Notice is hereby given that your Prospecting Licence is suspended for ..... days for the following reason (s):

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

You are required to remedy the breach (es) within ..... days from the date of this notice

Please take note that failure to remedy the breach (es) within the time specified in this notice will result in the termination of your Prospecting Licence.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM FORTY-FOUR

(Regulation 170)

NOTICE OF TERMINATION OF PROSPECTING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

You are hereby given Notice that your prospecting licence is terminated effective .....  
(date) for the following reason(s):

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

Your right under the prospecting licence ceases without prejudice to any liabilities or obligations incurred by you or your representative before the date of termination.

You are required to deliver the following in hard copies and in electronic format to the Commission within twenty-one days,

- (i) the records and samples which you are required to maintain under the Minerals and Mining Act 2006 (Act 703) and the Minerals and Mining (Licensing) Regulation 2012 (LI . 2176);
- (ii) the plans and maps of the area subject to the licence prepared by you or under your instructions; and
- (iii) any other documents relating to the licence.

Take Notice that failure to submit all relevant documents and samples within the specified time is an offence and you are liable on summary conviction to pay to the Commission a penalty of not more than Ten Thousand United States Dollars (US\$10,000) in the first instance and a further penalty of One Thousand United States Dollars (US\$1,000) for each day that the document or samples remain undelivered.



.....  
.....  
Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM FORTY-FIVE

(Regulation 172)

APPLICATION FOR MINING LEASE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

If applying on your own behalf, Please provide you details below:

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box

Registered Residential Address

City/Town/Village

Email Address

Region

Website

Fixed Phone Line #

Facsimile #

If applying on behalf of a Principal / Prospector, Please provide their details below:

Full Name of Principal/Prospector (if principal/prospector is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/Prospector

Fixed Phone Line #

Mobile Phone Line #

Facsimile #

Website

Email Address

SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #                      Facsimile #

Website                                      Email Address

SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal/

District Assembly of the Area

Traditional Council of the Area

Name of Nearest Town

Number of Blocks Applied for  
Mineral (s) to be mined

Approximate size of the Area Applied for (sq. km)

CONVERSION FORM A PREVIOUSLY HELD LICENCE

Have you previously held a Reconnaissance Licence?

Yes  No

If yes please provide the following information:      Have you previously held a Prospecting Licence?

Yes  No

If yes please provide the following information:

Licence Number                      Licence Number

Date of Grant of Licence              Date of Grant of Licence

Duration                                  Duration

Name under which Licence was acquired      Name under which Licence was acquired

If required use additional sheets

I ....., solemnly and sincerely declare that the above information  
(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

Certified copies of the documents of incorporation showing that the applicant is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnership Act, 1962 (Act 152)  Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

20 Copies of Completed Application Forms

Certified copy of the company's regulations and details of shareholding and Directors  Particular of the qualifications and experience of the manager and the other members of the technical team in charge of the mining operation

Particulars of the financial resources available to the applicant for the proposed mining operations  A Feasibility Report to be prepared according to the Commission's guidelines

Proposals with respect to procurement of local goods and services and the employment and training of Ghanaians in the mining industry

Certified copy of the mining lease  Particulars of the applicant's proposals with respect to the employment and training in the mining industry of Ghanaians

Submission Date ...../...../.....  
.....

Submission

Time

Submitted by

Name & Signature

Application Received by:

Name & Title of Officer

FORM FORTY-SIX

(Regulation 180(1))

NOTICE OF GRANT OF MINING LEASE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for a mining lease in the ..... area of the .....

Municipality/District of the .....Region dated the ..... day of ..... 20..... and received by the Commission on the ..... day of .....20.....

We wish to inform you that the Minister has approved the recommendation for the grant of your application.

The mining lease will be issued subject to the payment of the following fees:

- 1. Mineral Right Fee of ..... (Amount in words) payable to the Minerals Commission; and
- 2. Annual Ground Rent of ..... (Amount in words) payable to the Administrator of Stool Lands, Accra.

You are hereby required to pay the applicable fees and notify the Minerals Commission in writing of your acceptance or otherwise of the grant within sixty, (60) days of the date of this Notice.

If the grant is not accepted within the specified period the grant will be revoked.

NB. A legal representative of the Company (i.e. a Director) and a witness are required to call at the offices of the Minerals Commission to sign all relevant documents, after full payment of the fees specified above.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

(Regulation 189(1))

APPLICATION FOR EXTENSION OF MINING LEASE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

If applying on your own behalf, Please provide you details below:

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

If applying on behalf of a [ ] Principal

Full Name of Principal/Prospector (if principal/prospector is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/Holder      Fixed Phone Line #

Mobile Phone Line #      Facsimile #

Website      Email Address

SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #      Facsimile #

Website      Email Address

SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal/

District Assembly of the Area

Traditional Council of the Area

Name of Nearest Town

Number of Blocks Applied for Mineral (s) for which it is intended

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet (s) Numbers

CODE

Please provide the coordinates of the perimeter applied for below:

(If required, use additional sheet)

I ....., solemnly and sincerely declare that the above information (Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

[ ] Particulars of the applicant's proposals with respect to the employment and training in the mining industry of Ghanaians [ ] Receipt of Payment for Application Form

[ ] Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

[ ] Certified copy of the Mining lease [ ] A comprehensive technical and financial report in respect of the expired term and a program of mining operations for the proposal extension, including financial particulars prepared according to the Commission's guidelines

[ ] Annual reports of the applicant for the previous two years including audited account

[ ] Particulars of the applicant's proposals with respect to the employment and training in the mining industry of Ghanaians

[ ] Particular of the qualifications and experience of the manager and the other members of the Technical Team in charge of the mining operation (in case of a change in the team) [ ]  
Document showing that the boundaries of the mineral right are properly demarcated in the field

Submission Date ...../...../..... Submission Time  
.....

Submitted by

Name & Signature Application Received by:

Name & Title of Officer

FORM FORTY-EIGHT

(Regulation 195(1))

NOTICE OF GRANT OF EXTENSION OF MINING LEASE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for extension of your mining lease in the ..... area of the .....Municipality/District of the .....Region dated the..... day of.....20.....and received by the Commission on the.....day of .....20.....

We wish to inform you that the Minister has approved the recommendation for the grant of your application.

The term of your mining lease will be extended subject to the payment of the following fees:

1. Mineral Right Fee of ..... (Amount in words) payable to the Minerals Commission; and
2. Annual Ground Rent of ..... (Amount in words) payable to the Administrator of Stool Lands, Accra.

You are hereby required to pay the applicable fees within fifteen (15) days of the date of this Notice.

If the payment is not made within the specified period the grant will be revoked

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM FORTY-NINE

(Regulation 198)

APPLICATION FOR REDUCTION/ENLARGEMENT OF MINING LEASE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

If applying on your own behalf, Please provide you details below:

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box

Registered Residential Address

City/Town/Village

Email Address

Region

Website

Fixed Phone Line #

Facsimile #

If applying on behalf of a Principal / Prospector, Please provide their details below:

Full Name of Principal Holder (if principal/prospector is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/Holder

Fixed Phone Line #

Mobile Phone Line #

Facsimile #



Website                      Email Address

**SECTION 2: MINERAL RIGHT DATA**

Address of Metropolitan/Municipal/District Assembly of the Area

Traditional Council of the Area

Name of Nearest Town

Number of Blocks Applied for  
Mineral (s) to be mined

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet (s) Numbers

CODE

Please provide the coordinates of the perimeter applied for below:

(If required, use additional sheet

I..... solemnly and sincerely declare that the above information

(Applicant/Representative)              submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT OFFICIAL USE ONLY**

Certified copies of the documents of incorporation showing that the applicant is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnership Act, 1462 (Act 152)     Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application and Processing Fee (Receipt #: .....

20 Copies of Completed Application Forms

Certified copy of the company's regulations and details of shareholding and Directors   
Particulars of the qualifications and experience of the manager and the other members of the technical team in charge of the mining operation

Particulars of the financial resources available to the applicant for the proposed mining operations  A Feasibility Report to be prepared according to the Commission's guidelines

Proposals with respect to procurement of local goods and services and the employment and training of Ghanaians in the mining industry

Certified copy of the mining lease  Particulars of the applicant's proposals with respect to the employment and training in the mining industry of Ghanaians

Submission Date ...../...../..... Submission Time .....

Submitted by

Name & Signature Application Received by:

Name & Title of Officer

FORM FIFTY

(Regulation 199)

NOTICE OF GRANT OF REDUCTION/ENLARGEMENT OF MINING LEASE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for reduction/enlargement of your mining lease in respect of the area located at .....in the..... Municipality/District of the ..... Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the reduction/enlargement of your mining lease.

The reduction/enlargement is subject to the payment of a fee of..... (Amount in words) within fifteen (15) days from the date of this Notice:

If the fee is not paid within the specified period the grant of the reduction/enlargement will be revoked.

.....  
.....

.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM FIFTY-ONE

(Regulation 199)

APPLICATION FOR AMENDMENT OF MINING LEASE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line#      Facsimile#

If applying on behalf of a  Principal /  Holder, Please provide their details below:

Full Name of Principal/ Holder (if principal/holder is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/Holder      Fixed Phone Line #

Mobile Phone Line #      Facsimile #

Website      Email Address

SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #                      Facsimile #

Website                                      Email Address

SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan /Municipal /District Assembly of the Area

Traditional Council of the Area                      Name of Land Owner or lawful occupier

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral(s) for which it is intended

Mineral to be Excluded                      Mineral to be included

Topographical Map Reference

Map Sheet(s) Numbers                      CODE

Please provide the coordinates of the perimeter below:

X	Y
1	1
2	2
3	3

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If required, use additional sheets

I....., solemnly and sincerely declare that the above information submitted is true and correct to the best of my knowledge.

(Applicant/Representative)

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

Certified copy of the mining lease to be amended  Receipt of Payment for Application Form

Amended Work Program  Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

20 Copies of Completed Application Forms

Submission Date ...../...../..... Submission Time .....-.....-.....

Submission by Name & Signature Application Received by: Name & Title of Officer

FORM FIFTY-TWO

(Regulation 199)

NOTICE OF GRANT OF AMENDMENT OF MINING LEASE

.....

.....

(Name of Company)

.....

.....

(Address of Company)

We refer to your application for amendment of your mining lease to include/exclude.....  
(State Minerals) in respect of the area located at ..... in the .....  
Municipality/District of the ..... Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the  
amendment of your mining lease.

The amendment is subject to the payment of a fee of ..... (Amount in words) within  
fifteen (15) days from the date of this Notice.

If the fee is not paid within the specified period the grant of the amendment will be revoked.

.....  
.....

.....

Director Responsible for Mineral Titles  
Date

Signature & Stamp

FOR: Minister Responsible for Mines

FORM FIFTY-THREE

(Regulation 199)

APPLICATION FOR DIVISION OF MINING LEASE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line#      Facsimile#

If applying on behalf of a  Principal /  Holder, Please provide their details below:

Full Name of Principal/ Holder (if principal/holder is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/Holder                      Fixed Phone Line #

Mobile Phone Line #                      Facsimile #

Website                      Email Address

## SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #                      Facsimile #

Website                      Email Address

## SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan /Municipal /District Assembly of the Area

Traditional Council of the Area                      Name of Land Owner or lawful occupier

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral(s) for which it is intended

Topographical Map Reference                      CODE

Map Sheet (s) Numbers

Please provide the coordinates of the perimeter (Polygon 1):

X                      Y



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Number of Blocks Applied for  
Mineral (s) Applied for

Approximate size of the Area Applied for (sq. km)

Map Sheet (s) Numbers

Please provide the coordinates of the perimeter (Polygon 2):

X

Y

1

1

2

2

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Number of Blocks Applied for  
Mineral (s) Applied for

Approximate size of the Area Applied for (sq. km)

Map Sheet (s) Numbers

Please provide the coordinates of the perimeter (Polygon 3):

	X	Y
1		1
2		2
3		3
4		4

Number of Blocks Applied for  
Mineral (s) Applied for

Size of the Area Applied for (sq. km)

I....., solemnly and sincerely declare that the above information  
(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

- Certified copy of the mining lease                       Receipt of Payment for Application Form
- Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

- 20 Copies of Completed Application Forms                       Cartographic Search Report

Annual Report of the Company(ies) which will carry out the mining, if the mining will not be done by the applicant. In the case of a consultant, provide his/her Curriculum Vitae

Certified true copies of incorporation documents and regulation showing object(s) of the company and details of shareholding and Company”

Annual report of the Company or of its parent company(ies)

Certificate of Incorporation

Certificate to Commence Business                       Evidence of financial capability to carry out the proposed operations.

Work Program for the proposed mining operation, indicating expenditure in both local and foreign currency for the first and second years in relation to various stages of the program with an activity chart

Submission Date        ...../...../.....

Submission Time        .....-.....-.....

Submitted by Name and Signature

Application Received by: Name & Title of Officer

**FORM FIFTY-FOUR**

(Regulation 199)

**NOTICE OF GRANT OF DIVISION OF MINING LEASE**

.....  
 .....

(Name of Company)

.....  
 .....

(Address of Company)

We refer to your application for division of your mining lease in respect of the area located at ..... in the ..... Municipality/District of the ..... Region.



Mobile Phone Line #                  Facsimile #

Website                                  Email Address

## SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #                  Facsimile #

Website                                  Email Address

## SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan /Municipal /District Assembly of the Area

Traditional Council of the Area

Name of Land Owner or lawful occupier

Number of Blocks Applied for  
Mineral(s) for which it is intended

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet(s) Numbers

CODE 1

CODE 2

CODE 3

CODE 4

Please provide the coordinates of the perimeter below:

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Y

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If required, use additional sheets

I....., solemnly and sincerely declare that the above information

(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

Certified copy of the leases to be merged  Receipt of Payment for Application Form

Work program and proposed expenditure for the merged lease  Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

20 Copies of Completed Application Forms

Qualifications and Experience of the Manager and Technical Team for the merged lease

Financial resources available for the merged lease  Document demonstrating that the boundaries of the lease are properly demarcated in the field (e.g. a map)

Submission Date ...../...../..... Submission Time .....-.....-.....

Submission by Name & Signature Application Received by: Name & Title of Officer

FORM FIFTY-SIX

(Regulation 199)

NOTICE OF GRANT OF MERGER OF MINING LEASES

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for merger of your mining leases in respect of the area located at ..... in the ..... Municipality/District of the ..... Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the merger of your mining leases.

The merger is subject to the payment of a fee of ..... (Amount in words) within fifteen (15) days from the date of this Notice.

If the fee is not paid within the specified period the grant of the merger will be revoked.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines.

FORM FIFTY-SEVEN

(Regulation 199)

APPLICATION FOR TRANSFER/ASSIGNMENT OF MINING LEASE

SECTION 1: TRANSFEROR'S/ASSIGNOR'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box

Registered Residential Address



City/Town/Village                      Email Address  
Region                      Website  
Fixed Phone Line #                      Facsimile #

SECTION 1A: TRANSFEROR’S/ASSIGNOR’S AGENT IDENTIFICATION DATA

Full Name of Applicant  
Nationality/Country of Incorporation

Postal AddressP. O. Box                      Registered Residential Address  
City/Town/Village                      Email Address  
Region                      Website  
Fixed Phone Line #                      Facsimile #

SECTION 1B: TRANSFEROR[sic]’S/ASSIGNOR[sic]’S IDENTIFICATION DATA

Full Name of Applicant  
Nationality/Country of Incorporation

Postal AddressP. O. Box                      Registered Residential Address  
City/Town/Village                      Email Address  
Region                      Website  
Fixed Phone Line #                      Facsimile #

SECTION 1C: TRANSFEREE’S/ASSIGNEE’S AGENT IDENTIFICATION DATA

Full Name of Applicant  
Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address  
City/Town/Village              Email Address  
Region              Website  
Fixed Phone Line #              Facsimile #

## SECTION 2: TRANSFEREE'S/ASSIGNEE'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #              Facsimile #  
Website              Email Address

## SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal / District Assembly of the Area

Traditional Council of the Area              Name of Land Owner or lawful Occupier

Number of Blocks Applied for              Approximate size of the Area Applied for (sq. km)  
Mineral(s) for which it is intended

Topographical Map Reference

Map Sheet(s) Numbers              CODE 1

Please provide the coordinates of the perimeter below:

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If required, use additional sheets

I ..... solemnly and sincerely declare that the above

(Applicant/Representative) information submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

- Certified copy of the lease to be Transferred       Receipt of Payment for Application Form
- Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)
- 20 Copies of Completed Application Forms
- Certified Revised Work Program of the Transferee or Assignee
- Qualifications and Experience of the Manager and Technical Team of the Transferee
- Financial resources available to the transferee or Assignee       Document demonstrating that the boundaries of the licenses are properly demarcated in the field (e.g. a map)
- Certified copies of incorporation documents of the transferee       Certified copies of reports on work done
- Deed of transfer including a provision that the transferee shall take over the rights and obligations of the holder       Any transaction between the holder and the Transferee in respect of the mining lease
- Certified annual reports of the transferee including audited financial statements;       Proof that the applicant is a citizen, or where the applicant is a non-citizen, the proposed investment is at least US\$ ten million (Restricted mining leases only)

...../...../..... Submission Time .....-.....-.....

Submitted by Name & Signature

Application Received by:

Name & Title of Officer

**FORM FIFTY-EIGHT**

(Regulation 199)

**NOTICE OF APPROVAL OF TRANSFER / ASSIGNMENT OF MINING LEASE**

.....  
 .....

(Name of Transferor / Assignor)

.....  
 .....

(Address of Transfer / Assignor)



SECTION 1A: MORTGAGOR'S AGENT IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal AddressP. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

SECTION 1B: MORTGAGEE'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal AddressP. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

SECTION 1C: MORTGAGEE'S AGENT IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal AddressP. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #                      Facsimile #

Website                                      Email Address

### SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal / District Assembly of the Area

Traditional Council of the Area

Name of Land Owner or lawful Occupier

Number of Blocks Applied for  
Mineral(s) for which it is intended

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet(s) Numbers

CODE 1

Please provide the coordinates of the perimeter below:

	X	Y
1		1
2		2
3		3
4		4
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If required, use additional sheets

I ..... solemnly and sincerely declare that the above  
(Applicant/Representative) information submitted is true and correct to the best of my  
knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

- Certified copy of the lease to be Transferred       Receipt of Payment for Application Form
- Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)
- 20 Copies of Completed Application Forms
- Certified Revised Work Program of the Transferee or Assignee
- Qualifications and Experience of the Manager and Technical Team of the Transferee
- Financial resources available to the transferee or Assignee       Document demonstrating that the boundaries of the licenses are properly demarcated in the field (e.g. a map)
- Certified copies of incorporation documents of the transferee       Certified copies of reports on work done



Deed of transfer including a provision that the transferee shall take over the rights and obligations of the holder  Any transaction between the holder and the Transferee in respect of the mining lease

Certified annual reports of the transferee including audited financial statements;  Proof that the applicant is a citizen, or where the applicant is a non-citizen, the proposed investment is at least US\$ ten million (Restricted mining leases only)

...../...../..... Submission Time .....-.....-.....

Submitted by Name & Signature

Application Received by:

Name & Title of Officer

FORM SIXTY

(Regulation 199)

NOTICE OF APPROVAL OF MORTGAGE OF MINING LEASE

.....  
.....

(Name of Mortgagor)

.....  
.....

(Address of Mortgagor)

We refer to your application to transfer/assign your mining lease in respect of the area covering ..... blocks (....sq. km) located at ..... in the ..... Municipality/District of the ..... Region, received by the Commission on the ..... day of ..... 20 .....

We wish to inform you that the Minister has approved your application to mortgage lease to

.....  
.....

(Mortgagee)

The approval is subject to the payment of a fee ..... (Amount in words) within ten (10) days from the date of this Notice.

If the fee is not paid within the specified period the approval of the mortgage the mining lease will be revoked.

.....  
.....

.....

Director Responsible For Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

Copy To: Mortgagee

FORM SIXTY-ONE

(Regulation 199)

APPLICATION FOR APPROVAL OF SURRENDER OF MINING LEASE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box

Registered Residential Address

City/Town/Village

Email Address

Region

Website

Fixed Phone Line #

Facsimile #

IF APPLIED BY APPLICANT'S AGENT

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box

Registered Residential Address

City/Town/Village

Email Address

Region

Website

Fixed Phone Line #

Facsimile #

SECTION 2: APPLICANT'S BANKING DETAILS

Name of Address of Bankers

Fixed Phone Line #                  Facsimile #

Website                                  Email Address

### SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal / District Assembly of the Area

Traditional Council of the Area

Name of Land Owner or lawful Occupier

Number of Blocks Applied for  
Mineral(s) for which it is intended

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet(s) Numbers

CODE 1

Please provide the coordinates of the perimeter below:

X	Y
1	1
2	2
3	3

4	4
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If required, use additional sheets

I ..... solemnly and sincerely declare that the above  
 (Applicant/Representative) information submitted is true and correct to the best of my  
 knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

- Certified copy of the Licence to be surrendered     Receipt of Payment for Application Form
- Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)
- 20 Copies of Completed Application Forms
- Reasons for the surrender of the license
- A list of all reports submitted to the Commission since the grant of the license

[ ] An up-to-date report on the activities conducted on the area to be surrendered since the submission of the last report [ ] Document demonstrating that the boundaries of the licenses are properly demarcated in the field (e.g. a map)

Submission Date ...../...../..... Submission Time .....-.....-.....

Submitted by Name & Signature Application Received by: Name & Title of Officer

FORM SIXTY-TWO

(Regulation 199)

NOTICE OF APPROVAL TO SURRENDER MINING LEASE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

You are hereby given notice that pursuant to your application for partial/full surrender of your mining lease, approval has been granted.

The approval is subject to payment of a fee of ..... (Amount in words) within ten (10) days from the date of this notice.

If the fee is not paid within the specified period the approval of the surrender will be revoked.

.....  
.....

Director Responsible for Mineral Titles Signature & Stamp Date

FOR: Minister Responsible for Mines

FORM SIXTY-THREE

(Regulation 199)

CERTIFICATE OF SURRENDER

(MINING LEASE)

This is to certify that

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

has been granted approval to partial/full surrender the following blocks:

Details of Blocks surrendered:

	X	Y	
1			1
2			2
3			3
4			4
5			5
6			6
7			7
8			8
9			9







.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM SIXTY-SIX

(Regulation 200(4)(b))

NOTICE OF TERMINATION OF MINING LEASE

.....

(Name of Company)

.....

(Address of Company)

Notice is hereby given that your Mining lease is terminated due to the following reason (s):

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

Your rights under the Mining lease cease without prejudice to any liabilities or obligations incurred by you/representative before the date of termination.

You are required to deliver the following in hard copies and in electronic format to the Commission within twenty-one days,

- (i) the record and samples which you are required to maintain under the Minerals and Mining Act 2006 (Act 703) and the Minerals and Mining (Licensing) Regulation 2012 (L.I. 2176);
- (ii) the plans and maps of the area subject to the license prepared by you or under your instructions; and

(iii) any other documents relating to the license.

Failure to surrender all relevant documents and samples within thirty (30) days from the date of this notice will result in liability to pay to the Commission a penalty of not more than ten thousand united states dollars (US\$10,000) in the first instance and a further penalty of one thousand united states dollars (US\$1,000) for each day that a document or sample remains undelivered.

.....	.....	
.....		
Director Responsible for Mineral Titles	Signature & Stamp	Date

FOR: Minister Responsible for Mines

FORM SIXTY-SEVEN

(Regulation 201(2))

NOTICE OF EXPIRATION OF MINING LEASE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

You are hereby given notice that your Mining Lease has expired this .....day of..... 20  
.....

Further take notice that your rights under the Mining Lease have ceased. The cessation does not affect any liabilities or obligations incurred by you or your representative under the licence before the expiration of the licence.

You are required to deliver the following in hard copies and in electronic format to the Commission within twenty-one days,

(i) the record and samples which you are required to maintain under the Minerals and Mining Act 2006 (Act 703) and the Minerals and Mining (Licensing) Regulation 2012 (L.I. 2176);

(ii) the plans and maps of the area subject to the license prepared by you or under your instructions; and

(iii) any other documents relating to the license.

Failure to submit all relevant documents and samples within thirty (30) days from the date of this notice will result in liability to pay to the Commission a penalty of not more than ten thousand

united states dollars (US\$10,000) in the first instance and a further penalty of one thousand united states dollars (US\$1,000) for each day that a document or sample remains undelivered.

.....  
.....

Director Responsible for Mineral Titles                      Signature & Stamp                      Date

FOR: Minister Responsible for Mines

FORM SIXTY-EIGHT

(Regulation 202(1))

APPLICATION FOR SMALL SCALE MINING LICENCE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

TYPE OF APPLICANT

.... Individual     .... Co-operative Society     ....Registered Enterprise/Venture      
....Registered Company

Full Name of Applicant

Evidence of Ghana Nationality e.g. Birth Cert. voters Card, Passport

Postal AddressP. O. Box                      Registered Residential Address

City/Town/Village                      Email Address

Region                      Website

Fixed Phone Line #                      Facsimile #

Date of Birth                      Place of Birth

Mining Group/Co-operative Society/ Registered Enterprise or Venture/ Registered Company Applicants

Full Name of Applicant

Postal AddressP. O. Box                      Facsimile #

City/Town/Village                      Email Address  
Region                      Website  
Fixed Phone Line #                      Mobile Phone Line #

SECTION 2: MINERAL RIGHTS DETAILS

Address of Metropolitan /Municipal /District Assembly of the Area                      Estimated / Projected  
Weekly Production

Traditional Council of the Area                      Name of Nearest Town

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral(s) for which it is intended

Period for which license is desired                      Capital for Mining

Area of Interest

Metropolitan / Municipal/ District Assembly Recommendation

.....                      .....                      ...../...../.....  
Signature                      Full Name                      Date

.....  
Designation (Official Stamp)

Topographical Map Reference

Map Sheet(s) Numbers                      CODE

Please provide the coordinates of the perimeter below:

	X	Y
1		1
2		2
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If required, use additional sheets

I....., solemnly and sincerely declare that the above information

(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

- 20 Copies of Site Plan     Receipt of Payment for Application Form
- Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)
- Cartographic Search Report
- Individual or Group of Individuals Any form of national identification including a Passport, Voter's identify card, or National identity card
- Two (2) Passport Size Pictures     Members of Groups, Societies, Associations or Cooperatives Certified copies of incorporation document or documents showing registration as a cooperative society
- Rules governing the conduct and relationship of members of groups. Societies, associations or cooperatives as the case may be

[ ] Registered Enterprise / Venture (which has mining listed as its core business) Certificate or Registration & Form A

[ ] Registered Company (which has mining listed as its core business) Certified of Incorporation, Certificate to Commence Business & Companies Code, 1963 (ACT 179).

Submission Date ...../...../..... Small Scale District Centre

Submission Time ...../...../..... Application Received by: Name & Title of Officer

Submitted by Name and Signature Signature of District Mining Officer

#### FORM SIXTY-NINE

(Regulation 210(1))

#### NOTICE OF GRANT OF SMALL SCALE MINING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for a small scale mining licence in the ..... area of the ..... Municipality/District of the ..... Region dated the ..... day of ..... 20 ..... and received by the Commission on the ..... day of ..... 20 .....

We wish to inform you that the Minister has approved the recommendation for the grant of your application. The small scale mining licence will be issued subject to the payment of the following fees:

1. Mineral Right Fee of ..... (Amount in words) payable to the Minerals Commission; and
2. Annual Ground Rent of ..... (Amount in words) payable to the Administrator of Stool Lands, Accra.

You are hereby required to pay the applicable fees and notify the Minerals Commission in writing of your acceptance or otherwise of the grant within sixty (60) days of the date of this Notice.





Nationality of Principal/Holder                      Fixed Phone Line #  
Mobile Phone Line #                      Facsimile #  
Website                      Email Address

SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #                      Facsimile #  
Website                      Email Address

SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal / District Assembly of the Area

Traditional Council of the Area                      Name of Nearest Town

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral(s) for Mined

Topographical Map Reference

Map Sheet(s) Numbers                      CODE

Please provide the coordinates of the perimeter below:

X                      Y

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If required, use additional sheets

I ..... solemnly and sincerely declare that the above

(Applicant/Representative) information submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

[ ] Annual reports of the applicant for the last two years, including audited accounts and production statistics, where the applicant is body corporate [ ] Receipt of Payment for Application Form

[ ] Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

[ ] Certified copy of the Small Scale Mining License [ ] Report indicating the details of work carried out

[ ] Production statistics and particulars of sales, including details of buyers [ ] Document showing that the boundaries of the mineral right are properly demarcated in the field

Submission Date ...../...../..... Submission Time .....-.....-.....

Submission by Name & Signature Application Received by: Name & Title of Officer

FORM SEVENTY-ONE

(Regulation 223(1))

NOTICE OF GRANT OF EXTENSION FOR SMALL SCALE MINING LICENCE

.....  
.....  
(Name of Company)

.....  
.....  
(Address of Company)

We refer to your application for extension of your small scale mining licence in the..... area of the ..... Municipality / District of the ..... Region dated the .....day of .....20..... and received by the Commission on the ..... day of ..... 20...

We wish to inform you that the Minister has approved the recommendation for the grant of your application from ..... to ..... The term of your small scale mining licence will be extended subject to the payment of the following fees:

1. Mineral Right Fee of ..... (Amount in words) payable to the Minerals Commission; and
2. Annual Ground Rent of ..... (Amount in words) payable to the Administrator of Stool Lands, Accra.

You are hereby required to pay the applicable fees within fifteen (15) days of the date of this Notice.

If the payment is not made within the specified period the grant will be revoked.

.....  
.....  
Director Responsible for Mineral Titles

Signature & Stamp

.....  
Date

FOR: Minister Responsible for Mines

FORM SEVENTY-TWO

(Regulation 226(2)(a))

APPLICATION FOR AMENDMENT OF SMALL SCALE MINING LICENCE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address  
City/Town/Village              Email Address  
Region              Website  
Fixed Phone Line#              Facsimile#

If applying on behalf of a        Principal /        Group Please provide their details below:

Full Name of Principal/ Group (if principal/group is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/ Group              Fixed Phone Line #  
Mobile Phone Line #              Facsimile #  
Website              Email Address

## SECTION 2: APPLICANT'S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #              Facsimile #  
Website              Email Address

## SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal / District Assembly of the Area

Traditional Council of the Area              Name of Land Owner or lawful occupier



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If required, use additional sheets

I ..... solemnly and sincerely declare that the above  
(Applicant/Representative) information submitted is true and correct to the best of my  
knowledge.

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

- Certified copy of the mining lease to be amended
- Receipt of Payment for Application Form
- Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)
- Amended Work Program
- 20 Copies of Completed Application Forms

Submission Date ...../...../.....      Submission Time .....-.....-.....  
 Submission by Name & Signature                      Application Received by: Name & Title of Officer

FORM SEVENTY-THREE

(Regulation 226(2)(b))

NOTICE OF GRANT OF AMENDMENT OF SMALL SCALE MINING LICENCE

.....  
 .....

(Name of Company)

.....  
 .....

(Address of Company)

We refer to your application for amendment of your small scale mining licence to include/exclude ..... (State Minerals) in respect of the area located at ..... in the ..... Municipality/District of the ..... Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the amendment of your small scale mining licence.

The amendment is subject to the payment of a fee of ..... (Amount in words) within fifteen (15) days from the date of this Notice:

If the fee is not paid within the specified period the grant of the amendment will be revoked.

.....  
 .....

Director Responsible for Mineral Titles  
 Date

Signature & Stamp



FOR: Minister Responsible for Mines

FORM SEVENTY-FOUR

(Regulation 226(2)(c))

APPLICATION FOR REDUCTION/ENLARGEMENT OF SMALL SCALE MINING  
LICENCE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

If applying on your own behalf, Please provide your details below:

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line#              Facsimile#

If applying on behalf of a        Principal /        Group Please provide their details below:

Full Name of Principal/ Group (if principal/Group is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/Group              Fixed Phone Line #

Mobile Phone Line #              Facsimile #

Website              Email Address

SECTION 2: MINERAL RIGHT DATA

Address of Metropolitan /Municipal /District Assembly of the Area

Traditional Council of the Area

Name of Nearest Town

Number of Blocks Applied for  
Mineral to be included

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet(s) Numbers

CODE

Please provide the coordinates of the perimeter below:

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If required, use additional sheets

I....., solemnly and sincerely declare that the above information  
(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

Certified copies of the documents of incorporation showing that the applicant is a body incorporated under the Companies Act, 1963 (Act 179) or the Incorporated Private Partnership's Act, 1962 (Act 152)  Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

20 Copies of Completed Application Forms

Certified copy of the company's regulations and details of shareholding and Directors [ ] Particulars of the qualifications and experience of the manager and the other members of the technical term in charge of the mining operation

Particulars of the financial resources available to the applicant for the proposed, mining operations  A Feasibility Report to be prepared according to the Commission's guidelines

Proposals with respect to procurement of local goods and services and the employment and training of Ghanaians in the mining industry

Certified copy of the license  Particulars of the applicant's proposals with respect to the employment and training in the mining industry of Ghanaians

Submission Date ...../...../..... Submission Time .....-.....-.....

Submission by Name & Signature Application Received by: Name & Title of Officer

FORM SEVENTY-FIVE

(Regulation 226(2)(d))

**NOTICE OF GRANT OF REDUCTION/ENLARGEMENT OF SMALL SCALE MINING LICENCE**

.....  
.....

(Name of Company)

.....  
.....  
(Address of Company)

We refer to your application for reduction/enlargement of your small scale mining licence in respect of the area located at .....in the ..... Municipality/District of the ..... Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the reduction/enlargement small scale mining licence.

The reduction/enlargement is subject to the payment of a fee of ..... (Amount in words) within fifteen (15) days from the date of this Notice.

If the fee is not paid within the specified period the grant of the reduction/enlargement will be revoked.

.....  
.....  
Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM SEVENTY-SIX

(Regulation 226(2)(e))

APPLICATION FOR TRANSFER/ASSIGNMENT OF SMALL SCALE MINING LICENCE

SECTION 1: TRANSFEROR'S / ASSIGNOR'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box

Registered Residential Address

City/Town/Village

Email Address

Region

Website

Fixed Phone Line #

Facsimile #

SECTION 1A: TRANSFEROR'S/ASSIGNOR'S AGENT IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

#### SECTION 1B: TRANSFEREE'S/ASSIGNEE'S IDENTIFICATION DATA

Full Name of Applicant

Evidence of Ghn. Citizenships Passport, Voters Cards, Birth Certificate

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

#### SECTION 1C: TRANSFEREE'S/ASSIGNEE'S AGENT IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

Topographical Map Reference

Map Sheet(s) Numbers                      CODE

Please provide the coordinates of the perimeter below:

	X	Y	
1			1
2			2
3			3
4			4
5			5
6			6
7			7
8			8
9			9
10			10
11			11

12	12
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14	14
15	15
16	16
17	17
18	18
19	19
20	20

If required, use additional sheets

I....., solemnly and sincerely declare that the above information  
 (Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

20 Copies of Site Plan       Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

Cartographic Search Report



Individual or Group of Individuals Any form of national identification including a Passport, Voter's identify card, or National identity card

Two (2) Passport Size Pictures     Members of Groups, Societies, Associations or Co-operatives Certified copies of incorporation document or documents showing registration as a cooperative society

Rules governing the conduct and relationship of members of groups, Societies, associations or cooperatives as the case may be

Registered Enterprise / Venture (which has mining listed as its core business) Certificate of Registration & Form A

Registered Company (which has mining listed as its core business) Certified of Incorporation, Certificate to Commence Business & Companies Code, 1963 (ACT 179).

Submission Date        ...../...../.... Small Scale District Centre

Submission Time        ...../...../.....        Application Received by: Name & Title of Officer

Submitted by Name and Signature        Signature of District Mining Officer

FORM SEVENTY-SEVEN

(Regulation 226) (2)(f))

NOTICE OF APPROVAL OF TRANSFER/ASSIGNMENT OF SMALL-SCALE MINING LICENCE

.....  
.....

(Name of Transferor/Assignor)

.....  
.....

(Address of Transferor/Assignor)

We refer to your application to transfer/assign your small-scale mining licence in respect of the area covering ..... blocks (...sq. km) located at ..... in the ..... Municipality/District of the ..... Region received by the Commission on the ..... day of ..... 20....

We wish to inform you that the Minister has approved the transfer/assignment of your small mining licence to

.....  
.....

(Transferee/Assignee)

The approval is subject to the payment of ..... (Amount in words) within ten (10) days from the date of this Notice.

If the fee is not paid within the specified, the approval to transfer/assign the mining lease will be revoked.

.....  
.....

Director Responsible for Mineral Titles  
Date

Signature & Stamp

FOR: Minister responsible for Mines

Copy To: Transferee/Assignee

FORM SEVENTY-EIGHT

(Regulation 226(2)(g))

APPLICATION FOR MORTGAGE OF SMALL-SCALE MINING LICENCE

SECTION 1: MORTGAGOR'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village      Email Address

Region      Website

Fixed Phone Line #      Facsimile #

SECTION 1A: MORTGAGOR'S AGENT IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

#### SECTION 1B: MORTGAGEE'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

#### SECTION 1C: MORTGAGEE'S AGENT IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

SECTION 2: MORTGAGEE’S BANKING DETAILS

Name and Address of Bankers

Fixed Phone Line #                      Facsimile #

Website                                      Email Address

SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal / District Assembly of the Area

Traditional Council of the Area                      Name of Landowner or lawful Occupier

Number of Blocks Applied for                      Approximate size of the Area Applied for (sq. km)  
Mineral(s) for which it is intended

Topographical Map Reference

Map Sheet(s) Numbers                      CODE 1

Please provide the coordinates of the perimeter below:

X	Y
1	1
2	2
3	3

4	4
5	5
6	6
7	7
8	8
9	9
10	10

If required, use additional sheets

I ..... solemnly and sincerely declare that the above  
 (Applicant/Representative) information submitted is true and correct to the best of my  
 knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

- Certified copy of the lease to be Mortgaged       Receipt of Payment for Application Form
- Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)
- 20 Copies of Completed Application Forms
- Annual Reports of the mortgage for the previous two years (if applicable)
- Qualifications and Experience of the Manager and Technical Team of the Transferee
- Certified copies of documents of incorporation of the mortgagee  Document demonstrating that the boundaries of the licenses are properly demarcated in the field (e.g. a map)

The Mortgage Deed or any Loan, debenture, or other financing documents  Any transaction between the holder and the mortgagee in respect of the mining lease

...../...../..... Submission Time .....-.....-.....

Submitted by Name & Signature Application Received by:

Name & Title of Officer

FORM SEVENTY-NINE

(Regulation 226(2)(h))

NOTICE OF APPROVAL TO MORTGAGE SMALL SCALE MINING LICENCE

.....  
.....

(Name of Mortgagor)

.....  
.....

(Address of Mortgagor)

We refer to your application to mortgage your small scale mining licence in respect of the area covering ..... blocks (...sq. km) located at ..... in the ..... Municipality/District of the ..... Region, received by the Commission on the ..... Day of ..... 20.....

We wish to inform you that the Minister has approved your application to mortgage the small-scale mining licence to

.....  
.....

(Mortgagee)

The approval is subject to the payment of a fee ..... (Amount in words) within ten (10) days from the date of this Notice.

If the fee is not paid within specified period, the approval of the mortgage the small scale mining licence will be revoked.

.....  
.....

Director Responsible for Mineral Titles  
Date

Signature & Stamp

FOR: Minister Responsible for Mines

Copy To: Mortgagee

FORM EIGHTY

(Regulation 226(2)(i))

APPLICATION FOR APPROVAL TO SURRENDER SMALL SCALE MINING LICENCE

SECTION 1: APPLICATION'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

IF APPLIED BY APPLICANT'S AGENT

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box      Registered Residential Address

City/Town/Village              Email Address

Region              Website

Fixed Phone Line #              Facsimile #

SECTION 2: APPLICANT'S BANKING DETAILS

Name of Address of Bankers

Fixed Phone Line #                  Facsimile #

Website                                  Email Address

SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan/Municipal / District Assembly of the Area

Traditional Council of the Area                  Name of Landowner or lawful Occupier

Number of Blocks Applied for                  Approximate size of the Area Applied for (sq. km)  
Mineral(s) for which it is intended

Topographical Map Reference

Map Sheet(s) Numbers                  CODE 1

Please provide the coordinates of the perimeter below:

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2	2
3	3
4	4



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If required, use additional sheets

I ..... solemnly and sincerely declare that the above  
(Applicant/Representative) information submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

**SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)**

- Certified copy of the mining lease to be surrendered       Receipt of Payment for Application Form
- Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)
- 20 Copies of Completed Application Forms
- Reasons for the surrender of the lease
- A list of all reports submitted to the Commission since the grant of the license
- An up-to-date report on the activities conducted on the area to be surrendered since the submission of the last report     Document demonstrating that the boundaries of the licenses are properly demarcated in the field (e.g. a map)

Submission Date ...../...../..... Submission Time .....-.....-.....  
Submitted by Name & Signature Application Received by: Name & Title of Officer

FORM EIGHT-ONE

(Regulation 226(2)(j))

NOTICE OF APPROVAL OF SURRENDER OF SMALL SCALE MINING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

You are hereby given notice that pursuant to your application for partial/full surrender of your small scale mining licence, approval has been granted.

The approval is subject to payment of a fee of ..... (Amount in words) within ten (10) days from the date of this notice.

If the fee is not paid within the specified period the approval of the surrender will be revoked.

.....  
.....

Director Responsible for Minerals Titles Signature & Stamp Date

FOR: Minister Responsible for Mines

FORM EIGHTY-TWO

(Regulation 226(2)(k))

CERTIFICATE OF SURRENDER

(SMALL SCALE MINING LICENCE)

This is to certify that

.....  
.....

(Name of Company)

.....  
.....  
(Address of company)

has been granted approval for partial/full surrender the following blocks:

Details of Blocks surrendered:

	X	Y
1		1
2		2
3		3
4		4
5		5
6		6
7		7
8		8
9		9
10		10

If required, use additional sheets

.....  
Director Responsible for Mineral Titles

.....  
Signature & Seal

.....  
Date

FOR: Minister Responsible for Mines

FORM EIGHT-THREE

(Regulation 227(1))

APPLICATION FOR DIVISION OF SMALL SCALE MINING LICENCE

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation

Postal Address P. O. Box

Registered Residential Address

City/Town/Village

Email Address

Region

Website

Fixed Phone Line#

Facsimile#

If applying on behalf of a  Principal /  Group Please provide their details below:

Full Name of Principal/ Group (if principal/group is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/ Group

Fixed Phone Line #

Mobile Phone Line #

Facsimile #

Website

Email Address

SECTION 2: APPLICANT'S BANKING DETAILS

Name of Address of Bankers

Fixed Phone Line #                  Facsimile #

Website                                  Email Address

**SECTION 3: MINERAL RIGHT DATA**

Address of Metropolitan /Municipal /District Assembly of the Area

Traditional Council of the Area                  Name of Land Owner or lawful occupier

Number of Blocks Applied for                  Approximate size of the Area Applied for (sq. km)  
Mineral(s) for which it is intended

Topographical Map Reference                  CODE

Map Sheet (s) Numbers

Please provide the coordinates of the perimeter (Polygon 1):

	X	Y
1		1
2		2
3		3

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4

Number of Blocks Applied for  
Mineral (s) Applied for

Approximate size of the Area Applied for (sq. km)

Map Sheet (s) Numbers

Please provide the coordinates of the perimeter (Polygon 2):

X                  Y

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2

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4

Number of Blocks Applied for  
Mineral (s) Applied for

Approximate size of the Area Applied for (sq. km)

Map Sheet (s) Numbers

Please provide the coordinates of the perimeter (Polygon 3):

	X	Y
1		1
2		2
3		3
4		4

Number of Blocks Applied for  
Mineral (s) Applied for

Size of the Area Applied for (sq. km)

I....., solemnly and sincerely declare that the above information  
(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....  
Signature

.....  
Date

Certified copy of the Small Scale Mining licence to be divided     Receipt of Payment for Application Form

Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)

Cartographic Search Report

20 Copies of Completed Application Forms

Submission Date    ...../...../.....    Submission Time    .....-.....-.....

Submission by Name & Signature

Application Received by: Name & Title of Officer

FORM EIGHTY-FOUR

(Regulation 233(1))

NOTICE OF GRANT OF DIVISION OF SMALL SCALE MINING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

We refer to your application for division of your small scale mining licence in respect of the area located at ..... in the ..... Municipality/District of the ..... Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the division of your small scale mining licence.

The amendment is subject to the payment of a fee of ..... (Amount in words) within fifteen (15) days from the date of this Notice:

If the fee is not paid within the specified period the grant of the division will be revoked.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM EIGHTY-FIVE

(Regulation 239)(1))

APPLICATION FOR MERGER OF SMALL SCALE MINING LICENCES

SECTION 1: APPLICANT'S IDENTIFICATION DATA

Full Name of Applicant

Nationality/Country of Incorporation



Postal Address P. O. Box      Registered Residential Address  
City/Town/Village              Email Address  
Region              Website  
Fixed Phone Line#              Facsimile#

If applying on behalf of a  Principal /  Group Please provide their details below:

Full Name of Principal/ Group (if principal/group is person other than applicant)

Registered Office Address (if any)

Nationality of Principal/ Group              Fixed Phone Line #  
Mobile Phone Line #              Facsimile #  
Website              Email Address

## SECTION 2: APPLICANT'S BANKING DETAILS

Name of Address of Bankers

Fixed Phone Line #              Facsimile #  
Website              Email Address

## SECTION 3: MINERAL RIGHT DATA

Address of Metropolitan /Municipal /District Assembly of the Area

Traditional Council of the Area              Name of Land Owner or lawful occupier

Number of Blocks Applied for  
Mineral(s) for which it is intended

Approximate size of the Area Applied for (sq. km)

Topographical Map Reference

Map Sheet(s) Numbers

CODE 1

CODE 2

CODE 3

CODE 4

Please provide the coordinates of the perimeter below:

X

Y

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If required, use additional sheets

I....., solemnly and sincerely declare that the above information

(Applicant/Representative) submitted is true and correct to the best of my knowledge.

.....

.....

Signature

Date

SECTION 4: SUPPORTING DOCUMENTS SUBMITTED BY APPLICANT (OFFICIAL USE ONLY)

- Certified copy of the leases to be merged  Receipt of Payment for Application Form
- Evidence of Payment of Prescribed Application Processing Fee (Receipt #: .....)
- 20 Copies of Completed Application Forms
- Work program and proposed expenditure for the merged lease
- Qualifications and Experience of the Manager and Technical Team for the merged lease
- Financial resources available for the merged lease  Document demonstrating that the boundaries of the lease are properly demarcated in the field (e.g. a map)

Submission Date ...../...../..... Submission Time .....-.....-.....  
 Submission by Name & Signature Application Received by: Name & Title of Officer

**FORM EIGHTY-SIX**

(Regulation 245(1))

**NOTICE OF GRANT OF MERGER OF SMALL SCALE MINING LICENCES**

.....  
 .....

(Name of Company)

.....  
 .....

(Address of Company)

We refer to your application for merger of your small scale mining licences in respect of the area located at ..... in the ..... Municipality/District of the ..... Region.

We wish to inform you that the Minister has approved the recommendation for the grant of the merger of our small scale mining licences.

The merger is subject to the payment of a fee of ..... (Amount in words) within fifteen (15) days from the date of this Notice.

If the fee is not paid within the specified period the grant of the merger will be revoked.

.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM EIGHTY-SEVEN

(Regulation 251(3))

NOTICE TO REMEDY BREACH OF SMALL SCALE MINING LICENCE

.....

(Name of Company)

.....

(Address of Company)

Notice is hereby given that you have breached the terms of your Small Scale Mining Licence as follows:

.....

.....

.....

.....

.....

You are required to remedy the breach (es) within sixty (60) days from the date of this notice.

Please take note that failure to remedy the breach (es) within the time specified in this notice will result in the suspension/termination of your small scale mining licence.

.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM EIGHTY-EIGHT

(Regulation 251(4)(a))

NOTICE TO REMEDY BREACH OF SMALL SCALE MINING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

Notice is hereby given that your Small Scale Mining Licence is suspended for ..... days due to the following reason (s):

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.....  
.....  
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.....

You are required to remedy the breach (es) within ..... days from the date of this notice

Please take note that failure to remedy the breach (es) within the time specified in this notice will result in the termination of your Small Scale Mining Licence.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM EIGHTY-NINE

(Regulation 251(4)(b))

NOTICE OF TERMINATION OF SMALL SCALE MINING LICENCE

.....  
.....  
(Name of Company)

.....  
.....  
(Address of Company)

Notice is hereby given that your Small Scale Mining licence is terminated for the following reason (s):

.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....  
.....

Your right under the Small Scale Mining Licence ceases without prejudice to the liabilities or obligations incurred by you/representative before the date of termination.

You are required to deliver the following in hard copies and in electronic format to the Commission within twenty-one days,

- (i) the records and samples which you are required to maintain under the Minerals and Mining Act 2006 (Act 703) and the Minerals and Mining (Licencing) Regulation 2012 (L.I.2176);
- (ii) the plans and maps of the are subject to the licence prepared by you or under your instructions; and
- (iii) any other documents relating to the licence.

Failure to surrender all relevant documents or samples within thirty (30) days from the date of this notice will result in liability to pay to the Commission a penalty of not more than one thousand United States Dollars (US\$1,000) in the first instance and a further penalty of one hundred United States Dollars (US\$100) for each day that a document or sample remains undelivered.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM NINETY

(Regulation 252(2))

NOTICE OF EXPIRATION OF SMALL SCALE MINING LICENCE

.....  
.....

(Name of Company)

.....  
.....

(Address of Company)

You are hereby given notice that your Small Scale Mining Licence has expired this ..... Day of .....20 .....

Further take notice that your rights under the Small Scale Mining Licence have ceased. The cessation does not affect any liabilities or obligations incurred by you or your representative under the licence before the expiration of the licence.

You are required to deliver the following in hard copies and in electronic format to the Commission within twenty-one days,

- (i) the records and samples which you are required to maintain under the Minerals and Mining Act 2006 (Act 703) and the Minerals and Mining (Licencing) Regulation 2012 (L.I.2176);
- (ii) the plans and maps of the are subject to the licence prepared by you or under your instructions; and
- (iii) any other documents relating to the licence.

Failure to surrender all relevant documents or samples within thirty (30) days from the date of this notice will result in liability to pay to the Commission a penalty of not more than one thousand United States Dollars (US\$1,000) in the first instance and a further penalty of one hundred United States Dollars (US\$100) for each day that a document or sample remains undelivered.

.....  
.....

Director Responsible for Mineral Titles

Signature & Stamp

Date

FOR: Minister Responsible for Mines

FORM NINETY-ONE

(Regulation 260(3))



CODE:

TENDER CERTIFICATE

Full Name of Applicant

Postal Address

Registered Office Address

Email Address

Fixed Phone Line #

Facsimile #

Type of Mineral Right

Location of Concession

Type of Tender

Submission Date ...../...../.....

Submission Time .....-.....-.....

Submitted by Name & Signature

Certificate issued by: Name & Title of Officer

The Mineral Titles Department of the Commission certified that the above referenced Tender and supporting documents have been received and recorded in the General/Priority Register.

.....

Dated..... Day of ..... 20.....

Signature & Stamp

SECOND SCHEDULE

SCHEDULE OF FEES

1. APPLICATION FORM FOREIGN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT) GHANAIAN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT)

A. Reconnaissance/Restricted Reconnaissance Licence	250	200
B. Prospecting/Restricted Prospecting Licence	250	200
C. Mining/Restricted Mining Lease	250	200
D. Small Scale Mining Licence	N/A	70
E. Division, Amendment, Surrender, Reduction or Enlargement, Merger, etc. of a mineral right (excluding small scale mineral rights)	250	200
F. Division, Amendment, Surrender, Reduction or Enlargement, Merger, etc. of a small scale mineral right	N/A	70

2 PROCESSING FEES FOREIGN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT) GHANAIAN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT)

A. Reconnaissance/Restricted Reconnaissance Licence/Extension	500	350
B. Prospecting/Restricted Prospecting Licence/Extension	500	350
C. Mining/Restricted Mining Lease/Renewal	500	350
D. Small Scale Mining Licence/Renewal	N/A	150
E. Restricted Small Scale Mining Licence/Renewal	N/A	140
F. Extension of Reconnaissance Licence/ Restricted Reconnaissance Licence	500	350
G. Extension of Prospecting Licence/ Restricted Prospecting Licence	500	350
H. Division, Amendment, Surrender, Reduction or Enlargement, Merger, etc. of a Mineral Right (Excluding Small Scale Mining Licence)	500	350
I. Division, Amendment, Surrender, Reduction or Enlargement, Merger, etc. of a Mineral Right (excluding small scale mineral right)	500	350
J. Division, Amendment, Surrender, Reduction or Enlargement, Merger, etc. of a Small Scale mineral right	N / A	150

3 ANNUAL MINERAL RIGHT FEES (PER CADASTRAL UNIT) (CU)1

FOREIGN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT) GHANAIAN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT)

A. Reconnaissance/Restricted YEAR 1 YEAR 2

16/10 20/15

B. Prospecting/Restricted Prospecting Licence YEAR 1 -3 YEAR 4-6 YEAR 7-9

32/20 50/40 70/50

C. Mining Lease YEAR 1 -2 YEAR 3 -30

(including extensions

700 1,000

D. Small Scale Mining Licence<sup>2</sup> (Non-industrial minerals) YEAR 3 -30

(including extensions)

10

E. Restricted Mining Lease FOREIGN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS (EQUIVALENT) GHANAIAN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT)

i. Industrial Minerals 3,000 650

ii. Small Scale Mining Licence (Salt) N/A 40

iii. Small Scale Mining Licence (Other Industrial Minerals) N/A 15

4 APPROVAL OF TRANSFER OR ASSIGNMENT/MORTGAGE/JOINT VENTURE  
FOREIGN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS

EQUIVALENT) GHANAIAN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT)

- A. Reconnaissance Licence 20,000 550
- B. Restricted Reconnaissance Licence 15,000 350
- C. Prospecting Licence 40,000 650
- D. Restricted Prospecting Licence 30,000 450
- E. Mining Lease 80,000 50,000
- F. Restricted Mining Lease 30,000 12,000
- G. Small Scale Mining Licence N/A 5,000

5 APPROVAL OF OPTION, ETC. FOREIGN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT) GHANAIAN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT)

- A. Reconnaissance Licence 10,000 2,000
- B. Restricted Reconnaissance Licence 10,000 2,000
- C. Prospecting Licence 10,000 2,000
- D. Restricted Prospecting Licence 10,000 2,000
- E. Mining Lease 10,000 2,000
- F. Restricted Mining Lease 10,000 2,000
- G. Small Scale Mining Licence N/A 1,000

6 GRANT OF DIVISION AMENDMENT, SURRENDER, REDUCTION OR ENLARGEMENT, MERGER, ETC. OF A MINERAL RIGHT FOREIGN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT) GHANAIAN CONTROLLED COMPANIES (UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT)

5,000

3,000

7 SEARCHES FOREIGN CONTROLLED COMPANIES (UNITED STATES DOLLARS  
OR GHANA CEDIS EQUIVALENT) GHANAIAN CONTROLLED COMPANIES  
(UNITED STATES DOLLARS OR GHANA CEDIS EQUIVALENT)

- A. Search in Cadastral Map 0.25/CU 0.25  
B. Search in Cadastral Registers 500 500

FOOTNOTES

1. A cadastral unit (CU) is equivalent to 21 hectares.
2. A Small scale cadastral unit is equivalent to 0.85 hectares. Thus, the fees for small scale mineral rights are per small scale cadastral units, i.e. 0.85 hectares.

MIKE ALLEN HAMMAH, M.P.

Minister responsible for Mines

Date of Gazette Notification: 20th March, 2012

Entry into force: 15th June, 2012