

NEW JUABEN NORTH MUNICIPAL ASSEMBLY BAKERY BYE-LAWS

In exercise of the powers conferred on New Juaben North Municipal Assembly hereinafter referred to as the ‘‘Assembly’’ by section 181 of the Local Government Law Act.2016 (Act 936) these bye laws is hereby made.

1. Licence/Permit

(a) A person shall not operate a bakery or manufacture flour from a premise unless the Premise is issued with a Suitability license by the Assembly.

(b) A person who operates a bakery shall

- i. Keep a suitable room for flour and other materials which is used for the bakery
- ii. Keep a separate room for mixing and kneading of flour, bread and temporary storage of bread mixture.
- iii. Keep a separate room for the storage of bread and other finished products.
- vi. Keep a separate room as staff changing room?

2. Condition of Rooms

- a) A room for storage of flour, baking of bread, display of bread, and sale of bread shall be protected from rodents and other vermin.
- b) A room for storage of flour, baking of bread, display of bread, and sale of bread shall be well ventilated and lighted with either natural or artificial means. A person shall not use any room reserved for bakery purposes, for sleeping and keeping of personal belongings.

3. Provision of Sanitary Condition

- a) An operator of a bakery shall provide toilet facilities to the staffs of the bakery or as may be directed by the Environmental Health of the Assembly.
- b) An operator of a bakery shall make sufficient provision for the disposal of solid waste and waste water from the premises.

4. Personal Hygiene of Bakery Staff

- a) Every bakery staff shall, in the handling of bakery products, use protective gear that is required to prevent contamination of the bakery products.
- b) A bakery staff shall observe good personal hygiene

5. Food Handling Certification

- a) All bakery staff who handles bakery products shall be subjected to screening by service providers contracted or accredited by the Municipal Director of Health Service.
- b) Any bakery staff sound fit to handle bakery products shall be issued with a valid health certificate by the Municipal Director of Health Service, which certificate shall be renewed upon expiry on yearly basis.
- c) Bakery staff shall produce health certificate on demand by an authorized officer of the Assembly or its contracted or accredited service providers.

6. Prohibitions and Sanctions

- a) A person shall not smoke in the bakery premises
- b) A person suffering from septic sore, discharging wound, diarrhea, vomiting, typhoid fever or other communicable disease shall not handle bakery products in the bakery.

7. Fire Precaution

- a) Where gas cylinders are used, they are to be kept away from naked fire or heat and the knob turned off when not in use for a long period.
- b) Fire extinguishers, sand, smoke detectors and water sprinklers may be employed to fight fire outbreaks as an immediate measure to stop the spread of fire. Fire safety posters shall be displayed on the premises, and all necessary standard operating procedures must be followed.

8. Inspection

- a) An environmental Health Officer or an authorized agent of the Assembly shall have the power to enter a bakery for the purposes of inspection, enquiries and investigations at a reasonable time and as many times as may be necessary.
- b) A person shall not obstruct an officer from performing his duties under this Bye-law.

9. Penalty

A person who contravenes any provision of these this Bye-law commits an offence and is liable on summary conviction to a fine, not more than five hundred penalty units or a term of imprisonment of not less than twelve (12) months or both; and in case of a continuing offence, is liable to a fine of not more than one penalty unit for each day that the offence continues. Fifty percent (50%) of the fine paid should be allotted to New Juaben North Municipal Assembly.

10. Interpretation

In this Bye-law, unless the context otherwise requires "Assembly" means NEW JUABEN NORTH MUNICIPAL ASSEMBLY "Bread" includes loaves, rolls, cakes, pastries, and biscuits "Flour" means wheaten flour and flour containing no wheaten substances such as cassava or maize "Bakery products" includes bread, other items used in making bread and any food substance derived from flour.

These Bye-laws made at the meeting of the New Juaben North Municipal Assembly held on the day of..... 2019

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PRESIDING MEMBER SECRETARY TO ASSEMBLY

Approved by the Regional Co-ordinating Council on behalf of the Ministry of Local Government this day of 2019.

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REGIONAL CO-ORDINATING DIRECTOR