

SPECIFIC REQUIREMENTS FOR CHPS COMPOUND

A Community Health-Based Planning Services compound (CHPS compound) shall be defined as a facility with the following minimum requirements as listed under sections A to G below:

A. Personnel

B. Services

C. Premises - Physical Design, Layout, Furnishing and Ancillary Facilities

D. Equipment Devices and Supplies

E. Safety and Security

F. Schedules

G. Records

A. Personnel

The minimum qualification for the practitioner in charge shall be

- At least one Community Health Nurse/Midwife/General Nurse (with 5 years post qualification experience and in good standing with Nursing and Midwifery Council)

Additional staff

- At least one professional Nurse / Nurse practitioner (in good standing with Nursing and Midwifery Council.)

B. Services

- Minor Ailment Treatment
- Provision of basic health care services
- Non-invasive services
- Health promotion and preventive services
- Maternal and Child Health Services
 - Family Planning
 - Antenatal services

- Postnatal services
- Expanded Program on Immunisation
- Reproductive and Child Health Services
- Prevention of Mother to Child Transmission Care
- Normal deliveries only-optional (No caesarian sections)
- Basic tests (RDT, Fasting Blood Sugar, HIV screening, pregnancy test)
- Any other requirement that may be prescribed by the Board.

C. Premises Physical Design, Layout, Furnishing and Ancillary Facilities

- Information desk
- Waiting and/or reception area of at least 4 x 3 metres size with seating facilities, a reception table, a registration table, medical record keeping facilities, a wheel chair/patients' trolley, adequate ventilation, a weighing scale and stadiometer for heights;
- Triage Area
- Nurses Bay
- A consulting room of at least 4 x 3 metres with an examination couch, a wash hand basin, table and chairs, and adequate ventilation;
- A treatment room of at least 2 x 3 metres with instruments cabinet,
- Sluice room with adequate water supply
- Medical records department with up to date records.
- Washable floors with drains
- Clean patients' toilet facilities with adequate water supply;
- Adequate general water supply
- Any other requirement that may be prescribed by the Board.

D. Equipment, Devices and Supplies

- Thermometer
- Stethoscope,
- Sphygmomanometer,

- Diagnostic set
- Glucometer
- Weighing scale (for adults and babies);
- Stadiometer
- Fetoscope
- Dressing trolley/tray with cotton swab, needles and syringes, galipot dressing, forceps needle holder, antiseptics and disinfectants, gauze/bandages, disposable gloves, injection trolley and equipment, wash hand basin and dressing stool;
- Emergency tray containing needles and syringes,
- Sterilizer/autoclave
- Adult Hospital Bed
- Wheelchair (s)
- Stretcher (s)
- Patient trolley (s)
- Procedures for processing (transport, disposal) of used medical devices, supplies and equipment
- Any other requirement that may be prescribed by the Board.

E. Safety and Security (Sections 1 to 9 below)

1. Structural

- a. Unobstructed access to facility
- b. Easily accessible to the disabled and aged
- c. Roof, walls and ceiling intact
- d. Windows and Doors for facility intact
- e. Facilities for storage of outer garments and personal items away from work area
- f. Adequate working space
- g. Clear separation of different areas (reception, registration, consulting treatment, observation)

- h. Separate work and storage areas are provided within the health center for administration tasks and associated paperwork/reference material.

2. General

- a. Non-slip floors
- b. Unobstructed walkways, paths and corridors
- c. Adequate illumination
- d. Adequate ventilation

3. Signage

- a. Department/Unit Identification signs
- b. Directional signs
- c. Warning signs
- d. Health promotion/preventive posters (HIV, Malaria, Tuberculosis etc)
- e. Emergency evacuation diagram clearly displayed in all areas
- f. Entry and exit signs
- g. Hazard/safety signage on entrance/s clearly visible and contains information including:
 - i. Authorized access only
 - ii. No food or drink allowed
 - iii. Community health nurse/General nurse/Mid-wife contact details

4. Hygiene and Sanitation

- a. Fairly distributed number of pedal operated dust bins
- b. Posters on appropriate handwashing technique
- c. Posters on appropriate use of toilet facilities
- d. Signs for disposal of different types of waste
- e. Cleaning time tables for all rooms, offices and bathrooms

5. Protective Clothing and Gear

- a. Aprons
- b. Masks
- c. Gloves
- d. Covered shoes

6. Biohazards

- a. Procedures for handling, storage, treatment, transportation and disposal of waste (colour codes for different waste etc)
- b. Sharps disposal
- c. Consumables disposal
- d. Biological waste disposal
- e. Incineration procedures for biological waste
- f. Protocols and procedures for managing accidents with sharps
- g. Protocols and procedures for managing cross contamination

7. Emergency

- a. Exit doors clearly marked and can be opened from inside (not padlocked)
- b. Exit doors unobstructed from inside and outside the building
- c. Fire equipment (fire blanket, extinguisher) is accessible and clear of obstruction
- d. Fire equipment (fire blanket, extinguisher, hose reel) have been inspected/tagged within the last 6 months.
- e. A first aid kit is located in the near vicinity.

8. Biosafety

- a. Procedures in place to account for all samples, reagents or materials
- b. Protocol and procedures for prevention of spread of infectious diseases
- c. Protocol and procedures for managing patients with infectious diseases
- d. A supply of disinfectant for decontamination purposes is available and is clearly labelled.
- e. Instructions for dilution of disinfectant clearly displayed (e.g chlorine solution)
- f. Diluted bleach is stored away from heat and is kept in lightproof containers with the preparation date displayed.
- g. A supply of hospital grade antiseptic for washing hands is available in treatment areas

9. Biosecurity

- a. All samples, reagents, liquids are appropriately stored in appropriate storage vessels and clearly labelled

- b. All surfaces (including furniture) are smooth, impermeable to water and resistant to any decontaminant materials.
- c. There are appropriate pest control procedures in place (spraying, weeding etc)
- d. All windows and walls are intact and sealed and there are no gaps.

F. Schedules

- Preventive maintenance schedules for the building housing the facility together with fixtures
- Preventive maintenance scheduled for equipment used in the facility
- Standard Operation Procedures
- Fire practices, drills, fire alarm tests and their results and action taken where applicable
- Any other applicable schedule or drill.

G. Records

- Facility equipment records;
- National health insurance scheme claim forms and other records;
- Facility inspection records;
- Waste tracking log book;
- Occupational log books to record results of all staff investigations;
- Log books for recording accidents and injuries at the facility;
- Log books for recording potential and actual infections.
- Routine (monthly/quarterly) data on ailments/illnesses/conditions reported at the facility
- Any other relevant records prescribed by the board