

## **ACCRA METROPOLITAN ASSEMBLY**

### **(Bakery) Bye-laws, 2017**

In exercise of the powers conferred upon the ACCRA METROPOLITAN ASSEMBLY by section 181 of the Local Governance Act, 2016 (ACT 936), this Bye-law is hereby made.

#### **1. Bakeries to be Licensed**

- (a) A person shall not operate a bakery or manufacture flour from a premise unless the premises is issued with a Suitability Health Certificate by the Assembly.
- (b) A person who operates a bakery shall
  - i. Keep a suitable room for flour and other materials which is used for the bakery
  - ii. Keep a separate room for mixing and kneading of flour, bread and temporary storage of bread mixture.
  - iii. Keep a separate room for the storage of bread and other finished pastries.
  - vi. Keep a separate room as staff changing room?

#### **2. Condition of Rooms**

- (a) A room for storage of flour, baking of bread, display of bread, and sale of bread shall be protected from rodents and other vermin.
- (b) A room for storage of flour, baking of bread, display of bread, and sale of bread shall be well ventilated and lighted with either natural or artificial means.
- (c) A person shall not use any room reserved bakery purposes, for sleeping and keeping of personal belongings.

#### **3. Provision of sanitary condition**

- (a) An operator of a bakery shall provide toilet facilities to the staff as may be directed by the Sanitary Officer of the Assembly.
- (b) An operator of a bakery shall make sufficient provision for the disposal of solid waste and waste water from the premises.

#### **4. Personal hygiene of Bakery staff**

- (a) Every bakery staff shall, in the handling of bakery products, use protective gear that is required to prevent contamination of the bakery products.
- (b) A bakery staff shall observe good personal hygiene

## **5. Food Handler Certification**

- (a) All bakery staff who handle bakery products shall be subjected to screening by service providers contracted or accredited by the Metro Public Health.
- (b) Any bakery staff found fit to handle bakery products shall be issued with a valid health certificate by the Metro Public Health Department, which certificate shall be renewed upon expiry on a yearly basis.
- (c) Bakery staff shall produce health certificate on demand by an authorized officer of the Assembly or its contracted or accredited service providers.

## **6. Prohibitions**

- (a) A person shall not smoke in the bakery premises.
- (b) A person suffering from septic sore, discharging wound, diarrhea, vomiting, typhoid fever or other communicable disease shall not handle bakery products in the bakery.

## **7. Fire Precaution**

- (a) Where cylinders are used, they are to be kept away from naked fire or heat and the nod turned off when not in use for long period.
- (b) Fire extinguishers, sand, smoke detectors and water sprinklers may be employed to fight fire outbreaks as an immediate measure to stop the spread of fire.
- (c) Fire safety posters are to be displayed on the premises, and all necessary standard operating procedures must be followed.

## **8. Inspections**

- (a) An Environmental Health Officer or an authorized agent of the Assembly shall have the power to enter a bakery for the purposes of inspection, enquiries and investigations at a reasonable time and as many times as may be necessary.
- (b) A person shall not obstruct an officer from performing his duties under this Bye-law.

## **9. Penalty**

A person who contravenes this Bye-law commits an offence and is liable on summary conviction to a fine, not more than one hundred penalty units or a term of imprisonment of not less than thirty days and not more than six months or to both; and in case of a continuing offence, is liable to a fine of not more than one penalty unit for each day that the offence continues. Fifty percent (50%) of the fine paid should be allotted to Accra Metropolitan Assembly

## **10. Interpretation**

In this Bye-law, unless the context otherwise requires —

*"Assembly"* means ACCRA METROPOLITAN ASSEMBLY *"Bread"* includes loaves, rolls, cakes, pastries, and biscuits

*"Flour"* means wheaten flour and flour containing no wheaten substances such as cassava or maize

*"Bakery products"* includes bread, other items used in making bread and any food substance derived from flour.

## **11. Revocation**

Any Bye-law on bakery in force immediately before the commencement of this Bye-law is hereby revoked.

**Made at a meeting of the Accra Metropolitan Assembly held on the 19<sup>th</sup> of April, 2017**

**Presiding Member**

HON THOMAS MUSTAPHER ASHONG

**Co-ordinating Director/Secretary**

SAMUEL AYEH DARTEY

Approved by the Regional Co-ordinating Council, Greater Accra on behalf of the Minister of local Government and Rural Development.

.....April, 2017

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Regional Co-ordinating Director and secretary to R.C.C